

2025-2026



POLICY & PROCEDURES MANUAL

UPDATED SEPTEMBER 9, 2025

2025-2026 MIAC POLICIES AND PROCEDURES MANUAL

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Mission Statement

(Adopted June 2006, Revised May 2023)

The Minnesota Intercollegiate Athletic Conference strives to guide, govern, and support fair and equitable athletic competition, promote student-athlete well-being among its members, and celebrate combined excellence and achievement in both athletics and academics while facilitating a welcoming environment at all campuses and contests that challenges, empowers, and develops leaders.

CORE VALUES

(Adopted June 2012, Revised May 2023)

The MIAC's five core values stand alongside the NCAA Division III athletics philosophy, reflect the Conference's mission, bylaws, and legislative processes, and define how each member institution's intercollegiate athletic program enhances and enriches the overall student-athlete experience.

Athletics - Maintain exceptional, competitive, broad-based athletic programs that allow student-athletes, coaches, and administrators to pursue their passion at a high level.

Academics - Commit to exemplary academic standards emphasizing student-athletes' pursuit of knowledge and undergraduate degrees while promoting academic excellence.

Well-Being - Support the physical and emotional health and safety of student-athletes while working to ensure a holistic and well-rounded collegiate experience.

Integrity - Govern with the highest degree of fairness while maintaining a commitment to outstanding conduct by fostering an atmosphere of enthusiastic and positive support for all participants, officials, and spectators through the tenets of respect and civility.

Community - Enhance and celebrate diversity, equity, and inclusion by cultivating welcoming environments in which all members of the conference community feel safe, seen, and supported.

**BYLAWS OF
THE MINNESOTA INTERCOLLEGIATE ATHLETIC CONFERENCE**

ARTICLE I. NAME

The name of this corporation shall be "The Minnesota Intercollegiate Athletic Conference," a private non-profit corporation operating under its Articles of Incorporation and the laws of the State of Minnesota. The registered office of the corporation is 2626 E 82nd St, Suite 148, Bloomington, Minnesota 55425 ("principal office"). The abbreviated name of the corporation shall be "M.I.A.C." or "MIAC". In the various corporate documents, minutes and records of this corporation, including these Bylaws, the MIAC may also be referred to as the "Conference" and members of the MIAC shall be referred to as "members" or "member institutions."

ARTICLE II. MISSION

The Minnesota Intercollegiate Athletic Conference strives to guide, govern, and support fair and equitable athletic competition, promote student-athlete well-being among its members, and celebrate combined excellence and achievement in both athletics and academics while facilitating a welcoming environment at all campuses and contests that challenges, empowers, and develops leaders.

Core Value Statement

The MIAC's five core values stand alongside the NCAA Division III athletics philosophy, reflect the Conference's mission, bylaws, and legislative processes, and define how each member institution's intercollegiate athletic program enhances and enriches the overall student-athlete experience.

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Community - Enhance and celebrate diversity, equity, and inclusion by cultivating welcoming environments in which all members of the conference community feel safe, seen, and supported.

ARTICLE III. ATHLETIC POLICY

The MIAC subscribes to the following athletic policy:

- A. The President of each member institution is ultimately responsible for the athletic policies of such institution. The President of a member institution may, in their unilateral discretion, delegate the administration of the institution's athletic policies to other authorized officials of the institution. Ultimately, however, the responsibility for the athletic policies of each member institution, compliance with the rules and regulations of the NCAA and compliance with these Bylaws remains ultimately with the President.
- B. Institutional admission standards and financial aid procedures as announced in official publications of a member institution shall apply equally to all athlete and non-athlete students of such institution and shall be administered by the regular admissions and financial aid officers and committees of the institution.

ARTICLE IV. MEMBERSHIP

Members of the MIAC shall be selected from private liberal arts collegiate institutions within the state of Minnesota that offer four-year courses of study leading to attainment of a baccalaureate degree. Membership is contingent upon, among other things, the payment of a yearly membership fee. The amount of the membership fee is to be determined annually as recommended by the Budget Committee and approved by the Presidents' Council. Payment of the applicable membership fee is due and payable to the MIAC and must be delivered to the principal office of the MIAC on or before August 1 for the upcoming academic year. See also Article XI of these Bylaws. A review of the membership status of any member institution may be made at any time. The membership status review may be conducted by the MIAC for any reason under the discretion of the Presidents' Council.

Section A. Current Members

Augsburg University	Bethel University	Carleton College	Concordia College
Gustavus Adolphus College	Hamline University	Macalester College	College of Saint Benedict
St. Catherine University	Saint John's University	Saint Mary's University	St. Olaf College
College of St. Scholastica			

Section B. Admission to Membership

An institution seeking membership to the MIAC ("applicant institution") shall provide the Commissioner of the MIAC ("Commissioner") with an application letter signed by the President of the institution. All applications for membership shall be considered at any regular meeting of the Presidents' Council, or any other meeting of the Presidents' Council if one is so called. Before an applicant institution may be considered for membership, it must satisfy the following baseline criteria:

- a) Applicant institution must be a private liberal arts collegiate institution within the state of Minnesota that offers a four-year course of study leading to attainment of a baccalaureate degree; and
- b) Applicant institution must demonstrate, to the satisfaction of the Presidents' Council, the ability to comply with all Bylaws of the MIAC.

Admission of new member institutions to the MIAC shall be permitted upon attainment of an affirmative vote by two-thirds (2/3) of the Presidents of current member institutions (based on current membership, 9 affirmative votes are required). Voting on any application for membership shall be by secret written ballot. Institutions shall be considered and reasonably evaluated based on the following criteria:

1. Applicant institution must meet membership and participation requirements as set forth by the MIAC and in effect at the time of application.
2. Applicant institution must provide evidence of a long-standing and continued commitment to the basic elements of the philosophy and practices of the MIAC as outlined in the MIAC Bylaws, mission statement and Policies and the MIAC Manual for the Conduct of Sports.
3. Applicant institution must be a NCAA Division III member in good standing.
4. The general admissions standards of an applicant institution must be consistent with those of current MIAC member institutions.
5. The athletic facilities of an applicant institution must be comparable to other current MIAC member institutions for the purposes of hosting intercollegiate athletic programs and events for men and women.

Section C. Membership Criteria

All MIAC coeducational member institutions must sponsor a minimum of eight (8) varsity sports for men and eight (8) varsity sports for women. All single-gender member institutions must sponsor a minimum of eight (8) varsity sports. Given the MIAC championship season schedule and sponsorship requirements, member institutions must sponsor a minimum of two (2) sports in each collegiate athletic season (fall, winter and spring). Member institutions must sponsor at least one (1) individual championship sport in each collegiate athletic season and at least one (1) team championship sport in each collegiate athletic season. Qualifying championship sports are contained in the following list (*revised 5/24*):

	<u>Men</u>	<u>Women</u>
Fall	Cross Country (individual) Football (team) Golf (individual) Soccer (team)	Cross Country (individual) Golf (individual) Soccer (team) Volleyball (team)
Winter	Basketball (team) Hockey (team) Indoor Track and Field (individual) Swimming and Diving (individual)	Basketball (team) Hockey (team) Indoor Track and Field (individual) Swimming and Diving (individual)
Spring	Baseball (team) Outdoor Track and Field (individual) Tennis (team or individual)	Outdoor Track and Field (individual) Softball (team) Tennis (team or individual)

Section D. Termination of Membership

A member institution may withdraw from the Conference provided a written notice is distributed to the MIAC Presidents' Council at least two calendar years (24 months) in advance of the effective date of the withdrawal. The formal withdrawal letter must be received no later than June 1, two years prior to the effective date of such withdrawal. (*Revised 12/2023*)

- a. The withdrawal shall become effective two years following the June 1 notification deadline of withdrawal from the Conference, unless the MIAC Presidents' Council would formally approve an earlier effective date (two-thirds support required).
- b. A withdrawing institution shall fulfill all conference scheduling agreements and approved conference schedules for two full academic years following the notification of withdrawal from the conference, unless any schedule commitments are waived by formal approval of the MIAC Presidents' Council (two-thirds support required).
- c. The exit fee for membership withdrawal two calendar years in advance will be equal to the current academic years full member dues (i.e.: dual gender dues) plus an additional \$10,000.
- d. Failure to give proper notice of withdrawal, as defined as two calendar years (24 months) in advance of the withdrawal, will result in the requiring of the institution to pay an exit fee equivalent to two times the exit fees stated in Section c.
- e. Exit fee must be paid in full no later than September 1, of the academic year following the official withdrawal.
- f. The MIAC Presidents' Council may grant exception to the applicable exit fee (two-thirds support required).
- g. A withdrawing institution forfeits any and all interest it may have had in accumulated Conference funds.
- h. A withdrawing institution shall continue to fulfill its financial obligations to the Conference until the effective date of termination of membership.

- i. Failure by a member institution to comply with and maintain all membership requirements will result in a full program review by the MIAC and could result in a termination of MIAC membership or other disciplinary action as determined by the MIAC Presidents' Council.

Example:

- Withdrawing institution notifies the Conference with formal written letter to the MIAC Presidents' Council on May 15, 2025.
- The effective date for withdrawal for the conference will then be June 1, 2027.
- The withdrawing institution is still required to complete all conference schedules and scheduling commitments in the 2025-26 and 2026-27 academic years as well as pay dues for these two academic years unless waived by the MIAC Presidents' Council.
- Withdrawing institution is still required to pay exit fee by September 1, 2027.

Section E. Membership Review / Expulsion (added 5/18)

Membership privileges may be suspended or terminated if a member engages in any of the following:

1. Failure to pay membership dues, fines, or officials assessments
2. Any action or inaction which constitutes a violation of the Conference's Bylaws, including a failure to abide by regulations set forth by the National Collegiate Athletic Association (NCAA)
3. Any action or inaction which reflects poorly upon the reputation and integrity of the Conference
4. Failure to comply with Conference scheduling requirements

Notice of the Presidents' Council intent to invoke any disciplinary action must be made in writing and delivered to the affected member and all other voting members at least thirty (30) days prior to the date that the action is proposed to be taken.

During the meeting of the Presidents' Council to discuss the disciplinary matter, and prior to any deliberations or vote, the affected member shall be afforded the opportunity to present its case to the Presidents' Council.

Any decision to suspend or terminate membership must be made by at least a three-fourths affirmative vote of the entire Presidents' Council. The member institution in question shall not be allowed to vote, and the required three-fourths majority shall be determined based upon the remaining voting members (currently 9 members based on 12 members eligible to vote). The vote shall be taken by secret ballot. The expulsion shall take place at the end of the then-current academic year. If the Presidents' Council votes unanimously to expel a member, that expulsion shall take effect immediately, unless otherwise noted. The decision that is reached shall be considered final. Any member whose privileges have been terminated shall forfeit any interest against accumulated Conference funds.

Section F. Membership Miscellaneous Matters

1. A member institution shall not be individually liable for the acts, debts, liabilities or obligations of the MIAC.
2. No member institution may offer, sell, pledge, transfer or assign its membership status in the MIAC or any rights arising from such membership status.

Section G. National Affiliation

The MIAC is an active member conference of the National Collegiate Athletic Association (the "NCAA"). All member institutions must be active members of the NCAA. The MIAC and member institutions shall abide by the applicable rules and regulations of the NCAA. Member institutions shall also abide by the rules and regulations passed by the MIAC and approved by the Presidents' Council. The rules and regulations passed by the MIAC and approved by the Presidents' Council will be published and provided to all member institutions electronically.

ARTICLE V. PARTICIPATION

Section A. Conference Priority

Member institutions shall make decisions consistent with the principal that the primary responsibility of Conference membership is the participation in MIAC events, regular-season competition and Conference championships.

Section B. Championship Eligibility

To be eligible for MIAC Conference Championship participation in any sport, a coeducational member institution must meet the sponsorship minimum of eight (8) Conference championship sports for each gender. A single-gender member institution must meet the sponsorship minimum of eight (8) Conference championship sports.

Section C. Conference Championship Sports

1. Conference championship sports are those sports sponsored by a minimum of six (6) member institutions and/or approved by a two-thirds (2/3) majority of the member institutions as championship sports (based on current membership, approval by 9 member institutions is required). Additions and deletions in Conference championship sports shall be voted on at the Fall Meeting of the Presidents' Council. The approved additions and deletions in Conference championship sports shall be implemented for the following academic year.
2. Varsity sports sponsored by member institutions, but not recognized as Conference championship sports by the MIAC, are not subject to the regulations of the MIAC as outlined in the general section of the MIAC Manual for the Conduct of Sports. (revised 5/2016)

3. A member institution offering a varsity sport in which the Conference offers a championship must participate in the MIAC regular-season schedule and Conference championship, where applicable in each sport.

Section D. Withdrawal from Participation

A member institution must provide the MIAC and each member institution with written notification of its intent to eliminate a Conference championship sport. The letter of intent to eliminate a Conference championship sport, signed by the President of the institution, must be received by the MIAC at its principal office no later than December 1 of any year with the effective date of elimination being no sooner than June 1 of the following year. Waiver of the notice deadline may be made by a two-thirds (2/3) vote of the Presidents of current member institutions (based on current membership, 9 votes are required).

ARTICLE VI. GOVERNANCE

The governance structure of the MIAC shall include the Presidents' Council, the Faculty Athletics Representatives' ("FAR") Council, the Athletic Directors' Council, Sport Committees and Standing Committees.

Each member institution shall have one (1) vote in the respective meetings of the conference.

Attendance by authorized representatives of a simple majority of the active member institutions entitled to vote at Conference meetings shall constitute a quorum at all meetings of the MIAC for the transaction of business, except as otherwise provided by statute. A quorum of the membership institutions shall be necessary to conduct business. If, however, such quorum is not present or represented at any Conference meeting, then a majority of the member institutions entitled to vote thereat and represented by an authorized representative present in person shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum is present or represented. The member institutions represented at a duly called meeting at which quorum is present may continue to transact business until adjournment, notwithstanding the withdrawal of enough member institutions to leave less than a quorum.

Section A. Presidents' Council (Board of Directors)

The Presidents' Council consists of the Presidents (or senior administrator with athletic oversight) of the member institutions, constituted for the purpose of discussing and advising on matters of mutual concern. The Presidents' Council shall meet with the Commissioner of the MIAC on a regular basis to discuss matters of mutual concern and shall meet as necessary with the FAR Council and/or the Athletic Directors' Council to review the general athletics program of the Conference. The Presidents' Council has the right to veto or modify any action of the FAR Council, the Athletic Directors' Council, the Commissioner of the MIAC, the Management Committee, or their respective designees.

The Presidents' Council has ultimate authority over the MIAC. The main duties of the Presidents' Council include setting policy for the Conference, approving budgetary and financial decisions, engaging in strategic planning and hiring/reviewing the Commissioner of the MIAC.

The Chair and Chair-Elect of the Presidents' Council are each elected for a two (2) year term. The Chair-Elect shall succeed the Chair for the next immediate two (2) year term, at which time a new Chair-Elect will be elected. Neither the Chair nor the Chair-Elect is permitted to serve successive terms. The Chair shall be the President of the Conference. The Chair-Elect shall be the Vice President of the Conference.

Section B. Faculty Athletics Representatives' (FAR) Council

The Faculty Athletics Representatives' Council has primary authority over the MIAC "Manual for the Conduct of Sports" and oversight of academic matters related to student-athletes. The FAR Council will review the budget to be sent to the Presidents' Council for approval.

Each member institution shall appoint one (1) Faculty Athletics Representative. The FAR from each member institution is required to be a member of the faculty of the member institution he/she represents. Each FAR shall be appointed by the President of their member institution and may not hold an administrative or coaching position in the athletic department of the member institution he/she represents.

The Chair and Chair-Elect of the Faculty Athletics Representatives' Council are each elected for a two (2) year term. The Chair-Elect shall succeed the Chair for the next immediate two (2) year term, at which time a new Chair-Elect will be elected. Neither the Chair nor the Chair-Elect is permitted to serve successive terms.

Section C. Athletic Directors' Council

The Athletic Directors' Council shall have authority over operational matters of the Conference, subject to the approval of the Faculty Athletics Representatives' Council.

The Senior Woman Administrator at each member institution may attend and participate in the Athletic Directors' Council meetings.

The Chair and Chair-Elect of the Athletic Directors' Council are each elected for a two (2) year term. The Chair-Elect shall succeed the Chair for the next immediate two (2) year term, at which time a new Chair-Elect will be elected. Neither the Chair nor the Chair-Elect is permitted to serve successive terms.

Section D. Sports-Related Committees

At a minimum, Sports-Related Committees will meet annually for the purpose of bringing forth legislation for the good of the Conference. Meetings of Sport-Related Committees shall be held at such time and place as shall from time to time be determined by the chairperson(s) of such committee. Notice of committee meetings shall be provided to committee members at least thirty (30) days prior to such meeting as specified in Article VIII of the Bylaws.

Each recognized conference varsity sport, as well as the Sports Information Directors, the Athletic Training Personnel and the Student-Athlete Advisory Committee shall be represented as a Sports-Related Committee.

Section E. Standing Committees

1. **President's Executive Committee.** The President's Executive Committee will be comprised of the Chair, Chair-Elect and one at-large member. All members of the committee must be a President of a member institution. Each of the three (3) committee members shall serve a term of two (2) years, commencing on June 1 and shall serve as an Executive Committee of the Presidents' Council with the duties including, but not limited, the following: (a) act on matters of emergency arising between meetings of the Presidents' Council; and (b) in consultation with the Commissioner of the MIAC, set the agenda for each official meeting of the Presidents' Council. All formal actions of the Presidents' Executive Committee shall be recorded and are subject to approval and/or review by the Presidents' Council. The Chair of the Presidents' Council shall oversee and conduct the business sessions of the Presidents' Executive Committee, the Presidents' Council, and any joint business session of the Presidents' Council, the FAR Council and the Athletic Directors' Council. The Chair of the Presidents' Council shall have direct supervision of the Commissioner of the MIAC.
2. **Management Committee.** The Management Committee will be comprised of the Chair of the Faculty Athletics Representatives' Council, the Chair-Elect of the Faculty Athletics Representatives' Council, Treasurer of the MIAC, Chair of the Athletic Directors' Council, Chair-Elect of the Athletic Directors' Council and the Chair of SWA Committee. The Chair of the FAR Council shall oversee and conduct the business sessions of the Management Committee. The Commissioner of the MIAC will serve as an ex-officio member and recording secretary of the Management Committee. The Chair of the President's Executive Committee shall appoint a member of that committee to serve on the Management Committee ex-officio. The committee members shall serve a term of two (2) years, commencing on June 1. The Commissioner of the MIAC and/or any member of the Management Committee may call meetings of the Management Committee at any time. Meetings may be conducted in person or via telephone conference. All formal actions of the Management Committee will be recorded and are subject to approval and/or review by the FAR Council. The Management Committee may act in the stead of the FAR Council in instances requiring immediate and extraordinary action by the FAR Council at those times when it is difficult or impossible for the full FAR Council to meet. The Management Committee shall prepare the agenda for the FAR Council and Athletic Directors' Council meetings. (*revised 5/10*)
3. **Senior Woman Administrators' Committee.** The senior female administrators of each member institution shall constitute the Senior Woman Administrators' Committee. The committee Chair and Recorder shall be elected from among the committee members and will each serve two (2) year terms. The Chair will serve on the Management Committee. Committee members are encouraged to attend the Athletic Directors' meetings. Minutes of the Senior Woman Administrators' Committee meetings shall be forwarded to the Athletic Directors, Faculty Athletics Representatives, and Presidents of each member institution. The Senior Woman Administrators' Committee shall meet three times annually. (*revised 5/10*)
4. **Budget Committee.** The Budget Committee shall consist of the Conference Treasurer (a member of the FAR Council), two (2) Faculty Athletics Representatives (as elected by the FAR Council), two (2) Athletic Directors (as elected by the Athletic Directors' Council) and the Commissioner of the MIAC (ex-officio). Election to the Budget Committee will be by affirmative vote of a majority of the members of the respective bodies and subject to the approval of the Chair of the FAR Council. Terms of elected members shall be two (2) years or until a successor is duly elected. To ensure continuity, no three (3) FARs or two (2) Athletic Directors shall be replaced in the same year. The Budget Committee shall, among other things, review, amend, and recommend a conference budget as prepared by the Commissioner of the MIAC, to the Athletic Directors' Council, FAR Council, and the Presidents' Council. Budget Committee responsibilities will also include recommending and enforcing fiscal policy in regard to the various MIAC operations.
5. **Compliance Committee.** The Compliance Committee shall consist of two (2) FARs and two (2) Athletic Directors who are selected and appointed by the Chair of the FAR Council. A maximum of one (1) Compliance Committee member from a single member institution shall be permitted. Each appointed Compliance Committee member shall serve a two (2) year term. The Commissioner of the MIAC, serving as the Compliance Officer of the conference, shall serve ex-officio. Additionally, one (1) Athletic Trainer shall serve ex-officio for a one (1) year rotating term amongst conference Athletic Trainers, selected by the Athletic Trainers at their annual spring meeting. The Compliance Committee shall review all violations referred by the Commissioner of the MIAC and determine whether sanctions shall be imposed. (*revised 05/07*) (see Appendix B)
6. **Strategic Planning Committee.** The Strategic Planning Committee shall consist of appointed representatives of the Presidents' Council, FAR Council and Athletic Directors' Council. The Strategic Planning Committee shall conduct an annual review the Conference Strategic Plan and make recommendations as necessary. The Chair of each aforementioned council is responsible for appointing representatives to the Strategic Planning Committee. Terms of elected members shall be two (2) years or until a successor is duly elected. The Chair of the FAR Council shall serve as Chair of the Strategic Planning Committee.

7. Coaches' Committee. Each sport for which the MIAC sponsors a championship will form a committee composed of the head coaches from each of the member institutions. This Coaches' Committee will address matters pertaining to the operational policy and procedures for the sport and will propose suggested legislation that governs the given sport to the Athletic Directors' Council. Coaches' meetings will occur no earlier than a week after respective NCAA Championships (exception golf) and be conducted via virtual format.
8. Athletic Trainers' Committee. The Athletic Trainers' Committee shall be composed of the head Athletic Trainers from each of the member institutions. The committee will address matters pertaining to policies and procedures governing conference sports medicine and will propose suggested legislation to the Athletic Directors' Council.
9. Sports Information Directors' Committee. The Sports Information Directors' Committee shall be composed of the Sports Information Directors from each of the member institutions. The committee will address matters pertaining to policies and procedures governing the gathering and dispensing of MIAC sports information and will propose suggested legislation to the Athletic Directors' Council.
10. Student-Athlete Advisory Committee (SAAC). The SAAC shall be composed of two (2) student-athlete representatives (one male student-athlete representative and one female student-athlete representative from each coed institution) from each member institution. The SAAC will address issues pertaining to student-athletes and will propose suggested legislation to the Athletic Directors' Council.
11. Ad-Hoc Committees. The Chair of each Standing Committee shall have the authority to appoint and charge Ad-Hoc Committees as issues and circumstances warrant.
12. Audit Committee. The Audit Committee is responsible for ensuring that the annual MIAC financial audit and procedures are evaluated to determine that adequate fiscal controls and procedures are in place and that the Corporation is in good financial health. The audit committee shall consist of a President (or CFO), a FAR, and AD. Those governing bodies may delegate their representative spot to an appropriate person. *(added 09/2011)*
13. Athletic Director Reports' Committee (Vice Presidents with Athletic Oversight). Regular meetings (two times per year) between the MIAC Commissioner and MIAC Vice Presidents who oversee athletics to: 1) provide the Vice Presidents a valuable peer-based consultation group, 2) to assist the MIAC in accomplishing its goals and 3) to improve the overall athletic and academic experience for student-athletes. The individuals to whom each athletic director reports to shall constitute the Athletic Director Reports' Committee. This committee shall perform such duties as delegated by the Presidents' Council. The committee shall be provided meeting minutes from the Athletic Directors and Faculty Representatives Committees. Minutes from the Athletic Director Reports Committee shall be forwarded to the Presidents' Council. *(added 5/2014)*
14. Awards Committee. Regular meetings three times per year in advance of Athletic Directors' Council meetings (if needed) and other meetings as needed. The committee will examine all awards-specific legislative proposals passed by coaches' committees and provide insight and feedback to Athletic Directors, Faculty Athletics Representatives and Presidents to ensure thorough and consistent examination of all awards policy changes. The committee will also convene as needed to provide oversight on any awards-related issues that arise during nominations or selection of any conference awards. The committee will include two (2) Athletic Directors, one (1) Senior Woman Administrator, one (1) Assistant Athletic Director and two (2) Sports Information Directors. Committee members will self-nominate for official appointment by the Athletic Director Council. Each term will be two years. The inaugural committee will include three two-year terms, and three three-year terms to ensure consistency as the committee begins its work. All terms after those expire will last two years. The committee reports to the Athletic Director Council. *(added 5/2016)*

ARTICLE VII. OFFICERS OF THE CONFERENCE

Section A. Conference Officers

The officers of the Conference shall be the Chair of the Presidents' Council ("President"), the Chair-Elect of the Presidents' Council ("Vice President"), the Commissioner of the MIAC, the Chair of FAR Council, the Chair-Elect of the FAR Council, the Treasurer (a member of the FAR Council), the Chair of the Athletic Directors' Council, and the Chair-Elect of the Athletic Directors' Council.

Section B. Terms and Duties of Office

The Chair and Chair-Elect of each respective governance council shall serve two (2) year terms, commencing on June 1. The duties of the Chair and Chair-Elect shall be those normally associated with those offices. In particular, the Chair shall call and preside over all meetings, shall approve members to committees, and shall be the liaison between the member institutions. The Chair-Elect shall act in the stead of the Chair and will assist the Chair upon request.

Section C. Commissioner

The Commissioner of the MIAC shall serve in an ex-officio capacity for all conference committees and shall serve as the Compliance Officer for the Conference. The Commissioner shall provide a semi-annual report regarding the Conference to the President of each member institution and shall manage the MIAC within the limits of the policies established and parameters prescribed by the Presidents' Council.

The Commissioner is employed by the member institutions and is ultimately responsible and answerable to the Presidents' Council.

Appointment of the Commissioner is the ultimate responsibility of the Presidents' Council. The President's Council shall receive assistance from a Search and Screen Committee, which shall consist of two (2) Faculty Athletics Representatives (as selected by the FAR Council); two Athletic Directors (as selected by the Athletic Directors' Council) and two student-athletes (as selected by the Athletic Directors' Council). The Chair of the Presidents' Council will serve as the Chair of the Search and Screen Committee. Gender balance shall be maintained in the selection of the Search and Screen Committee.

The Chair of the Presidents' Council is responsible for overseeing an annual performance review of the Commissioner in the spring of each year.

ARTICLE VIII. MEETINGS OF THE CONFERENCE

Robert's Rules of Order (Revised) shall be the parliamentary authority for the conduct of all meetings of the Conference and shall be the deciding reference to be used in the case of parliamentary challenge or disagreement.

Institutions have a responsibility to have a voting representative at all conference meetings. Members must be present to vote. In order for an institutional vote to be recognized, the voter must be a member of the governing body for the specific group that is meeting.

A member of any governing body, council or committee of the Conference, who fails to attend two (2) successive regular meetings, unless excused by the Chair of such council or committee, shall be automatically removed from the respective council or committee. Moreover, the member institution formerly represented by such person shall lose all voting privileges until the representative has been re-instated as a formal act of the respective council or committee or until a replacement representative is named by the member institution.

The August Joint Administrator Meeting of the Faculty Athletics Representatives' Council and Athletic Directors' Council will be held if either the Athletic Director or Faculty Athletic Representative Councils identify a need to meet during their May governance meetings. The joint session in August will be scheduled prior to the start of each academic year, as needed. Members of the Presidents' Council Athletics Direct Report/Vice Presidents' Committee, Senior Woman Administrators' Committee and Student-Athlete Advisory Committee are encouraged to attend the Joint August Meeting. The Joint August Meeting shall be a non-legislative meeting, unless waived by an affirmative vote of a majority of members present and voting. (*revised 12/2105*)

Section A. Presidents' Council (Board of Directors)

Presidents of member institutions shall meet at least twice each year to address issues of the conference, receive updates regarding the state of the MIAC presented by the Chair of the Faculty Athletics Representatives' Council and the Commissioner of the MIAC, elect a Chair of the Presidents' Council, appoint members to the Presidents' Executive Committee and conduct all other necessary business. If the President of a member institution is unable to attend a meeting, the respective member institution may send a senior administrator with athletic oversight to attend the meeting in place of the President.

Meetings of the Presidents' Council shall be called by the Chair, or if the Chair is incapacitated for any reason, by any two (2) members of the Presidents' Council. The Chair may fix the place and time of the meetings and notice of a meeting shall be provided to each member of the Presidents' Council at the location provided in the records of the Conference. Notice shall be deemed adequately delivered when the notice is transmitted at least thirty (30) days before such meeting. Any notice may be communicated either to the President of a member institution or to a person at the office of the President in person or by telephone, facsimile, electronic communication or mail. The notice need not specify the purpose or the place of the meeting, unless special circumstances exist.

Section B. Faculty Athletics Representatives' (FAR) Council

The Faculty Athletics Representatives' Council shall hold at least two (2) business meetings annually to be scheduled no earlier than 10 business days following the Fall (November or December) and Spring (May) meetings of the Athletic Directors. The Chair of the FAR Council may call a special meeting of the FAR Council as necessary. If the FAR of a member institution is unable to attend a meeting, the respective member institution may send a faculty member to attend the meeting in place of the FAR.

Meetings of the Faculty Athletics Representatives' Council shall be called by the Chair, or if the Chair is incapacitated for any reason, by any two (2) members of the FAR Council. The Chair may fix the place and time of the meetings and notice of a meeting shall be provided to each member of the FAR Council at the location provided in the records of the Conference. Notice shall be deemed adequately delivered when the notice is transmitted at least thirty (30) days before such meeting. Any notice may be communicated to the FAR of a member institution by telephone, facsimile, electronic communication or mail. The notice need not specify the purpose or the place of the meeting, unless special circumstances exist.

Section C. Athletic Directors' Council

The Athletic Directors shall hold at least three (3) business meetings annually coinciding with the end of each sports season (November, March and May). The Chair of the Athletic Directors may call a special meeting as necessary. Legislation from the Athletic Directors meetings (action and informational) shall be presented to the FAR Council for review and/or action as necessary. Athletic Director only (or AD designee) will meet one-time during the year. (*Revised 5/2016*)

Athletic Directors and Senior Woman Administrators are permitted to attend MIAC AD Council business meetings. Each institution is allotted two representatives. If either the AD or SWA cannot attend, or the AD and SWA are the same individual, an Assistant AD may fill the seat. *(added 5/19)*

Meetings of the Athletic Directors' Council shall be called by the Chair, or if the Chair is incapacitated for any reason, by any two (2) members of the Athletic Directors' Council. The Chair may fix the place and time of the meetings and notice of a meeting shall be provided to each member of the Athletic Directors' Council at the location provided in the records of the Conference. Notice shall be deemed adequately delivered when the notice is transmitted at least thirty (30) days before such meeting. Any notice may be communicated to the Athletic Director of a member institution by telephone, facsimile, electronic communication or mail. The notice need not specify the purpose or the place of the meeting, unless special circumstances exist.

Section D. Coaches' Committee

Each Coaches' Committee representing each Conference Championship sport will hold one (1) official business meeting annually, identified in the Manual for the Conduct of Sports. Legislative items from each Coaches' Committee shall be presented as necessary to the Athletic Directors' Council for initial review and shall be subject to the approval of the FAR Council and the Presidents' Council.

If the head coach is not able to attend the business meeting, an administrator or assistant coach may attend in their place, provided the Commissioner is provided prior notice. Additional institutional attendees may be granted attendance to business meetings with formal request from the institution and approval from the Commissioner. *(added 5/19)*

Meetings of the Coaches' Committees shall be called by the Commissioner (or designee), AD Liaison, or by any two (2) members of the Coaches' Committee. Notice of a meeting shall be provided to each member of the Coaches' Committee. Notice shall be deemed adequately delivered when the notice is transmitted at least thirty (30) days before such meeting. Any notice may be communicated to the Coach of a member institution by telephone, electronic communication or mail. The notice need not specify the purpose or the place of the meeting, unless special circumstances exist.

Section E. Presidents' Executive Committee

The Presidents' Executive Committee shall meet as necessary to conduct business. Meetings of the Presidents' Executive Committee shall be called by the Chair, or if the Chair is incapacitated for any reason, by the Chair-Elect of the Presidents' Executive Committee. The Chair may fix the place and time of the meetings and notice of a meeting shall be provided to each member of the Presidents' Executive Committee at the location provided in the records of the Conference. Notice shall be deemed adequately delivered when the notice is transmitted at least seven (7) days before such meeting.

Section F. Management Committee

The Management Committee shall meet as necessary to conduct business. Meetings of the Management Committee shall be called by the Chair, or if the Chair is incapacitated for any reason, by the FAR Chair-Elect of the Management Committee. The Chair may fix the place and time of the meetings and notice of a meeting shall be provided to each member of the Management Committee at the location provided in the records of the Conference. Notice shall be deemed adequately delivered when the notice is transmitted at least seven (7) days before such meeting.

Section G. Senior Woman Administrators' Committee

The Senior Woman Administrators shall consist of members from each MIAC institution, and shall meet in August.

Section H. Budget Committee

The Budget Committee shall meet as necessary to plan and conduct the financial business of the Conference. Legislative items from the Budget Committee shall be presented to the Athletic Directors' Council for initial review and shall be subject to the approval of the FAR Council and Presidents' Council. A quorum for a meeting of the Budget Committee is required and shall consist of three (3) voting members.

Meetings of the Budget Committee shall be called by the Treasurer, or if the Treasurer is incapacitated for any reason, by any two (2) members of the Budget Committee. The Treasurer may fix the place and time of the meetings and notice of a meeting shall be provided to each member of the Budget Committee at the location provided in the records of the Conference. Notice shall be deemed adequately delivered when the notice is transmitted at least seven (7) days before such meeting.

Section I. Compliance Committee

The Compliance Committee shall meet as necessary to review issues of the Conference pertaining to policies and procedures, eligibility concerns, rules infraction cases and other issues referred by the Conference. Legislative items from the Compliance Committee shall be presented as necessary to the Athletic Directors' Council for initial review and shall be subject to the approval of the FAR Council and Presidents' Council. A quorum for a meeting of the Compliance Committee is required and shall consist of three (3) voting members.

Meetings of the Compliance Committee shall be called by the Commissioner of the MIAC or by any two (2) members of the Compliance Committee. The Commissioner may fix the place and time of the meetings and notice of a meeting shall be provided to each member of the

Compliance Committee at the location provided in the records of the Conference. Notice shall be deemed adequately delivered when the notice is transmitted at least seven (7) days before such meeting.

Section J. Athletic Trainers' Committee

The Athletic Trainers' Committee is limited to one (1) business meeting annually from which legislative items may be forwarded to the Athletic Directors' Council for initial review and shall be subject to the approval of the FAR Council and Presidents' Council.

Section K. Sports Information Directors' Committee

The Sports Information Directors are limited to one (1) business meeting annually from which legislative items may be forwarded to the Athletic Directors' Council for initial review and shall be subject to the approval of the FAR Council and Presidents' Council.

Section L. Student-Athlete Advisory Committee (SAAC)

The SAAC will meet at least three (3) times during an academic year with the Spring meeting designated as the official business meeting from which legislative items are forwarded to the Athletic Directors' Council for initial review and shall be subject to the approval of the FAR Council and Presidents' Council.

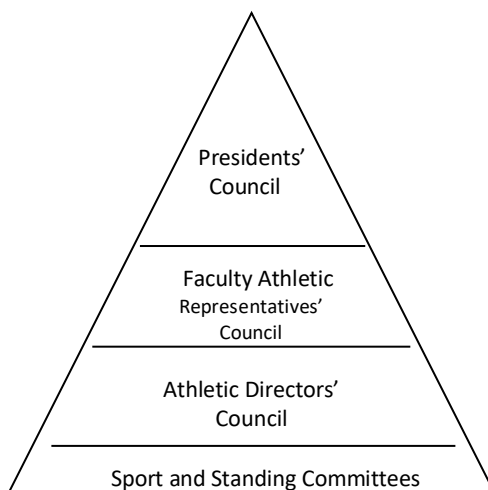
ARTICLE IX. LEGISLATIVE AUTHORITY AND PROCESS

Section A. Process Overview

The affairs of the MIAC shall be governed by two distinct documents: The Bylaws and the Manual for the Conduct of Sports. New legislation or changes to the existing Bylaws and/or Manual for the Conduct of Sport can be initiated and recommended by any of the groups whose structures are outlined in Article VI.

Legislation that passes must then be recommended and passed on to the next higher group (see Legislative Structure diagram below). In some instances, legislation deemed noncontroversial, minor or non-substantive in nature does not require specific action by successively higher groups within the Conference's governance structure. To assure compliance with applicable NCAA rules, all legislation with academic or financial implications must be reviewed by the FAR Council and Presidents' Council.

Figure 1. Legislative Structure



Section B. Amendments to the Bylaws

The Bylaws consist of information relevant to the purposes of membership, governance and legislative authority of the MIAC.

These Bylaws may be amended by a two-thirds (2/3) vote of the Presidents of the member institutions (based on current membership, 9 affirmative votes are required). Notice of a proposed amendment to the Bylaws must be communicated to the Presidents of each member institution at least thirty (30) days prior to the date of the meeting at which the amendment is to be voted upon. Approved changes shall be effective the succeeding June 1, unless otherwise noted.

Section C. Manual for the Conduct of Sports (Manual)

The Manual for the Conduct of Sports shall consist of legislation adopted by the member institutions to uphold the principles of the Conference and to ensure equal application of commonly agreed upon rules and regulations. The Manual is intended to address rules that are specific to the purposes of the MIAC, including rules not covered in existing NCAA legislation, or to apply a more restrictive interpretation to an existing NCAA rule.

The Manual shall be the official manual of rules and regulations governing the conduct of sports within the MIAC.

The Manual may be amended by a majority vote of the member institutions as cast by the members of the Coaches Committees, Athletic Directors' Council, FAR Council, and Presidents' Council present at any regular meeting or at any special meeting called for such purpose.

Amendments to the Manual are subject to the final approval by the Presidents' Council and, unless otherwise noted, are effective the succeeding June 1.

Section D. Conference-sponsored NCAA Legislation

The Conference may move legislative items to the national level with two-thirds (2/3) approval vote of the Presidents of the member institutions (based on current membership, 9 affirmative votes are required).

ARTICLE X. STANDARD OF CONDUCT AND DIRECTOR CONFLICTS OF INTERESTS

Section A. Standard of Conduct

It is the responsibility of each officer, director and employee of the MIAC to discharge their duties, as such, including their duties as a member of any council or committee of the MIAC upon which he/she may serve, in good faith, in a manner they reasonably believes to be in the best interests of the MIAC and with such care, including reasonable inquiry, skill and diligence, an ordinarily prudent person in a like position would exercise under similar circumstances. In performing their duties, all officers, directors and employees of the MIAC shall be entitled to rely in good faith on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared by any of the following: (a) one or more officers or employees of the MIAC whom he/she reasonably believes to be reliable and competent in the matters presented; (b) legal counsel, public accountants or other persons as to matter that he/she reasonably believes to be within the professional or expert competence of such person; or (c) a council or committee of the MIAC upon which he/she does not serve, as to matters within its designated authority, which he/she reasonably believes to merit confidence. An officer, director and employee of the MIAC shall not be considered to be acting in good faith if he/she has knowledge concerning the matter in question that would cause their reliance to be unwarranted.

Section B. Conflict; Procedure When Conflict Arises

A contract or other business transaction between the MIAC and one of its officers or directors or a family member of an officer or director of the MIAC, or between the MIAC and an organization in which one of its officers or directors or a family member an officer or director of the MIAC, is a director, officer, or legal representative or has a material financial interest, shall not be void or voidable because the officer, director or other organization shall be parties or because the officer or director shall be present at the meeting of the Board of Directors or a committee at which the contract or business transaction is authorized, approved, or ratified, if:

1. The contract or business transaction was, and the person asserting the validity of the contract or business transaction sustains the burden of establishing that the contract or business transaction was, fair and reasonable as to the MIAC at the time it was authorized, approved, or ratified; or
2. The material facts as to the contract or business transaction and as to the officer's or director's interest shall be fully disclosed or known to the relevant council or a committee, and such council or committee authorizes, approves, or ratifies the contract or business transaction in good faith by a majority of the council or committee, but the interested officer or director shall not be counted in determining the presence of a quorum and shall not vote.

Section C. Material Financial Interest

For purposes of this Article, an officer or director does not have a material financial interest in a resolution, fixing the compensation of the officer or director or fixing the compensation of another director, officer, employee, or agent of the MIAC, even though the first officer or director is also receiving compensation from the MIAC.

Section D. Member of the Family

For purposes of this Article, an officer or director of the MIAC shall be deemed to have a material financial interest in each organization in which such officer or director, their spouse, parents, children and spouses of children, brothers and sister and spouses of brothers and sisters of the such officer or director, or any combination of them, have a material financial interest.

Section E. Indemnification

The MIAC shall indemnify each person who is or was an officer or director of the Conference, or of any other corporation or entity with he/she served as such at the request of the MIAC, against any and all liability and reasonable expense that might be incurred in connection with or resulting from any claim, action, suit or proceeding (whether brought by or in the right of the MIAC or such other corporation or other entity or otherwise), civil or criminal, or in connection with an appeal relating thereto, in which he/she may become involved, as a party or otherwise (other than a party plaintiff suing on their own behalf or in the right of the corporation), by reason of being or having been an officer or director of the MIAC or of such other corporation or other entity, or by reason of any past or future action taken or not taken in their capacity as such officer or director, whether or not he/she continues to be such at the time such liability or expense is incurred, except where there shall have been a judgment rendered by a court specifically finding that the action or conduct of such officer or director constituted willful misconduct or recklessness. As used in this Section E, the terms "liability" and "expense" shall include, but shall not be limited to, attorney's fees and disbursements and amounts of judgments, fines, or penalties against, and amounts paid in settlement by, an officer or director.

The MIAC shall have the power, in its sole and unilateral discretion, except to the extent prohibited by law, to indemnify any person who is or was an employee or agent of the Conference, or is or was serving at the request of the Conference as an employee or agent of another corporation or other entity, against expenses (including attorney's fees), judgments, fines penalties and amount paid in settlement, actually

or reasonably incurred by them in connection with any claim, action, suit or proceeding and resulting by reason of their services on behalf of the MIAC. All determinations under this Section E shall be made by the Presidents' Council by a majority vote of a quorum consisting of disinterested council members or, if such quorum is not obtainable, or if a majority vote of a quorum of disinterested council members so directs, by independent legal counsel in a written opinion.

ARTICLE XI. ANNUAL DUES

Annual membership dues (the "membership dues") must be paid by member institutions to the MIAC on or before August 1 of each calendar year. Payment of membership dues shall be remitted to the attention of the Commissioner of the MIAC at the offices of the MIAC. The membership dues shall be applied to each fiscal period from June 1 to May 31 of the following year and the aggregate amount paid by member institutions and received by the MIAC shall be included in the annual budget officially set at the Spring Meetings of the FAR and Presidents' Councils.

Any member institution that is delinquent in its payment of membership dues shall automatically be deprived of its voting rights at meetings of Athletic Directors, FARs, and Presidents' Council until such dues are paid in full.

Any member institution that is delinquent in two (2) or more payments of membership dues shall automatically forfeit membership in the Conference.

ARTICLE XII. GENERAL AND MISCELLANEOUS

Section A. Books and Records

The MIAC shall, either at its principal office or at such place or places as designated by the Presidents' Council, maintain true and correct original copies of all corporate books and records of account and financial statements and shall also keep true and correct original copies of minutes of the proceedings of its various councils and committees. Any such books and records maintained by the MIAC may be kept on, or by means of, or be in the form of, any information storage device or method, provided that the books and records so kept can be converted into clearly legible paper form within a reasonable time. The MIAC shall so convert any books and records so kept upon the written request of any person entitled to inspect such records pursuant to the applicable provisions of the Minnesota Corporation Act. When records are kept in such manner, a clearly legible paper form produced from or by means of the information storage device or method shall be admissible in evidence, and accepted for all other purposes, to the same extent as an original paper form accurately portrays the record. Additionally, all books and records of the MIAC may be inspected by any officer, director or member institution for any proper purpose at any reasonable time.

Section B. Fiscal Year and Reserve

The fiscal year of the MIAC shall end on May 31 and may be changed by resolution of the Board of Directors. The MIAC Reserve shall be set at \$100,000. The Conference will use the amount in the reserve above \$100,000 to offset the institutional assessments. (*revised 5/08, 12/06*)

Section C. Loans to Directors and Officers Prohibited

No loans or advances, other than customary travel advances, shall be made by the MIAC to any of its officers or directors.

Section D. Prohibition Against Private Inurement (Benefits/Advantages)

No part of the net earnings of the MIAC shall become accustomed to the benefit of, or be distributed to, directors, officers, or other private persons, except that the Conference shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the MIAC.

Section E. General Limitations

Inurement of Income: No part of the net earnings of the MIAC shall inure to the benefit of, or be distributed to, its member institutions, Faculty Athletics Representatives, officers or other private persons except that the Conference shall be authorized and empowered to pay reasonable compensation for services rendered.

Operational Limitations: Notwithstanding any other provisions of these articles, the MIAC shall not conduct activities otherwise prohibited (a) by a corporation exempt from Federal Income Tax under Section 501(C)3 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or by a corporation, contributions, to which are deductible under Section 170(C)2 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Dissolution Clause: Upon the dissolution or winding-up of the MIAC, the Presidents' Council shall, after paying or making provisions for the payment of all the liabilities of the Conference, dispose of all the assets of the Conference exclusively for the purpose of the Conference in such manner, or to such corporation or corporations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt corporation or corporations under Section 501(C)3 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Presidents' Council shall determine in its sole and unilateral discretion. Any such assets not so disposed of shall be disposed of by the District Court of the county in which the principal office of the MIAC is then located, exclusively for such purposes or to such corporation or corporations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Section F. Manner of Amendment

These Bylaws may be altered, amended, or repealed or new Bylaws may be adopted by the member institutions or by the Board of Directors, subject to the power of the member institutions exercisable in the manner provided by the laws of the State of Minnesota to adopt, amend, or repeal Bylaws adopted, amended, or repealed by the Board of Directors.

CERTIFICATE

The foregoing Amended and Restated Bylaws of the Minnesota Intercollegiate Athletic Conference (MIAC) were adopted by the Board of Directors of the Conference on the 31st day of May, 2009.

CONFERENCE GOVERNANCE

MIAC COUNCIL/COMMITTEE MEMBERSHIP LISTS

COUNCIL	NAME AND INSTITUTION	ROLE	2025-26	2026-27	2027-28
Presidents	Paul Pribbenow Augsburg				
	Ross Allen Bethel	Pres. Exec. Comm. President Vice Chair President Chair	Allen (2) Allen (2)	Allen (3) Allen (1)	Allen (4) Allen (2)
	Alison Byerly Carleton	Pres. Exec. Comm. (At-Large)	Byerly (2)		
	Colin Irvine Concordia				
	John Volin Gustavus Adolphus				
	Mayme Hostetter Hamline				
	Suzanne Rivera Macalester	Pres. Exec. Comm. President Chair	Rivera (4) Rivera (2)		
	Brian Bruess Saint Benedict				
	Marcheta Evans St. Catherine				
	Brian Bruess Saint John's				
	James Burns Saint Mary's				
	Susan Rundell Singer St. Olaf				
	Barbara McDonald St. Scholastica				
Faculty Athletic Representatives	Kristen Chamberlain Augsburg				
	Bethany Opsata Bethel				
	Andrew Carlson AND Katie St. Clair Carleton	Management Committee FAR Chair Elect FAR Chair	Carlson (1) Carlson (1)	Carlson (2) Carlson (2)	Carlson (3) Carlson (1)
	Vince Arnold Concordia				
	Jeff Owen Gustavus Adolphus	Compliance Committee Budget Committee Treasurer Management Committee	Owen (2) Owen (1) Owen (1) Owen (1)	Owen (2) Owen (2) Owen (2)	
	Jerry Artz Hamline	Audit Committee Management Committee FAR Chair	Artz Artz (3) Artz (1)	Artz Artz (4) Artz (2)	Artz
	Ron Brisbois Macalester	Compliance Committee Budget Committee	Brisbois (2) Brisbois (1)	Brisbois (2)	
	Carrie Hoover Saint Benedict	Budget Committee	Hoover (1)	Hoover (2)	
	John Pelligrini AND Marcie Myers St. Catherine				
	John Kendall Saint John's				
	Dean Beckman Saint Mary's	Budget Committee	Beckman (2)		
	Charles Gray St. Olaf				
	Elisa Schmitz St. Scholastica				
CFOs with conf. admin roles	Patricia Langer Macalester (CFO)	Audit Committee	Langer	Langer	Langer

MIAC COUNCIL/COMMITTEE MEMBERSHIP LISTS

COUNCIL	NAME AND INSTITUTION	ROLE	2025-26	2026-27	2027-28
Athletic Directors	Amy Cooper Augsburg				
	Greg Peterson Bethel	Football Liaison	Peterson	Peterson	Peterson
	Heidi Jaynes Carleton	Tennis Liaison Budget Committee	Jaynes Jaynes (1)	Jaynes Jaynes (2)	Jaynes
	Rachel Bergeson Concordia	W Basketball Liaison Management Committee AD Chair AD Chair Elect	Bergeson Bergeson (1) Bergeson (1)	Bergeson Bergeson (2) Bergeson (2)	Bergeson Bergeson (3) Bergeson (1)
	Tom Brown Gustavus Adolphus	Men's Hockey Liaison	Brown	Brown	Brown
	Alex Focke Hamline	Men's Basketball Liaison Awards Committee	Focke Focke (2)	Focke	Focke
	Donnie Brooks Macalester	Golf Liaison	Brooks	Brooks	Brooks
	Kelly Anderson Diercks Saint Benedict	Track & Field Liaison Audit Committee Management Committee AD Chair	Diercks Diercks Diercks (3) Diercks (1)	Diercks Diercks Diercks (4) Diercks (2)	Diercks Diercks
	Eric Stacey St. Catherine	Women's Hockey Liaison	Stacey	Stacey	Stacey
	Dan O'Brien Saint John's				
	Brian Sisson Saint Mary's	Awards Comm. Women's Soccer Liaison	Sisson (1) Sisson	Sisson (2) Sisson	Sisson
	Kelly Mahlum St. Olaf	Men's Soccer Liaison	Mahlum	Mahlum	Mahlum
	Jessica Cherry St. Scholastica	Baseball Liaison Compliance Committee	Cherry Cherry (1)	Cherry Cherry (2)	Cherry
Senior Woman Administrators	Christa Burgess Augsburg				
	Gretchen Hunt Bethel	Athletic Trainer Liaison	Hunt	Hunt	Hunt
	Amy Erickson Carleton				
	Kim Wagers Concordia				
	Melissa Lee Gustavus				
	Beth Rittler Hamline				
	Paula Natvig Macalester	Swim & Dive Liaison SWA Chair Management committee	Natvig Natvig (1) Natvig (1)	Natvig	Natvig
	Nicole Hess Saint Benedict				
	Madge Makowske St. Catherine	Softball Liaison Compliance Committee	Makowske Makowske (2)	Makowske	Makowske
	None Saint John's				
	Jill Collum Saint Mary's				
	Kelly Mahlum St. Olaf				
	Stacey Deadrick St. Scholastica	Cross Country Liaison	Deadrick	Deadrick	Deadrick
Assistant ADs and SIDs with conf. admin roles	Steve Murray Macalester (Asst AD)	S&C Liaison	Murray	Murray	Murray
	David Pape Carleton (SID)	Awards Committee	Pape (1)	Pape (2)	
	Michael Abdella St. Olaf (SID)	Awards Committee	Abdella (1)	Abdella (2)	
	Lindsay Madryga St. Catherine (SID)	Awards Committee	Madryga (1)	Madryga (2)	
	Beth Rittler Hamline (Asst AD)	Budget Committee	Rittler (1)	Rittler (2)	

MIAC SPORT AD LIAISON LIST

SPORT / GROUP	ROLE	2025-26
BASEBALL	AD Liaison	Jessica Cherry - CSS
MEN'S BASKETBALL	AD Liaison	Alex Focke - HU
WOMEN'S BASKETBALL	AD Liaison	Rachel Bergeson - CON
CROSS COUNTRY	AD Liaison	Stacey Deadrick - CSS
FOOTBALL	AD Liaison	Greg Peterson - BU
GOLF	AD Liaison	Donnie Brooks - MAC
MEN'S HOCKEY	AD Liaison	Tom Brown - GAC
WOMEN'S HOCKEY	AD Liaison	Eric Stacey - SCU
MEN'S SOCCER	AD Liaison	Kelly Mahlum - STO
WOMEN'S SOCCER	AD Liaison	Brian Sisson - SMU
SOFTBALL	AD Liaison	Madge Makowske - SCU
SWIMMING & DIVING	AD Liaison	Paula Natvig - MAC
TENNIS	AD Liaison	Heidi Jaynes - CAR
Track & Field	AD Liaison	Kelly A. Diercks - CSB
VOLLEYBALL	AD Liaison	Melissa Lee, GAC
ATHLETIC TRAINERS	Chair AD Liaison	Abby Edgar - SCU Gretchen Hunt - BU
SPORTS INFORMATION DIRECTORS	Chair AD Liaison	Don Stoner - AUG BJ Pickard - MIAC
STRENGTH & CONDITIONING	AD Liaison	Steve Murray - MAC
STUDENT-ATHLETE ADVISORY	AD Liaison	Dan McKane - MIAC

MIAC Manual for the Conduct of Sports

GENERAL SECTION

1.0 ADMINISTRATION

1.1 MIAC STAFF. The MIAC office will (for position descriptions see Appendix A)

- A. Be the administrative officer of the conference.
- B. Serve as treasurer to receive and hold all conference funds, and to pay all budgeted expenses upon proper authorization.
- C. Arrange for the selection and assignment of game officials in all sports as requested by the membership and oversee the planning and conduct of all conference playoffs and championships.
- D. Be responsible for the conference's sports information.
- E. Be responsible for the administration of the conference policies involving radio, television, and related programs as they develop.
- F. Serve as interpreter of the conference Constitution and Manual of Sports Policy and act as the investigative officer of the conference.
- G. Serve as a liaison between the NCAA and the conference.
- H. Perform other duties as appropriately defined by the Presidents, Faculty Athletic Representatives, and the Athletic Directors in concert. (See Appendix A) *(added 5/95)*

1.2 ELECTED OFFICERS OF GOVERNING BODIES.

HOW SELECTED. For governance committees (excludes coaches committees), the chairperson and recorder shall be elected by the members of the respective groups at the end of the meeting, which concludes the current administration's term.

LENGTH OF TERM. Two (2) years per position.

HOW REPLACED. Should the chair position be vacated, the chair-elect would serve as chair until the group meets for another election.

1.3 DUTIES OF CHAIR. The chair (or Commissioner) shall call for agenda items two (2) weeks prior to the meeting and circulate the agenda at least one (1) week prior to the scheduled meetings. The chair (or Commissioner) shall also organize and conduct the meeting. (See Appendix J)

1.4 MEETING REPRESENTATION. At conference meetings, each college shall be represented. Any college not represented at a meeting and without an adequate excuse must accept whatever business is transacted.

1.5 DUTIES OF RECORDER.

A. AD's, FAR's and President's: The recorder (member of conference staff) will take minutes of the meetings.

B. Coaches Groups: MIAC staff will take minutes. (See Appendix J)

1.6 AD DUTIES OF LIAISON. One member of the Athletic Director's group will serve as the liaison between each coaching group and the Athletic Directors Council. Their responsibilities include:

- To represent the Athletic Directors at the coaches meeting.
- To represent the coaches' at the Athletic Directors' meeting by presenting minutes and action items for the coach's group.
- Report to the Coaches' Committee Chair on action items considered by the Athletic Directors', Faculty Athletic Representatives', and Presidents' Councils.
- An AD or SWA who actively coaches the sport shall not serve as the AD Liaison for that particular sport. *(revised 5/25, 1995)*

1.7 DATE, TIME, PLACE OF MEETINGS. The meetings for Faculty Athletic Representatives, Athletic Director and coach's groups will be held virtually or at a Twin Cities schools each year. A sport group can only have one business meeting a year in which to bring legislative motions before the Athletic Directors, Faculty Representatives, and Presidents. Any special meetings of the coach's groups must be approved by the current Chair of the Athletic Directors. Conference calls are strongly recommended (a report of such action to be given by the AD Liaison at the next scheduled AD's meeting).

1.7.1 AD MEETING SCHEDULE. The Athletic Directors shall meet in November, March and May to discuss business. Additional meetings are added on first Tuesday in August, September, January, February, and April for a trial during 2025-26. *(revised 5/2025)*

1.7.1.1 AD MEETING LOCATION. The May meeting will be held at one of the member colleges outside the Twin Cities area. The site rotation for meetings will follow the schedule below: *(revised 5/25, 5/01, 5/94)*

May

St. Scholastica	2026	Saint Benedict	2030
Carleton	2027	Saint John's	2031
Concordia	2028	Saint Mary's	2032
Gustavus	2029	St. Olaf	2033

1.7.2 FAR MEETING SCHEDULE. The Faculty Athletic Representatives shall meet after the November and May Athletic Director's meetings. An agenda shall be received in writing at least one week prior to the meeting time.

1.7.3 MEETING PROPOSALS. The conference requires that all proposals and rationale be submitted to the agenda at least one week before the scheduled meeting. Written proposals must include the reason for the motion, along with any academic and financial impact. The Commissioner (or designee) may allow proposals that are submitted after the deadline or come up in the meeting at their discretion in the event of an emergency. *(added 5/2025)*

1.7.4 FAILED ITEM MORATORIUM. If a proposal receives less than 30 percent support at any level of governance, a similar proposal may not be moved for a period of two academic years. The Commissioner (or designee) may allow proposals to be revisited at their discretion in the event of an emergency. *(added 5/2025)*

1.8 MIAC SAAC. The MIAC shall have a Student-Athlete Advisory Committee (SAAC). The MIAC Commissioner shall serve as the advisor. Legislation from the SAAC meetings will be submitted by the Commissioner at AD meetings. *(revised 12/96)*

1.9 OFFICIALS MEETINGS. The site for all MIAC sponsored officials clinics will rotate according to the established site rotation for all MIAC meetings. Facility rental will not be charged but any refreshments supplied may be charged back to the conference.

2.0 SPORTS SEASON REGULATIONS

2.1 NCAA PLAYING & PRACTICE BYLAWS. The MIAC follows NCAA Division III playing & practice season bylaws, unless stated in general and/or sport codes. *(revised 12/2024, 5/2023)*

3.0 EVENT/CONTEST CONDUCT

3.1 CHANGE OF SCHEDULE. To change a MIAC scheduled contest, members must use the MIAC Change of Schedule process in order to change the time and/or date of a conference contest. Approval from both Athletic Directors, consent of the opposing coach, and communication with the MIAC Office must occur before any changes become official (exception: when changes are due to inclement weather).

3.1.1 MAKE-UP CONTEST. In make-up events involving a second trip, the two participating schools shall share equally in reasonable additional expenses. *(added 5/02)*

3.1.2 SPRING GRADUATION NO PLAY DATE. An institutions spring graduation date is a no-play date if it conflicts with Regular Season games. Institutions may choose to play on commencement if they desire. *(added 5/2023)*

3.2 THE "HOME" TEAM SHALL.

3.2.1 REPORTING RESULTS. Report contest results to local and Twin Cities' media, their opponent, and to the conference office.

3.2.2 EMERGENCY EQUIPMENT. Emergency equipment and supplies will be available by the host school or emergency services at all athletic events. If equipment is given to a visiting school, the host trainer will call the visiting trainer following the contest to arrange for the return of equipment. *(revised 5/08, 5/99, 5/97)*

3.3 LIGHTNING POLICY DURING SEVERE WEATHER. See Appendix F.

3.4 THE "VISITING" TEAM SHALL.

3.4.1 RESPONSIBLE FOR PROPERTY. Be responsible for their own property. The home team is to safeguard the visiting team's property as well as it is possible.

3.4.2 TOWELS. Provide their own towels and locks at all conference events.

3.4.3 NOTIFY ATC. Notify the host CERTIFIED ATHLETIC TRAINER of special facility needs with respect to women CERTIFIED ATHLETIC TRAINER's traveling with men's teams and men CERTIFIED ATHLETIC TRAINER's traveling with women's teams. *(added 5/99)*

3.4.4 ADVANCED NOTICE OF CARE. Advance notice will be given to the host athletic trainer if a visiting team requires assistance for any pre-event taping, wrapping, padding, treatment, etc. *(revised 5/99, 4/89)*

3.4.5 BOTTLES AND CUPS. Provide their own water bottles or drinking cups *(added 5/99)*.

3.4.6 VISITING TEAM ROSTER LIMIT. Visiting Team Roster Limit shall be defined as eligible student-athletes in uniform in the team's bench area or on the sideline. "In uniform" is defined as having on the apparel and equipment needed to enter the contest, regardless of what is over that uniform (i.e. warm up). An institution that is advised it is in violation of this regulation must promptly conform. There shall be no inordinate delay of the contest to allow a competing institution to conform to the rule. There will be no exceptions regarding this section. *(Revised 06/13, added 05/07)*

3.5 TICKETS. Tickets shall be required for admission to all games of the Conference colleges where admission is charged. A membership card in the High School Coaches Association will admit high school coaches to Conference regular season games.

3.5.1 STUDENT RATE. When an admission fee is charged for a MIAC event, there shall be a reduced rate for students from visiting MIAC member institutions upon presentation of a valid school I.D. *(revised 12/01, 12/96, 4/91)*

3.5.2 PLAYOFF AND CHAMPIONSHIP TICKET PRICES. Ticket prices for MIAC Playoff and Championship events shall be as follows: \$12 for adults (no senior discounts) and \$3 for students with IDs (age 5 and under free). Exceptions for the standard ticket price include: Swimming & Diving Championships. *(revised 5/2022, 5/18, 12/15, 5/03)*.

3.5.3 MIAC PASS. The conference office will obtain and distribute Conference passes to the Athletic Directors of each institution. The Athletic Director will in turn distribute the passes to Presidents, Vice Presidents, Faculty Athletic Rep, athletic administrators, coaches (head and assistant), Sports Information Directors salaried public relations employee, working scouts, media press, radio, and television worker, and emeriti coaches and administrators. Discretionary allotment will be provided to each Athletic Director for critical members of the campus community. Officials that work for the conference will be provided a pass from MIAC Staff. No others are to be provided a Conference pass. Passes are not allowed to be provided to current students, parents, or alumni. *(revised 5/17)*

3.6 VIDEO. Participating colleges shall be permitted to video tape their teams at any sport event.

3.6.1 NON-PARTICIPATING TEAM. MIAC team sports are not allowed to videotape contests in which they are not participating in, if there is another MIAC team involved. *(added 5/09)*

3.6.1.1 EXCHANGE OUTSIDE CONFERENCE. Conference members are prohibited from exchanging or sending out any Video/Film/Tape or scouting reports of any conference members to anyone outside of the conference at any time. *(added 05/10)*

3.6.2 SUPPORT CONFERENCE SCHOOLS. Conference members are strongly encouraged to support all conference schools when competing against teams outside of the conference. In keeping with this, conference personnel are strongly urged not to offer any assistance to non-conference requests for scouting reports, tapes, or any information regarding conference members. Suggested response to a request "No, I cannot; we have a conference policy prohibiting this."

3.6.3 PLAYOFF STREAMING. Broadcasts for MIAC team sport playoff games are subject to pay-per-view streaming charges **(1 year trial in 2025-26)**. *(added 5/2025)*

3.7 ALCOHOL PROHIBITED. No alcoholic beverages shall be sold or provided on the premise of any athletic facilities used for intercollegiate athletic contests when conference schools are participating. Officials of conference schools shall take the necessary steps to prohibit the consumption of alcoholic beverages by persons attending Conference intercollegiate athletic events. *(Revised 5/18)*

3.8 FIGHT RULE. A student-athlete ejected from a Conference or non-conference contest for fighting shall sit out that contest as well as the next scheduled contest (if NCAA rule is more stringent, that rule must be followed).

3.9 GAME CONDUCT INFRACTION. An infraction relating to a game conduct rule can be pursued under the formal complaint procedure. The Athletic Director of the accusing school will submit a written statement of the complaint to the Athletic Director of the accused school with copies sent to all other Athletic Directors of the Conference. The resolution of the complaint will occur at the next official meeting of the Athletic Directors, with the Athletic Directors of both schools involved being able to defend their position at that meeting. A game conduct protest must be filed with the Commissioner and the offending school within 48 hours of the competition involving misconduct.

3.10 ARTIFICIAL NOISEMAKERS. Artificial noisemakers, air horns and electronic amplifiers shall not be permitted, and such instruments shall be removed from the playing and spectator areas. Bands, or any component thereof, shall not play while the game is in progress. The host Athletic Director shall be responsible for enforcing these provisions. *(added 12/2010)*

3.11 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

3.12 Beyond NCAA Championship Opportunities. A member institution shall not participate in any non-NCAA Championship postseason event unless explicitly approved through the MIAC's legislative process. *(added 12/2025)*

4.0 GAME SUPPORT STAFF

4.1 OFFICIALS *(revised 5/2024)*

4.1.1 REQUIREMENTS. All officials assigned to scheduled varsity contests hosted by conference members must be competent adults. Officials who are students at a MIAC institution may not officiate contests involving the institution where they are currently enrolled.

4.1.2 CONTESTS. The conference will assign officials for varsity regular season and postseason contests based on the approved number of officials per game. Scrimmages, exhibitions, alumni, and non-traditional season competitions are the responsibility of the host institution to secure officials. Junior Varsity (JV) contests are the responsibility of the host institution to secure officials. Coordinators may assign non-varsity contests for an additional fee agreed upon between the Coordinator and institution. These assignments are not to be included in the MIAC assigning account (unless previous approval by the conference).

4.1.2.1 CONTEST OFFICIALS. The following are approved staffing levels for officiating: Baseball - 2 (3 for playoffs), Football - 7, Ice Hockey - 4 (goal judges for playoffs), Soccer - 3, Softball - 2 (3 for playoffs), Tennis - 1, Volleyball - 4.

4.1.3 OFFICIATING FINANCIALS. Officials for team sports will be paid through the Conference Office, and institutions will be billed accordingly through conference assessments each season. A game fee and authorized incremental travel stipend for officials shall be recommended by the Budget Committee and approved by the Councils at the fall meetings.

4.1.3.1 OFFICIAL NO-SHOW. If a game official fails to show up for a contest, it is the responsibility of the host institution's Athletic Director or designee to make the decision regarding the situation.

4.1.3.2 PAY STANDARDS. If a contest does not get played but officials arrive on campus, officials will be paid the full game fee. If officials have left for a game, and the contest gets postponed/canceled, officials will be paid a half a game fee (pending situational details).

4.1.4 EXPECTATIONS

4.1.4.1 RULES. Officials are expected to enforce the rules of the game.

4.1.4.2 SAFETY. Officials are expected to prioritize the health and safety of student-athletes when making officiating decisions.

4.1.4.3 CONDUCT. Officials are expected to apply penalties to coaches for violating rules governing coaches on the playing surface and overall conduct of coaches and participants.

4.1.5 COORDINATORS OF OFFICIALS. The Conference will hire Coordinators of Officials in approved sports. Sport Coordinators are responsible for assigning officials to varsity contests, creating an officiating staff, training and educating officiating staff, and communicating with officials and coaches.

4.1.5.1 APPROVED SPORT COORDINATORS. Baseball, Basketball (M & W), Football, Ice Hockey (M & W), Soccer (M & W), Softball, Tennis (M & W), Volleyball.

4.1.6 COMMUNICATION

4.1.6.1 COACH STANDARDS. Coaches are not to communicate with officials following games once individuals have left the venue, unless requested by administrator.

4.1.6.2 HOST COMMUNICATION. It is expected that assigned officials and the host institution communicate roughly two days in advance of a contest to confirm assignments and share contest/campus details.

4.1.7 TIMELINE FOR SUBMITTING CONTEST DETAILS. The MIAC requires coaches to submit home contest dates and times to the MIAC office using an approved assigning spreadsheet by the dates below. Institution athletic websites must also publish their upcoming schedules by the dates below. Any schedule changes made after the following dates are required to be submitted to the MIAC office via email with the opposing head coach (applicable for conference contests only) included in the notification. Submission deadlines are as follows *(added 5/2024)*:

- Fall Sports - January 15
- Winter Sports - May 15
- Spring Sports - August 15

4.2 SECONDARY OFFICIALS

4.3 SUPPORT PERSONNEL

4.4 MEDICAL. See Appendix V for MIAC Minimum Coverage Contest Standards. *(added 5/2025)*

4.5 MIAC INFECTIOUS ILLNESS POLICY *(added 8/2023)*

4.5.1 CONFERENCE CONTESTS. Any conference contest that is unable to be completed due an infectious illness spread on a team's roster may be rescheduled according to the sport's approved rescheduling policy. Every effort should be made to play all conference contests. If any conference contest in a given sport is unable to be rescheduled, the event will be declared a no contest and the conference standings will be ordered by points percentage (soccer, hockey) or win percentage (football, volleyball, basketball, baseball, softball, tennis). "Points percentage" will be defined as standings points earned divided by standings points possible. Tiebreakers will be adjusted accordingly based on shifts to points/win percentages (if necessary).

4.5.2 CONFERENCE REGULAR SEASON CHAMPIONSHIP. To be eligible to be named the MIAC Regular Season Champion a team must have completed at least 75 percent of contests assigned by the conference (measured by results in conference standings). Ties are allowed for the MIAC Championship (based on winning percentage). Sorting of standings will follow each sports predetermined process, unless a change is necessary which would then follow 4.5.1.

4.5.3 CONFERENCE POSTSEASON. To qualify for the MIAC postseason, institutions must have completed 75 percent of conference games for a season (measured by results in the standings), unless differently specified in a sport code. In order to receive the NCAA Automatic Qualifier, institutions must meet NCAA sport minimums (the runner-up in the conference playoffs will serve as first alternate, followed by order of conference season standings).

5.0 ELIGIBILITY

5.1 NCAA ELIGIBILITY BYLAWS. The MIAC follows NCAA Division III eligibility bylaws, unless stated otherwise in general codes. (*revised 12/2024, 5/2023*)

5.2 COMPLIANCE OFFICER. The MIAC Commissioner shall serve as the Compliance Officer. (*revised 5/03*)

5.3 MIAC ELIGIBILITY. Conference schools will abide by the NCAA eligibility rules.

6.0 CHAMPIONSHIPS/TOURNAMENTS

See Appendix G 'MIAC PLAYOFFS AND SPECIAL EVENTS'

7.0 PLAYOFFS AND SPECIAL EVENTS

See Appendix H 'MIAC PLAYOFFS AND SPECIAL EVENTS'

7.1 TIE BREAKERS. See sport code for sport-by-sport criteria.

7.1.1 MULTIPLE-TEAM TIE BREAKERS. After an order is selected using the tie breaking procedure, if teams remain tied then all remaining tied teams will revert to the beginning of the tie breaking procedure. If at any point one of the tiebreaker criteria separates one or more of the teams involved in the multiple-team tie, said teams will be separated out, and any remaining teams will return to criteria no. 1. (Exclusion: volleyball)

8.0 AWARDS

8.1 TRAVELING ALL-SPORTS TROPHY

8.1.1 MEN'S TROPHY. A traveling All-Sports trophy will be awarded to the college that accumulates the best men's all-sports record during the course of a given athletic school year. This trophy, The George Durenberger Trophy, has been donated by Saint John's University.

8.1.1.1 POINTS. Determination of the men's All-Sports Trophy will be based on the following point system: First place points will be determined by the number of teams participating in that sport. Second Place, Third place, etc., will receive points in a descending order, based on the first place point total. (*revised 5/03*)

8.1.2 WOMEN'S TROPHY. A traveling All-Sports Trophy will be awarded to the college that accumulates the best women's all-sports record during the course of a given school year. This trophy, The Pat Wiesner Trophy, has been donated by Macalester College.

8.1.2.1 POINTS. Determination of the women's All-Sports Trophy will be based on the following point system: First place points will be determined by the number of teams participating in that sport. Second Place, Third place, etc., will receive points in a descending order, based on the first place point total. (*revised 5/03*)

8.2 MIAC AWARDS POLICY

8.2.1 CHAMPIONSHIP PLAQUE. The Conference Champion will receive a plaque. Multiple ties for first place will be recognized by the awarding of a plaque to each team. The conference will provide a playoff plaque for any sport sponsoring a conference playoff to determine an automatic qualifier. (*revised 4/91*)

8.2.2 ALL-CONFERENCE CERTIFICATES. All-Conference Certificate templates will be provided to sports as prescribed in their operating codes

8.2.3 AWARDS EQUITY. The Conference allows up to 30 percent of defined starters be named All- Conference and 10 percent of starters receive Honorable Mention. If a sport honors fewer than 30 percent All- Conference, it is allowed the potential for additional Honorable Mention while staying within the 40 percent limit of total honorees. (*added 5/18*)

8.3 MIAC ACADEMIC ALL-CONFERENCE. (*added 5/02, revised 12/2021, 06/06*)

Academic Qualifications:

1. Must be a sophomore, junior or senior.
2. Minimum cumulative GPA of 3.5 on a 4.0 scale. Cumulative GPA based on the end of term when competitive season is completed (i.e. basketball would use GPA at end of Spring term).
3. Transfers—Must have completed one academic year (full-time) at the institution prior to becoming eligible the following year.

Athletic Qualifications:

1. Must be a member of a MIAC-sponsored varsity sports team and be academically and athletically eligible.
2. Utilized a season of participation (per NCAA and MIAC definitions) and have remained on the sports roster through the conclusion of the sports season.

8.3.1 ACADEMIC AC NAME REQUEST. The conference office will request names of Academic All-Conf. honorees from the AD's with a reporting deadline of January 15 (fall) and June 15 (winter and spring). *(added 5/04)*

8.3.2 CERTIFICATE. Conference office provide certificate templates for Academic All-Conference *(added 12/03)*

8.4 COACH OF THE YEAR AWARD. The MIAC will honor each sport Coach of the Year with a plaque as determined by the individual sport codes. Each sport may have one Coach of the Year honor, with ties accepted, which recognizes a head coach. *(added 4/91, Revised 5/2022)*

8.5 DISTINGUISHED SERVICE AWARD. The Distinguished Service Award will be given upon retirement, resignation or re-assignment to any athletic administrator / FAR or other person who has served with distinction in the MIAC **AND** their institution in athletics for a significant period of time. The nomination(s) shall be reviewed and approved by the MIAC Management Committee. The award shall be presented either at an appropriate MIAC meeting or at an event at the recipient's home institution which will provide institution-wide visibility for the recipient. *(revised 5/01, added 4/90)*

8.6 CONFERENCE AWARD NAMING POLICY.

- a. For a conference award to carry the name of an individual from the conference, the individual should be highly recognized among our schools and have made significant contributions to the sport and/or conference.
- b. Institutions and/or external constituencies who make nominations for naming a conference award should have the written support of at least one conference Faculty Athletic Representative.
- c. Institutions and/or external constituencies who make nominations for naming a conference award should be prepared to endow the cost of the award.
- d. The naming of awards for student-athletes is typically best suited to institutional awards more so than conference awards.
- e. The naming rights to any conference award must be approved by a 2/3 majority vote of the members of the conference.

8.7 MIAC ELITE 22 AWARD. The MIAC Elite 22 Award recognizes the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the conference championship level in their sport, while also achieving the highest academic standard among their peers. The MIAC Elite 22 Award is presented to the student-athlete with the highest cumulative grade-point average participating in playoffs for team sports and earns all-conference for individual sports. *(added 6/13, Revised 5/2022, 5/2021)* (see Appendix Q for more details)

8.8 AWARD DETAILS.

8.8.1 ALL-CONFERENCE. All-Conference honors will be recognized as a single team. *(added 5/2022).*

8.8.2 HONORABLE MENTION ALL-CONFERENCE. In order to be eligible for honorable mention distinction, the student must receive at least three votes in All-Conference balloting. *(added 5/2022)*

8.8.2 ROOKIE OF THE YEAR. A common definition of Rookie of the Year applies to all sports (student-athlete in their first year of college), each sport will honor a rookie under a consistent title. *(added 5/2022).*

8.8.3 INDIVIDUAL HONORS. Each sport may honor up to two Players 'Of The Year', with limited exceptions for sport nuances. *(added 5/2022)*

8.8.4 ATHLETES OF THE WEEK. Honors will match end-of-season awards for majority of sports (exceptions for football and tennis) with the conference office selecting honorees. *(added 5/2022)*

8.8.5 ALL-PLAYOFF TEAMS. For sports with a playoff, an All-Playoff Team will be honored. *(added 8/2022)*

8.8.6 AWARDS PROTOCOL. All nomination and voting will be done using online electronic balloting. *(added 5/2022)*

9.0 MISCELLANEOUS

9.1 MIAC CODE OF ETHICS FOR HONEST AND SPORTSMANSHIP. Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall conduct themselves with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

9.1.1 The Coach must be in control of their conduct at all times. He/she should show respect toward officials, athletes on both teams, opposing coaches, spectators and all others involved in the competition.

9.1.2 The Coach must be in control of their student-athletes so that their conduct is also directed in a positive and sportsmanship-like manner. Their example is the best starting point: however, reprimand and disciplinary options must be applied when appropriate.

9.1.3 The Coach must not instruct their student-athletes to deliberately engage in illegal tactics, especially those that have a potential for injury.

9.1.4 The Coach should teach their student-athletes that they are to uphold the dignity of the sport.

9.1.5 Coaches and Student-Athletes must not harass officials in regard to calls they make. It is appropriate for the captain or head coach to question interpretations of rules, but judgment should be accepted and competition must continue without disruption.

9.1.6 The Coach and Student-Athletes should avoid behavior that might develop animosity between teams or individuals.

9.1.7 The Coach and Student-Athletes should do whatever is in their power to encourage enthusiasm from spectators (and certainly partisanship is appropriate), but any form of disrespect toward the opposition should be discouraged. Courtesy and consideration is expected treatment for visiting teams.

9.1.8 Athletic participation is designed for the enjoyment of the athletes, coaches, spectators, and all officials--skill, hard work, hustle, teamwork, and excellent effort should be appreciated and commended. *(added 3/93)*

9.1.9 Assistant Coach Gameday Role during contests, the role of an Assistant Coach is to coach their team and shall not negatively interact with officials and opponents. *(added 5/2024)*

9.2 FIRST AID/CPR/AED. Per NCAA rule, **the Head Coach** is required to be certified in Standard First Aid, CPR and AED use. (revised 5/09, *added 12/02*)

9.3 HAZING STATEMENT. The MIAC and its membership do not tolerate hazing. Each institution must have a policy that addresses hazing. Institutions shall actively take steps to educate student-athletes and coaches regarding hazing. It is up to each institution to determine appropriate actions if hazing occurs. *(added 12/2015)*

9.4 BIAS INCIDENT ALLEGATION POLICY. If allegations of a bias incident occur during a contest, the host institution is required to utilize the campus' established institutional bias review process for review of any incident of alleged racism, sexism, or bias that occurs during a contest. In situations involving more than one institution, it is expected that the institutions work together to determine and examine the details of the incident. It is required to inform the MIAC Commissioner of the incident once the involved institution(s) have been made aware. The MIAC Commissioner will serve as a facilitator and assist the process as necessary. A timely review is expected. Confidentiality throughout the entire process will be provided, as required in the review. *(added 12/2022)*

BASEBALL

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on a Thursday in mid-October at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in January via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.1.1 FIRST DATE FOR MIAC COMPETITION. The MIAC conference baseball schedule starting date will be determined by counting back 11 rounds starting with the first Saturday in May. *(revised 5/01, 5/93)*

2.1.2 CONCLUSION OF CONFERENCE SEASON. Round 11 of the baseball schedule should be played on or before the Saturday immediately prior to the conference tournament and all regular season conference contests will conclude the day prior to the conference tournament. *(added 3/00, revised 3/2015)*

2.2 SCHEDULING POLICY.

2.2.1 INNINGS. All conference games are to be scheduled as doubleheaders [one (1) 7 inning game, followed by one (1) 9 inning game]. If the 7 inning game goes into extra innings, the second game will automatically switch to a 7 inning game. The 9 inning game will have the 10 run rule imposed after 7 innings. All single non-conference games, except those played during a team trip, are to be played with no class time missed by student-athletes. *(revised 05/13)*

2.2.1 EXTRA INNING GAMES. For MIAC conference games, the NCAA rule placing a runner on second base during extra innings is **not** in effect. *(added 12/2022)*

2.2.2 POST-SEASON. No post-season games will be played until the conclusion of conference play. *(revised 1988)*

2.2.3 SUNDAY MAKE-UP GAMES. Each school shall declare by March 1 to the Commissioner their unwillingness to play Sunday make-up games.

2.2.4 CONFERENCE GAME PRIORITY. Once the MIAC schedule begins, non-conference games shall be scheduled on a provisional basis (i.e., MIAC make-up dates take priority over non-conference games. Penalty for violation is forfeiture of that specific double header.) *(revised 1994)*

2.2.5 SCHEDULING CONFLICT. If a scheduling conflict arises due to facility availability and the two teams cannot agree on a new date, the host team will make a recommendation on an alternate date/time to the Commissioner and AD Liaison. A statement from the opponent must be included in the recommendation. The two-person committee will make the final decision based on recommendation from the host institution. The Commissioner will select other committee members if their institution is involved in the particular game. *(added 5/2023)*

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING. Make up rule for MIAC games -- all games will be made-up on the next available date. In make-up games involving a second trip, the two participating schools shall share equally in the additional expenses (no overnight lodging). If such a trip involves a distance of over 150 (one way) miles, the two schools shall play at a neutral Conference site midway between the two campuses. *(revised 5/93)*

2.3.1 TWO MIDWEEK GAMES. No school shall play more than two (2) MIAC mid-week (M-F) dates. *(revised 5/97)*

2.3.1.1 THREE CONSECUTIVE DATES. No school shall have to play three consecutive MIAC dates. *(revised 5/97)*

2.3.1.2 TRAVEL. No school shall have to travel from Winona to Moorhead or Vice Versa on Consecutive days.

2.3.1.3 MAKE-UP ORDER. Games will be made up in order of: 1) those that have not reached the next round on the regular schedule will have priority; 2) missed games will be made up in chronological order on available dates as described.

2.3.1.4 CONFERENCE PRIORITY. MIAC games take precedence over non-conference games. (refer to 2.5.4)

2.3.1.5 DOUBLEHEADERS. Before the 8th round, no school shall have to play four doubleheaders in five days. *(added 3/2015)*

2.3.1.6 EASTER. Easter Sunday is a no play date. *(added 3/2015)*

2.3.2 SITE CHANGE. When rain or unplayable conditions do not allow play on the home team's field, by mutual consent, the games may be switched to the visiting team's field. Switching sites is not mandatory as games will be played on another date. When sites are switched, the *travel* expenses (transportation cost only) are to be borne by the team on whose field the games are played. *(revised 5/93)*

2.3.2.1 UNAVAILABLE FIELD. In the event of a regularly scheduled game or a make-up date in which the host team does not have a field on campus and cannot locate a suitable field, the sites shall be switched and the games shall be played on the field of the team scheduled to travel. *(revised 5/93, 3/87)*

2.3.3 HALTED GAME. All partially played games shall be played as HALTED games and shall be continued from the point of being stopped as outline in the NCAA rule book. There shall be no tie games in MIAC action. *(revised 5/93, 1988)*

2.3.4 SUNDAY MAKE-UP. Conference games will be made up on Sunday if the administration of both schools allow Sunday play.

2.3.5 COMPLICATIONS. If complications occur on make-up games, the conference Commissioner and AD Liaison shall act as clarifier/interpreter of the rules.

2.3.6 DAY EARLIER. A game may be moved one day earlier than scheduled by mutual consent of both head coaches, in consultation with both Athletic Directors. *(added 5/2020)*

2.3.7 SPRING GRADUATION NO PLAY DATE. An institutions spring graduation date is a no-play date if it conflicts with Regular Season games. Institutions may choose to play on commencement if they desire. *(added 5/2023)*

2.4 TEMPERATURE POLICY. Games will not be started at “feels like” temperatures of 35 degrees or colder unless both coaches agree. Games will not be played or will be halted when the “feels like” temperature reaches 25 degrees or below. The temperature will be based on National Weather Service data. See MIAC Weather Policy (Appendix F) for additional heat and cold policies. *(added 5/19)*

2.5 FIELD PLAYABILITY. When situations require, the host Athletics Director (or designated institutional administrator) shall decide whether a game shall not be started because of unsatisfactory conditions of weather or playing field, in consultation with the host head coach, visiting team head coach and officials (as necessary). ATC manages lightning and weather policy related items. *(added 5/2024)*

3.0 GAME/MATCH/MEET/CONDUCT

3.1 START TIME. Baseball games will begin at 2:30 p.m. on weekdays. A 20 minute break between double headers will be provided unless otherwise mutually agreed upon. On Saturday, games will start at 1 p.m. for schools 75 miles apart or less; for those over 75 miles apart, the option for a noon start is at the visiting team's discretion.

3.1.1 HOME TEAM BP. The home team shall begin batting practice one and one half-hour (1 hour and 30 minutes) before game time. *(revised 3/86)*

3.1.2 Weekday WARM-UP. Midweek warm-up procedure: *(revised 5/08, 5/01, 8/90)*

- Home team pregame warm-up on playing field at 1:10 p.m.
- Visiting team pregame warm-up on playing field at 1:35pm.
- Home team infield at 2 p.m.
- Visiting team infield at 2:10 p.m.
- Field prep will begin at 2:20 p.m.
- Coaches meet with umpire at 2:25 p.m.
- Game begins at 2:30 p.m.

3.1.3 HOME TEAM INFIELd. The home team infield shall begin 30 minutes before game time.

3.1.4 VISITING TEAM INFIELd. The visiting team infield shall begin 18 minutes before game time.

3.1.5 GROUND RULES TIMING. The ground rules meeting shall begin five (5) minutes before game time.

3.1.6 TIME ADJUSTMENTS. Time adjustment by mutual consent of the two baseball coaches involved.

3.1.7 SUNDAY MAKE-UP GAME TIME. Games played on Sunday due to postponement from Saturday shall begin at 1:30 p.m.

3.2 RULES TO GOVERN CONTEST. NCAA rules in addition to conference rules.

3.2.1 UNIFORM COLORS. All MIAC teams shall wear contrasting tops. The home team shall wear light uniforms and the visitors shall wear dark.

3.2.2 TOBACCO PROHIBITED. There will be no use of tobacco, including smokeless tobacco, of any kind by players or coaches.

3.2.3 OFFICIAL BALL. The Rawlings baseball shall be used as the game ball for all MIAC games. *(revised 08/16, 05/07)*

3.3 SITE PREPARATION REQUIREMENTS. Infields must be dragged between games of doubleheaders, unless turf field.

3.3.1 COVERS. Teams must provide suitable plastic covers for the pitching mound and home plate area.

3.3.2 BULLPEN. MIAC schools with a baseball field on campus must provide a bullpen for the visiting team.

3.4 HOME TEAM SHALL.

3.4.1 REQUIRED TO PROVIDE. Provide game balls, water, and ice.

3.4.2 SCORE REPORTING. Call in results to the proper media. *(added 4/90)*

3.5 VISITING TEAM SHALL.

3.5.1 REQUIRED TO BRING. Provide own towels, batting practice balls, and catching equipment.

3.5.2 TRAVEL PLANS. Notify host school of departure time and lodging plans.

3.6 VISITING TEAM ROSTER LIMIT. There is no visiting team roster limit for conference games. *(revised 12/25, 3/25, 5/18, 5/13, 5/10, 5/08, 5/07, 5/02, 3/00)*

3.7 POLICY FOR VIDEO.

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

3.10 EJECTION POLICY. All ejections from any contest will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable).

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Two umpires per game.

4.1.1 POLICY TO ASSIGN OFFICIALS. Umpires will be assigned by the MIAC Coordinator of Baseball Umpires. Officials for Concordia will be assigned through the MIAC Coordinator for MIAC games only. *(revised 05/07)*

4.2 SECONDARY OFFICIALS. The home team shall provide the official score keeper. *(revised 12/14)*

4.3 SUPPORT PERSONNEL. One scoreboard operator and ball chasers. Players should not be expected to chase balls. *(added 4/90)*

4.4 MEDICAL PERSONNEL. Certified Athletic trainer in attendance on sidelines.

5.0 MIAC/NCAA STATISTICS

5.1 STATISTICS. Host team is responsible for game statistics for conference games. *(revised 05/07, added 4/90)*

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. The conference championship will be awarded on a percentage basis. A team must play at least half of the conference schedule to be eligible for a championship.

6.2 POLICY FOR TIE BREAKER. In case of a tie, there shall be multiple champions.

6.3 REGULAR SEASON CONFERENCE CHAMPIONSHIP NAME. The regular season MIAC Championship baseball trophy shall be named after Dennis Denning (in name only). *(added 5/10)*

7.0 POST-SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. Winner of the four-team playoff. *(revised 8/99)*

7.2 EVENT DESCRIPTION. The MIAC baseball post season playoff will be held on the weekend before the NCAA Regional. All games are 9 innings. The 10 run rule is in effect for the postseason. The host institution is responsible for developing pre-game batting and fielding protocols/timing. *(revised 3/24, 5/03, 8/99)*

7.2.1 PROCEDURE. Four-team format.

The MIAC Baseball Tournament will take place at CHS Field, hosted Hamline University. Games will be played, as follows:

Thursday Gm 1: 2:30pm (1 seed vs. 4 seed) (On field BP)

Gm 2: 7:00pm (2 seed vs. 3 seed) (On field BP)

Friday Gm 3: 12pm (Loser Game 1 vs Loser Game 2)

Gm 4: 3pm (Winner Game 1 vs Winner Game 2)

Gm 5: 6pm (Loser Game 4 vs Winner Game 3)

Saturday Game 6: 3pm (Winner Game 4 vs Winner Game 5)

Game 7: IF NECCESARY (25 minutes following Game 6)

Sunday - Rain Day *(added 5/06, revised 5/2020, 5/17, 12/15, 3/2015, 5/10)*

7.2.1.1 GAME 5 START TIME. There will be 45 minutes between the end of Game 4 and the start of Game 5, which will allow for warm-ups as necessary, only if the established start time of Game 5 is impacted. *(added 3/24)*

7.2.2 WHO ATTENDS. Top four teams.

7.2.3 POLICY FOR INCLEMENT WEATHER. If the playoff is not played; the highest seed would receive the AQ. All games should be completed. If a game(s) is halted, it should be continued at the spot where it was halted as per the NCAA rule book concerning halted games. All tournament games need to be completed by the NCAA deadline for NCAA tournament selection. All games played under halted game rule.

If the tournament is started, but cannot be completed:

0 games played = highest seed

1 games played = highest seed

2 games played = highest seed

3 games played = highest remaining seed

4 games played = highest remaining seed

5 games played = highest remaining seed

6 games played = winner of game 6 (If game 6 is not played to completion (5 innings) with a decision, the team that is 2-0 advances.)

7 games played = winner of game 7 (If game 7 is not played to completion (5 innings) with a decision, the higher seeded team advances) *(added 5/09, Revised 5/2016)*

7.3 TIEBREAKER. Post-season tie breaker *(added 5/03, revised 5/04)*

1. Head-to-head results amongst all teams tied

2. Results against other teams in playoffs

3. Results against teams not in playoffs from highest finish to lowest finish

4. Coin toss

7.4 PLAYOFF UMPIRES. All MIAC Baseball Playoff games will have three (3) umpires. *(added 05/06)*

7.5 ROSTER. The roster limit is 25 players per game. The participating players listed may change from game to game. *(added 5/13, revised 3/25)*

7.6 HOME TEAM DETERMINATION. Home team designated to higher seed throughout the entire playoff. *(added 1/15, revised 3/24)*

7.7 ALL-PLAYOFF TEAM. See bylaw 8.5. *(added 8/2022)*

7.8 10-RUN RULE. The 10 run rule is utilized for playoff games. Per NCAA Baseball Playing Rules, a playoff contest shall be stopped after seven innings if one team is ahead by at least 10 runs. *(added 3/24)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that finishes first at the conclusion of the conference schedule. The regular season MIAC Championship baseball trophy shall be named after Dennis Denning (in name only). *(revised 1/92)*

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 33 players. Only conference statistics will be used in determining placement on the All-Conference team. Coaches are not allowed to vote for their own players for All-Conference. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 12/2022, 5/16, 5/02)*

8.2.1 TEAM STRUCTURE. The MIAC All-Conference Baseball Team will consist of 33 players (9 position players, 10 pitchers, and 14 at-large selections). All players will be listed by their positions in the All-Conference release (At-Large is not separated). *(revised 12/22)*

8.2.2 HONORABLE MENTION. After the All-Conference team has been established, any players who were not named All-Conference but still received at least three votes in the At-Large balloting will receive Honorable Mention distinction. *(added 5/22)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. The individual receiving the most votes will receive the honor. Ties will be honored.

8.3.1 COACH OF THE YEAR. This award is branded as the Jim Dimick Coach of the Year. *(added 4/90)*

8.3.2 PLAYER OF THE YEAR. This award is branded as the Max Molock Player of the Year. *(added 4/90)*

8.3.3 PITCHER OF THE YEAR. This award is branded as the Mike Augustin Pitcher of the Year. *(added 5/07)*

8.3.4 ROOKIE OF THE YEAR. To be considered, the individual must be a true first-year college student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(revised 5/22; added 5/09)*

8.4 ATHLETES OF THE WEEK. A Baseball Pitcher and Player of the Week will be chosen each week of the regular season. SIDs will nominate and the MIAC office will select the winners. *(added 12/09)*

8.5 ALL-PLAYOFF TEAM. An 11-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The first eliminated team is allotted two (2) selections, the second eliminated team is allotted two (2) selections, the second place team is allotted three (3) selections, and the champion is allotted four (4) selections. The team will honor a total of 11 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. *(added 8/2022, revised 12/2022)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Nominations will open Monday at 8:00 a.m. and close Friday at noon during the final week of the regular season. *(revised 12/2022, 5/22, added 5/10)*

9.2 VOTING. There will be two rounds of voting. The first round of voting will open at 8:00 a.m. on the Tuesday after the regular season and close at 5:00 p.m. that evening. The second round of voting will open at 8:00 a.m. on the Wednesday after the regular season and close at 5:00 p.m. that evening. Coaches are not allowed to vote for their own players for All-Conference. Coaches will vote by ranking twice the number of players at each All-Conference position as noted below: *(revised 12/2022)*

First Round Voting

P - Rank 20, select 10

C - Rank 2, select 1

1B - Rank 2, select 1

2B - Rank 2, select 1

3B - Rank 2, select 1

SS - Rank 2, select 1

OF - Rank 6, select 3

DH - Rank 2, select 1

Second Round Voting

At-Large - Rank 20, select 14

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Monday after the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.

MEN'S BASKETBALL

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the third Tuesday in April at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in September via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. The MIAC basketball schedule will be set at the annual coaches meeting and approved by the Athletic Directors.

2.2.1 DETAILS. The MIAC Men's Basketball Schedule shall consist of 16 contests. Games are separate locations on weekdays and doubleheaders on Saturday's (with the women's team), with the exception that all games involving Concordia are doubleheaders. *(revised 5/2024, 5/23, 5/14)* **[4 Year Trial starting in 2024-25, review after two years]**

2.2.2 CONFERENCE GAME DATES. Conference games shall be played on Wednesday's and Saturday's unless mutually agreed upon to change by both institutions. *(revised 3/86)*

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING. All Wednesday games will be rescheduled for the Thursday immediately following, unless both coaches agree on an alternate date, in consultation with both Athletic Directors. All Saturday games will be rescheduled for the next available Monday, unless both coaches agree on an alternate date, in consultation with both Athletic Directors. If there is not an available Monday, scheduling changes will be referred to Athletic Directors to agree on an alternate date. *(revised 5/19, 3/00, added 3/86)*

2.3.1 LATE ARRIVAL DUE TO WEATHER/EMERGENCY. If, due to weather or an emergency situation, a visiting team is delayed in arrival to the host site, game time will be revised to 60 minutes from the time the visiting team arrives. *(added 5/08)*

3.0 GAME CONDUCT

3.1 GAME TIMES.

Weekday – 7 p.m.

Weekday Doubleheader – 5:45 p.m. or 7:45 p.m. (odd-even years women first)

Weekend – 1 p.m. or 3 p.m. (odd-even years women first) (single games to be played at consistent time of rest of gender)

*Concordia plays all games as doubleheaders

3.1.1.1 SECOND GAME OF DOUBLEHEADER. The second game will have a guaranteed 25-minute warm-up and start no earlier than the scheduled start time.

3.1.1.2 NATIONAL ANTHEM. The National Anthem shall be played only preceding the first game of a doubleheader. *(revised 05/07, 05/06, 05/05, 5/02)*

3.1.2 JV GAME. If host has a JV game (or other event on the floor) and is not the same JV and Varsity opponent, the host is required to communicate at least 24 hours in advance. *(added 5/03)*

3.1.3 PREGAME INFO. The floor will be available for pre-game warm-up (game ready) a minimum of 60 minutes before the start of the game. The visiting team should be informed if it is parent's night or seniors night--anything out of the ordinary at least 24 hours in advance. The following pre-game format will be followed at each institution.

3.1.4 PREGAME PROTOCOL & TIMING. Following warmups, the NCAA pregame timing and protocol will be used *(revised 5/24)*:

- Teams return to their benches for team huddles, announcements, when the pregame clock reaches 0:00.
- Teams stand across the foul line for the national anthem.
- Beginning with the visiting team, alternating introduction of Forward, Forward, Guard, Guard, Center.
- After each player is introduced they will meet at half court to shake hands and return to the free throw line area directly in front of their own bench. (MIAC - Players are not to shake hands with officials or opposing coaches during introductions)
- Coaches will be the last to be introduced and they will meet at half court in front of the scorer's table to shake hands and then return to their own bench area.
- Officials will blow their whistle to call teams to center court.
- Play begins immediately.

3.1.5 DOUBLEHEADER WARM-UP. Provide 25 minutes of warm-up prior to the second game of a doubleheader. Game will not start before listed start time. *(revised 05/06, 05/05, 5/02, 5/94)*

3.2 RULES TO GOVERN CONTEST. The NCAA rules shall govern the conduct of the game.

3.2.1 UNIFORM COLOR. The home team will wear light uniforms and the visiting team dark uniforms. The NCAA rules regarding numbers will be enforced.

3.2.2 FLOOR AVAILABILITY. The playing floor should be made available one hour prior to varsity contests that do not include a doubleheader or JV contest. At all other times, the floor should be available 30 minutes prior to game time. *(revised 5/03)*

3.2.3 HALFTIME. Halftime will be fifteen minutes in length.

3.2.4 OFFICIAL GAME BALL. The official ball for use in all conference games shall be the NCAA Championship game ball. *(revised 5/03, added 5/97)*

3.3 SITE PREPARATION REQUIREMENTS.

3.4 HOME TEAM SHALL. The host team will provide six Wilson basketballs for visitor's warm-up. Game ball will be selected from these by the visiting school. *(revised 05/07, 5/97, 5/94)*

3.4.1 PRIVATE DRESSING ROOM. The home team will arrange for a private dressing room for the visiting team. Visitor locker room facilities must be vacated and available 90 minutes before the scheduled game time. *(revised 5/09)*

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT. The visiting team roster limit for Conference games shall not exceed fifteen (15) players in uniform in the team's bench area at the start of the contest. (see MIAC General Code 3.4.6 for definition of Visiting Team Roster Limit and applicable penalties). The visiting team roster limit shall apply to both teams during all MIAC-post season competition. *(revised 05/13, 05/07, 5/94, 3/87)*

3.7 POLICY FOR VIDEO. The MIAC will contract with an online film vendor to provide the software to download and catalog all films of all contests played by MIAC teams. The game film may have audio (but not required), the camera shall be turned on at first horn of timeouts, and the scoreboard will be shown at each timeout, halftime, and at the end of the game. Film must be raw video footage (webcast video may be used as an emergency backup and coaches are required to be notified). Film must be uploaded to the vendor by no-later than the evening of the contest (typically start upload within two hours of the conclusion of the contest). Non-conference game films must be uploaded by 12 p.m. the next weekday. MIAC institutions would have access to the full library of all contests involving MIAC teams. Problems with video upload should be reported to all coaches immediately. *(revised 5/19, 5/13, 05/11, 05/09, 05/07, 05/06)*

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Three (3) officials selected by the assignor shall each receive payment according to approved fees. *(added 5/98)*

4.1.1 OFFICIALS LOCKER ROOM. Private dressing room should be assigned to game officials.

4.1.2 POLICY TO ASSIGN OFFICIALS.

4.1.2.1 NCAA EDUCATIONAL HUB. Require regular season basketball officials to join the NCAA Educational Hub each year in order to be eligible to receive assignments for conference contests. *(added 5/14)*

4.1.2.2 POLICY FOR SELECTING/RATING OFFICIALS. Coaches will evaluate and rate each official they have seen over the past season. *(revised 4/91)*

4.1.2.3 Officiating - Alumni Restriction. MIAC officials who are undergraduate alumni of a MIAC school may not officiate that institutions contests. *(added 5/13)*

4.1.3 GAME MANAGEMENT. The game administrator shall introduce themselves to the officials and indicate where they will be located during the game.

4.2 SECONDARY OFFICIALS. Competent, adult, non-student timer, and scorer, plus a competent shot clock operator and PA announcer will be furnished by the host school. The scorer must wear either a striped shirt or jacket at the scorer's table. The timer and scorer should be on duty a half-hour (30 minutes) before game time. An X should be taped on the floor in front of the scorer's position at the table. *(revised 4/90)*

4.3 SUPPORT PERSONNEL.

4.4 MEDICAL PERSONNEL. CERTIFIED ATHLETIC TRAINER on sidelines.

5.0 MIAC/NCAA STATISTICS

5.1 STATISTICS. Statistical data will be provided by host team including shot chart, rebounds and turnovers.

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. To be eligible, a team must play the conference schedule. Championship shall be awarded on a percentage win-loss basis.

6.1.1 POLICY FOR TIE. In the event of a tie for the championship, duplicate trophies will be furnished by the Conference.

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. Winner of six-team tournament.

7.1.1 INCOMPLETE PLAYOFF. If playoff game cannot be completed, e.g., weather, the #1 seeded team in the conf. playoffs will receive the MIAC automatic bid in the NCAA Tournament. The Commissioner is in charge of the decision. *(added 5/01)*

7.2 EVENT DESCRIPTION. A six-team tournament will be played the week prior to the Regional NCAA Tournament. Men's and women's conference playoffs will be scheduled on Tuesday, Thursday and Saturday. If doubleheader on Tuesday or Thursday, start times will be 5 and 8 p.m. The gender that plays the first game of the doubleheader will be consistent with who competes first in regular season games. Championship games are scheduled on Saturday at 7 p.m. (men) and 3 p.m. (women). *(revised 5/18, 5/15, 5/11, 5/10, 5/06, 3/00)*

7.2.1 WHO ATTENDS. Top six teams.

7.2.2 ROSTER. The visiting team roster limit (Bylaw 3.6) shall apply to both teams during all MIAC-post season competition. *(revised 5/13, added 05/06)*

7.2.3 START TIME. MIAC Playoff quarter- and semifinal games will begin at 7 p.m. with the championship beginning at 7 p.m. *(revised 5/14, 5/11, added 06/06)*

7.2.4 Media Timeouts. Media timeouts in MIAC playoff games will occur at the under 16, 12, 8 and 4 minute marks in both halves. Timeout length is 75 seconds. *(added 5/14)*

7.3 PROCEDURE.

7.3.1 PAIRINGS.

First Round (quarterfinals): #1 and #2 seeds receive byes

Third vs. Sixth at third place school (game #1)

Fourth vs. fifth at fourth place school (game #2)

Second Round (semifinals): *(revised 5/02)*

2nd lowest seed remaining @ #2 seed (game #3)

Lowest remaining seed @ #1 seed (game #4)

Third Round (championship):

Winner Game #3 vs. winner Game #4 (at highest remaining seed)

7.3.2 TIE BREAKER. Seeding for the MIAC Basketball Playoffs will be determined by the regular-season Conference standings. In case of a tie, the following formula will be used *(revised 5/25, 5/24)*:

Two-team tie:

1. Head-to-head results
2. Winning percentage versus other conference teams in descending order of final standings
 - a. When arriving at another pair of tied teams while comparing records, use each team's winning percentage against the collective tied teams as a group (before their own tie-breaking procedures), rather than the performance against the individual tied teams.
 - b. When comparing records against a single team or a group of teams, the higher winning percentage shall prevail, even if the number of games played against the team or group is unequal (i.e., 2-0 is better than 3-1, but 2-0 is not better than 1-0).
3. Point differential between tied teams *(added 5/25)*
4. Coin flip

Multiple-team tie:

1. Results of head-to-head competition during the regular season.
 - a. When comparing results against the tied teams, teams will be seeded based on the winning percentage among the group, even if the number of games played against the team or group is unequal (i.e., 2-0 is better than 3-1, but 2-0 is not better than 1-0).
 - b. If all teams in the group are separated based on winning percentage, all ties are broken.
 - c. If the winning percentage among the group for any tied teams is equal, the tie-breaker procedures will continue down the list with those specific tied teams only (e.g. if there is a four-team tie, one team is 4-0, another is 3-1 and the last two are 2-2 among the group, the two teams that are 2-2 move on in the tie-breaking procedure and the teams that are 4-0 and 3-1 assume the next two available highest seeds).
 - d. Teams can be separated from the top, middle, or bottom. The objective is to break the tie.
 - e. If a team or teams are separated from the group based on step a, seeding for remaining teams among the group is not determined by head-to-head record vs. the remaining teams, but rather by taking all remaining teams to the next tie-breaker.
2. If the remaining teams are still tied, then each tied team's record shall be compared to the team occupying the highest position in the final regular-season standings, continuing down through the standings until one team gains an advantage.
 - a. When arriving at another pair of tied teams while comparing records, use each team's winning percentage against the collective tied teams as a group (before their own tie-breaking procedures), rather than the performance against the individual tied teams.
 - b. When comparing records against a single team or group of teams, the higher winning percentage shall prevail, even if the number of games played against the team or group is unequal (i.e., 2-0 is better than 3-1, but 2-0 is not better than 1-0).
3. Point differential among tied teams *(added 5/25)*
4. Coin flip

7.4 ADMISSION. See 3.5.2 in General Section

7.4.1 TICKETS. A certain number of tickets (TBA) should be reserved for the visiting school.

7.5 OFFICIALS. The assignor will assign playoff officials from a pool of available top-rated officials. *(revised 05/06, 5/99, 4/91)*

7.6 GAME SUPPORT.

7.7 PROTEST COMMITTEE.

7.8 Nets. The winning team in the championship game may cut down both nets following the contest. The host institution will provide a ladder and scissors. *(added 5/14)*

7.9 ALL-PLAYOFF TEAM. See bylaw 8.5. *(added 8/2022)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that wins the double round robin schedule play. Duplicates will be awarded if a tie occurs.

8.2 ALL-CONFERENCE TEAM. The All-Conference Team will consist of 16 players. Only conference statistics will be used in determining placement on the All-Conference team. The MIAC will provide the top five All-Conference vote-getters in order of votes (vote totals not included) to coaches following voting to assist with national award nominations. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. (revised 5/22, 5/16, 5/14)

8.2.1 TEAM STRUCTURE. The All-Conference Team will consist of 16 players. Coaches will rank the top 20 individuals – in rank order. The top 16 vote-getters will be the All-Conference Team. Ties are accepted. (revised 5/22)

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. (revised 5/22)

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves. (revised 12/15)

8.3.2 OFFENSIVE PLAYER OF THE YEAR. The honor will be named the Joe Hutton Offensive Player of the Year. (revised 5/22)

8.3.3 DEFENSIVE PLAYER OF THE YEAR. (added 5/22)

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). (added 5/22)

8.4 ATHLETES OF THE WEEK. A Men's Basketball Offensive and Defensive Player of the Week will be chosen each week of the regular season. SIDs will nominate and the MIAC office will select the winners. (added 12/09; revised 5/22)

8.5 ALL-PLAYOFF TEAM. A 9-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The two teams eliminated in the quarterfinals will each submit one (1) player, the two teams eliminated in the semifinals will each submit one (1) player, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 9 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. (added 8/2022, revised 12/2022)

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Nominations will open Tuesday at 8:00 a.m. during the final week of the regular season. Coaches will have until 5:00 p.m. on the Sunday following the final regular season game to submit nominations.

9.2 VOTING. Coaches will vote using the MIAC's online voting system. Voting will begin at 8:00 a.m. on Tuesday during the week of the MIAC Playoffs and will close at 12:00 p.m. on Friday.

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Tuesday after the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.



PRE-GAME PROTOCOL

MEN'S BASKETBALL

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s). The visiting team should be informed if it is parent's night or seniors night--anything out of the ordinary at least 24 hours in advance.

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

Scoreboard Clock	Scheduled Event
60:00	Scoreboard clock starts. Floor available for warm-up.
15:00	Officials meet with team captains.
:00	Horn to clear the floor.
:00	National anthem. Teams line up across the free throw line. - Teams return to their benches for team huddles, announcements, when the pregame clock reaches 0:00. - Teams stand across the foul line for the national anthem. - Beginning with the visiting team, alternating introduction of Forward, Forward, Guard, Guard, Center. - After each player is introduced they will meet at half court to shake hands and return to the free throw line area directly in front of their own bench. <i>(MIAC - Players are not to shake hands with officials or opposing coaches during introductions)</i> - Coaches will be the last to be introduced and they will meet at half court in front of the scorer's table to shake hands and then return to their own bench area. - Officials will blow their whistle to call teams to center court. - Play begins immediately.
20:00	Tip off.

MIAC: Provide 25 minutes of warm-up prior to the second game of a doubleheader. Game will not start before the listed start time.

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

WOMEN'S BASKETBALL

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the fourth Tuesday in April at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in September via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. The MIAC basketball schedule will be drafted by the conference office, review and approved by coaches and Athletic Directors.

2.2.1 DETAILS. The MIAC Women's Basketball Schedule shall consist of 18 contests. Games are separate locations on weekdays and doubleheaders on Saturday's (with the men's team), with the exception that all games involving Concordia are doubleheaders. *(revised 5/2024, 5/23, 5/14) [4 Year Trial starting in 2024-25, review after two years]*

2.2.2 CONFERENCE PLAY DAYS. Conference games shall be played Wednesday and Saturday unless mutually agreed upon to change by both institutions.

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING. All Wednesday games will be rescheduled for the Thursday immediately following, unless both coaches agree on an alternate date, in consultation with both Athletic Directors. All Saturday games will be rescheduled for the next available Monday, unless both coaches agree on an alternate date, in consultation with both Athletic Directors. If there is not an available Monday, scheduling changes will be referred to Athletic Directors to agree on an alternate date. *(revised 5/19; added 3/00)*

2.3.1 GAME TIME DELAY. If, due to weather or an emergency situation, a visiting team is delayed in arrival to the host site, game time will be revised to 60 minutes from the time the visiting team arrives. *(added 5/08)*

3.0 GAME CONDUCT

3.1 TIMING PROTOCOL. A "universal" pre-game protocol shall be adopted by MIAC member institutions. This protocol shall consist of setting the scoreboard clock to "30:00"; 30 minutes prior to tip-off. When the clock reaches 0:00, the National Anthem will be played, followed by the introduction (in alternating fashion) of the starting line ups. There will be no shaking hands with officials or opposing coaches during introductions. *(revised 5/19, 5/99, added 5/98)*

3.1.1 START TIMES.

Weekday – 7 p.m.

Weekday Doubleheader – 5:45 p.m. or 7:45 p.m. (odd-even years women first)

Weekend – 1 p.m. or 3 p.m. (odd-even years women first) (single games to be played at consistent time of rest of gender)

*Concordia plays all games as doubleheaders

3.1.1.1 SECOND GAME OF DOUBLEHEADER. The second game will have a guaranteed 25-minute warm-up and start no earlier than the scheduled start time.

3.1.1.2 NATIONAL ANTHEM. The National Anthem shall be played only preceding the first game of a doubleheader. *(revised 05/07, 05/06, 05/05, 5/02)*

3.1.3 PRE-GAME INFO. Gym floor must be available for warmups (game ready) 60 minutes before game time, unless it is the second game of a doubleheader. The visiting team should be informed not less than 24 hours in advance when the home team is having a parent's night, senior night, playing a JV game, having a special event, or other pregame event that does not involve the visiting team. The following pre-game format will be followed at each institution. *(revised 5/25)*

3.1.4 PREGAME PROTOCOL & TIMING. Following warmups, the NCAA pregame timing and protocol will be used *(revised 5/24):*

- Teams return to their benches for team huddles, announcements, when the pregame clock reaches 0:00.
- Teams stand across the foul line for the national anthem.
- Beginning with the visiting team, alternating introduction of Forward, Forward, Guard, Guard, Center.
- After each player is introduced they will meet at half court to shake hands and return to the free throw line area directly in front of their own bench. (MIAC - Players are not to shake hands with officials or opposing coaches during introductions)
- Coaches will be the last to be introduced and they will meet at half court in front of the scorer's table to shake hands and then return to their own bench area.
- Officials will blow their whistle to call teams to center court.
- Play begins immediately.

3.1.5 DOUBLEHEADER WARM-UP. Provide 25 minutes of warm-up prior to the second game of a doubleheader. Game will not start before listed start time. *(revised 5/19, 05/09, 05/08, 05/06, 05/05, 5/02, 5/94)*

3.2 RULES TO GOVERN CONTEST. The NCAA Rules Shall Govern the Conduct of the Game.

3.2.1 UNIFORM COLOR. The home team will wear light uniforms and the visiting team, dark uniforms.

3.3 SITE PREPARATION REQUIREMENTS.

3.4 HOME TEAM SHALL. The NCAA Championship ball will be used in all conference games. The host team shall provide six (6) NCAA Championship balls for visitor's warm-up. *(revised 5/02, 3/00, 5/97)*

3.4.1 HOST PROVIDES. The host team will provide towels and water on the bench for the visiting team. *(revised 5/02, 4/90)*

3.4.2 LOCKER ROOM. The home team shall provide an adequate dressing room for the visiting team, which shall be private, secure, and available 1-hour before game time. *(revised 5/02)*

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT. The visiting team roster limit for Conference games shall not exceed fifteen (15) players in uniform in the team's bench area at the start of the contest. (see MIAC General Code 3.4.6 for definition of Visiting Team Roster Limit and applicable penalties). The visiting team roster limit shall apply to both teams during all MIAC-post season competition. *(revised 05/13, 05/07, 5/02, 5/94)*

3.7 POLICY FOR VIDEO. The MIAC will contract with an online film vendor to provide the software to download and catalog all films of all contests played by MIAC teams. The game film may have audio (but not required), the camera shall be turned on at first horn of timeouts, and the scoreboard will be shown at each timeout, halftime, and at the end of the game. Film must be one camera shot and raw video footage (webcast video may be used as an emergency backup and coaches are required to be notified). Film must be uploaded to the vendor by no-later than the evening of the contest (typically start upload within two hours of the conclusion of the contest). Non-conference game films must be uploaded by 12 p.m. the next weekday. MIAC institutions would have access to the full library of all contests involving MIAC teams. Problems with video upload should be reported to all coaches immediately. *(revised 5-2022, 5/19, 5/13, 05/10, 05/09, 05/07, 05/06)*

3.8 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Three (3) officials selected by the assignor shall each receive payment according to approved fees. *(added 5/98)*

4.1.1 OFFICIALS LOCKER ROOM. Private dressing room shall be provided for game officials.

4.1.2 POLICY TO ASSIGN OFFICIALS.

4.1.2.1 NCAA EDUCATIONAL HUB. Require regular season basketball officials to join the NCAA Educational Hub each year in order to be eligible to receive assignments for conference contests. *(added 5/14)*

4.1.2.2 POLICY FOR SELECTING/RATING OFFICIALS. Coaches will evaluate and rate each official they have seen over the past season. *(revised 4/91)*

4.1.2.3 ALUMNI RESTRICTION. MIAC officials who are undergraduate alumni of a MIAC school may not officiate that institutions contests. *(added 5/17)*

4.1.3 GAME MANAGEMENT. The game administrator shall introduce themselves to the officials and indicate where they will be located during the game. *(added 5/02)*

4.2 SECONDARY OFFICIALS. Host school will furnish competent adult, non-student timer, scorer, and shot clock operator. The scorer must wear a striped shirt or jacket consistent with NCAA off court official duties. An X or an NCAA logo should be taped on the floor in front of the scorer's position at the table. *(revised 05/07, 5/02, 8/95, added 4/90)*

4.3 SUPPORT PERSONNEL. A game manager/administrator is present at the contest. *(added 05/07)*

4.4 MEDICAL PERSONNEL. CERTIFIED ATHLETIC TRAINER on sidelines. *(05/07)*

5.0 MIAC/NCAA STATISTICS. Statistical data will be provided by host team. *(revised 5/02)*

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. To be eligible, a team must play every scheduled conference contest. *(revised 3/00)*

6.1.1 CHAMPIONSHIP. Championship shall be awarded on a percentage win-loss basis.

6.1.2 TIES. In the event of a tie, there will be multiple regular season champions.

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. Winner of the six team tournament. *(revised 3/00)*

7.2 EVENT DESCRIPTION. A six-team tournament will be played the week prior to the Regional NCAA Tournament. Women's and men's conference playoffs will be scheduled on Tuesday, Thursday and Saturday. If doubleheader on Tuesday or Thursday, start times will be 5 and 8 p.m. The gender that plays the first game of the doubleheader will be consistent with who competes first in regular season games. Championship games are scheduled on Saturday at 3 p.m. (women) and 7 p.m. (men). *(revised 5/18, 5/15, 5/11, 5/06, added 3/00)*

7.2.1 WHO ATTENDS. Top six (6) teams from regular season.

7.2.2 TIE BREAKER. Seeding for the MIAC Basketball Playoffs will be determined by the regular-season Conference standings. In case of a tie, the following formula will be used *(revised 5/2024)*:

Two-team tie:

1. Head-to-head results
2. Winning percentage versus other conference teams in descending order of final standings

- a. When arriving at another pair of tied teams while comparing records, use each team's winning percentage against the collective tied teams as a group (before their own tie-breaking procedures), rather than the performance against the individual tied teams.
 - b. When comparing records against a single team or a group of teams, the higher winning percentage shall prevail, even if the number of games played against the team or group is unequal (i.e., 2-0 is better than 3-1, but 2-0 is not better than 1-0).
3. Coin flip

Multiple-team tie:

1. Results of head-to-head competition during the regular season.
 - a. When comparing results against the tied teams, teams will be seeded based on the winning percentage among the group, even if the number of games played against the team or group is unequal (i.e., 2-0 is better than 3-1, but 2-0 is not better than 1-0).
 - b. If all teams in the group are separated based on winning percentage, all ties are broken.
 - c. If the winning percentage among the group for any tied teams is equal, the tie-breaker procedures will continue down the list with those specific tied teams only (e.g. if there is a four-team tie, one team is 4-0, another is 3-1 and the last two are 2-2 among the group, the two teams that are 2-2 move on in the tie-breaking procedure and the teams that are 4-0 and 3-1 assume the next two available highest seeds).
 - d. Teams can be separated from the top, middle, or bottom. The objective is to break the tie.
 - e. If a team or teams are separated from the group based on step a, seeding for remaining teams among the group is not determined by head-to-head record vs. the remaining teams, but rather by taking all remaining teams to the next tie-breaker.
2. If the remaining teams are still tied, then each tied team's record shall be compared to the team occupying the highest position in the final regular-season standings, continuing down through the standings until one team gains an advantage.
 - c. When arriving at another pair of tied teams while comparing records, use each team's winning percentage against the collective tied teams as a group (before their own tie-breaking procedures), rather than the performance against the individual tied teams.
 - d. When comparing records against a single team or group of teams, the higher winning percentage shall prevail, even if the number of games played against the team or group is unequal (i.e., 2-0 is better than 3-1, but 2-0 is not better than 1-0).
3. Coin flip

7.2.3 ROSTER. The visiting team roster limit (Bylaw 3.6) shall apply to both teams during all MIAC-post season competition. *(revised 5/13, added 5/2012).*

7.2.4 MEDIA TIMEOUTS. Media timeouts in MIAC Playoffs games at the under 5-minute mark in each quarter. The length of the media timeout is 75 seconds. *(added 5/14)*

7.3 PROCEDURE.

First Round Games: #5 at #4 and #6 at #3; #1 and #2 have byes (7 p.m.)

Semifinals Games: lowest remaining seed at #1, 2nd-lowest seed at #2 (7 p.m.)

Championship Game: Semifinal winners at high seed. *(added 05/07)*

7.4 RESEEDING. Following each round of the conference tournament the remaining teams will be reseeded. The highest seed will play the remaining lowest seed. The MIAC Playoff Quarter- and Semifinal games will be played at 7 p.m., and the MIAC Playoff Championship Game will be played at 3 p.m. on Saturday *(added 5/02, revised 5/14, 5/04)*

7.5 ADMISSION. See general section: 3.5.2

7.6 OFFICIALS.

7.7 GAME SUPPORT.

7.8 NETS. The winning team in the championship game may cut down nets following the contest. The host institution will provide a ladder and scissors. *(added 5/14)*

7.9 ALL-PLAYOFF TEAM. See bylaw 8.5. *(added 8/2022)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that finishes first at the conclusion of the conference schedule.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 18 players. Only conference statistics will be used in determining placement on the All-Conference team. The MIAC will provide the top five All-Conference vote-getters in order of votes (vote totals not included) to coaches following voting to assist with national award nominations. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 4/92, 5/08, 5/13, 5/14)*

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 18 players. Coaches will rank the top 24 individuals – in rank order. The top 18 vote-getters will be the All-Conference Team. Ties are accepted.

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. *(revised 5/22)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards.

Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves. (revised 12/15)

8.3.2 OFFENSIVE PLAYER OF THE YEAR. (revised 5/22)

8.3.3 DEFENSIVE PLAYER OF THE YEAR. (added 5/22)

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). (added 5/22)

8.4 ATHLETES OF THE WEEK. A Women's Basketball Offensive and Defensive Player of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. (added 12/09; revised 5/22)

8.5 ALL-PLAYOFF TEAM. A 9-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The two teams eliminated in the quarterfinals will each submit one (1) player, the two teams eliminated in the semifinals will each submit one (1) player, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 9 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. (added 8/2022, revised 12/2022)

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system.

Nominations will open Tuesday at 8:00 a.m. during the final week of the regular season. Coaches will have until 5:00 p.m. on the Sunday following the final regular season game to submit nominations.

9.2 VOTING. Coaches will vote using the MIAC's online voting system. Voting will begin at 8:00 a.m. on Tuesday during the week of the MIAC Playoffs and will close at 12:00 p.m. on Friday. The conference office will work with coaches and SID to proof and release the awards list.

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Tuesday after the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.



PRE-GAME PROTOCOL

WOMEN'S BASKETBALL

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s). The visiting team should be informed if it is parent's night or seniors night--anything out of the ordinary at least 24 hours in advance.

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

Scoreboard Clock	Scheduled Event
60:00	Scoreboard clock starts. Floor available for warm-up.
15:00	Officials meet with team captains.
:00	Horn to clear the floor.
:00	National anthem. Teams line up across the free throw line. - Teams return to their benches for team huddles, announcements, when the pregame clock reaches 0:00. - Teams stand across the foul line for the national anthem. - Beginning with the visiting team, alternating introduction of Forward, Forward, Guard, Guard, Center. - After each player is introduced they will meet at half court to shake hands and return to the free throw line area directly in front of their own bench. <i>(MIAC - Players are not to shake hands with officials or opposing coaches during introductions)</i> - Coaches will be the last to be introduced and they will meet at half court in front of the scorer's table to shake hands and then return to their own bench area. - Officials will blow their whistle to call teams to center court. - Play begins immediately.
20:00	Tip off.

MIAC: Provide 25 minutes of warm-up prior to the second game of a doubleheader. Game will not start before the listed start time.

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

CROSS COUNTRY

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the first Thursday in December at 10 a.m. For any topic that could involve a rule change, the commissioner and/or AD Liaison have the authority to call for a straw poll to continue conversations on the subject after five minutes of opening discussion. If the meeting goes over two and a half hours, consideration could be given to scheduling a second meeting within the next two weeks to continue discussions.

1.1.2 PRE-CHAMPIONSHIP MEETING. The pre-championship meeting shall take place in the Wednesday prior to Championship via video at 10 a.m.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 CONFERENCE MEET. The Conference Championship meet shall be held three (3) Saturdays prior to the NCAA National Championships.

2.3 SCHEDULING POLICY. N/A

2.4 POLICY FOR POSTPONEMENT/RESCHEDULING. If the MIAC meet is at a neutral site and there is heavy snow, the meet will be rescheduled at St. Olaf for the following day with the same time schedule. Host institution, in consultation with Hamline, will decide by 4 p.m. Friday if the meet can still be held Saturday at St. Olaf. If it can, it will, if not it will be moved to Sunday at St. Olaf *(revised 5/03, added 5/99)*

2.5 WEATHER / TEMPERATURE POLICY. See MIAC Weather Policy (Appendix F) for heat and cold policies.

3.0 GAME/MATCH/MEET/CONDUCT

4.0 GAME SUPPORT STAFF

5.0 MIAC/NCAA STATISTICS

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. Conference meet for both men and women, varsity and junior varsity.

6.2 POLICY FOR TIE BREAKER.

6.3 EVENT PROCEDURE. *(revised 5/2023)*

2025 – Highland Park (hosts: Hamline, Augsburg, St. Catherine)

2026 – Carleton

2027 – St. Olaf

6.3.1 HOST DETERMINATION. A conference school interested in hosting the Championship Meet should indicate their desire to host at the annual coaches meeting. Host school shall use chip technology to time the championship. *(revised 05/05, 5/01)*

6.3.1.1 CHAMPIONSHIP COURSES. If an institution wishes to propose an additional course to the MIAC Championship rotation, the institution must successfully host a meet of the same caliber on the proposed site and provide other MIAC institutions the opportunity to attend the meet. The meet should not take place during a countable weekend (after the third week in September). *added 5/2023)*

6.3.2 HOST RESPONSIBILITY.

6.3.2.1 ARRANGEMENTS. Be in charge of making all local arrangements including course and officials.

6.3.2.2 MEDICAL COVERAGE. Medical coverage at the MIAC Cross Country Championships shall consist of a first aid station at the finish line with the following staff: 2+ certified athletic trainers at the aid station; a medical doctor; a trail vehicle staffed with a licensed medical personnel; and 6-8 auxiliary staff for the finish chute (i.e. student trainers, additional certified athletic trainers, EMTs, etc.). *(revised 5/24; added 5/00)*

6.3.2.3 ENTRY TIMING. The host school will send out online entry instructions two weeks prior to the Championship meet with the deadline for entries to be on Sunday prior to the meet. *(revised 5/08)*

6.3.2.4 RESULTS. Post results as soon as possible following the meet. *(revised 5/08, 5/02)*

6.3.2.5 PROMOTION. The MIAC office shall be responsible for pre-meet information and post-meet results to the news media. *(revised 5/98)*

6.3.3 DISTANCE. Length of course: 8K for the men; 6K for women. The course shall be marked according to NCAA rules. *(revised 05/05)*

6.3.3.1 TERRAIN. The course shall be on grass terrain where spikes can be used, staying away from roads or other areas where hazards may exist.

6.3.3.2 PRACTICE. Teams should be allowed to practice on the course prior to the meet if the course is available.

6.3.4 RACE ORDER. The order of competition will alternate at the Conference Meet with women first even years and men first on odd years. There will be no limit on entries. *(revised 5/18, 5/17, 3/93, added 4/92)*

6.3.5 SCORING. In all races, seven (7) runners, who need not be designated, will figure in the scoring in accordance with the NCAA scoring policy.

6.3.6 UNIFORMS. Team uniforms shall be worn in accordance with NCAA uniform policy.

6.3.7 TIMING/RESULTS EXPECTATIONS. Standard for timing and results companies for MIAC Championship includes: 1) accurate live results, 2) split mats (minimum 2 split mats, location course dependent), and 3) final results in a timely manner. *(added 5/2024)*

6.4 ADMISSION.

6.5 OFFICIALS. One starter-referee paid by the conference. *(revised 4/90)*

6.6 GAME SUPPORT.

6.7 PROTEST COMMITTEE. The Jury of Appeals (protest committee) will consist of the Meet Referee, Head Finish Line Judge, Meet Director (likely host coach), and a rotating head coach (alphabetical by institution). In the event there are separate head coaches for each gender, each will represent their respective gender they coach on the committee. The referee that was involved in the decision being protested will not be part of the three person jury. *(revised 5/2023)*

6.7.1 PROTEST. A verbal protest during the meet should be made immediately to the Referee. A written follow-up to the verbal protest must be made within 30 minutes of the end of the meet.

6.8 OTHER.

6.8.1 LATE ENTRY FEE. \$50.00 late entry fee per roster and \$50.00 fee per athlete for a roster change at the time of the meet (30 minutes prior to the start of the race).

6.8.2. BOX DRAW. MIAC office draws the box draw; shares with host institution. *(added 5/25)*

6.8.3 CHAMPIONSHIP MANUAL. The MIAC Championship for cross country will follow the operational guidelines set forth in the Cross Country Administrative Manual. The manual will be maintained by the Macalester staff. *(added 5/09)*

7.0 POST SEASON POLICY AND PROCEDURE

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. Championship plaques will be awarded to the first-place women's and men's teams at the conference meet.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of the top 15 finishers in each varsity race. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 8/95, revised 4/90)*

8.2.1 HONORABLE MENTION. Finishers 16-25 will be designated All-Conference Honorable Mention. *(added 5/99)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office via email.

8.3.1 COACH OF THE YEAR. A Coach of the Year award will be selected for both women's and men's cross country. Coaches will vote for three (3) individuals, with the top choice receiving three (3) points, second receiving two (2) points, and third receiving one (1) point. The top point-getter will be named Coach of the Year. In the event of a tie, the coach whose team finished higher in the conference standings will be awarded Coach of the Year. *(revised 5/00)*.

8.3.2 ATHLETE OF THE YEAR. The two winners of the men's and women's championship races will automatically be named Athlete of the Year for their respective sports. *(revised 12/11, revised 12/10, added 5/08)*

8.3.3 ROOKIE OF THE YEAR. Honor the top-placing first-year student in both the men's and women's conference championship races as the MIAC Rookie of the Year for their respective gender. To be eligible for the honor, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility. *(added 5/22, revised 1/2026)*

8.4 ATHLETES OF THE WEEK. A Men's and Women's Cross Country Athlete of the Week will be chosen each week of the conference regular season. Selections will begin the first week of the season and conclude the week prior to the conference championship race. SIDs will nominate and the MIAC office will select the winners. *(revised 7/19, 12/10, added 5/03)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS.

9.2 VOTING. The MIAC Office will solicit votes for Coach of the Year awards via email the Monday following the championship. *(revised 5/00)*

9.3 ANNOUNCEMENT. An awards presentation at the MIAC Cross Country Championships shall recognize the top 25 finishers, including the All-Conference (1-15) and Honorable Mention (16-25) teams. The conference office will publicly announce the award recipients on the Thursday after the MIAC Championships. The conference office will work with coaches and SIDs to proof and release the awards list.

FOOTBALL**1.0 ADMINISTRATION OF SPORT****1.1 MEETINGS.**

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the Wednesday prior to the Minnesota Football Coaches Association Clinic at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in August via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. A round-robin schedule of Conference games shall be played to determine the championship. The schedule will have teams play each other every other year home and away against common opponents. *(revised 05/25, 05/20, 05/15, 05/05)*

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING.

2.3.1 INCOMPLETE GAME PROTOCOL. If a game does not reach completion, the game will be resumed where it left off, unless mutually agreed upon by head coaches, in consultation with home site administrator. Game will be resumed on Sunday. If Sunday is not playable, both Athletic Directors will determine an appropriate play date. *(added 5/19)*

2.4 WEATHER / TEMPERATURE POLICY. See MIAC Weather Policy (Appendix F) for heat and cold policies.

2.5 FIELD PLAYABILITY. When situations require, the host Athletics Director (or designated institutional administrator) shall decide whether a game shall not be started because of unsatisfactory conditions of weather or playing field, in consultation with the host head coach, visiting team head coach and officials (as necessary). ATC manages lightning and weather policy related items. *(added 5/2024)*

3.0 GAME/MATCH/MEET/CONDUCT

3.1 START TIME. All MIAC games played during Daylight Saving Time shall be scheduled at 1 p.m. or 7 p.m. The time of the contest will be set by the home team. All MIAC games played after Daylight Saving Time ends (after the first Sunday in November) shall be set for noon. Game times may be adjusted by mutual consent. *(revised 5/25, 12/84)*

3.1.1 START TIME EXCEPTIONS.

3.1.1.1 POST DST LIGHTS. A home institution with appropriate stadium lights for college football may elect to play later than noon after Daylight Saving Time ends. *(added 5/25)*

3.1.1.2 CONCORDIA. Night games with Concordia will be arranged only through mutual consent.

3.1.2 START TIME DESIGNATION. Conference game times must be set and communicated to opponents and the conference office by the home team no later than June 1. Start times will default to 1 p.m. (DST) or noon (post-DST) if no notification occurs. Start time changes made after June 1 require mutual consent. *(revised 5/25, 5/19)*

3.1.3 PRE-GAME TIMING. The pre-game schedule for all Conference games shall be (if start time differs, amend appropriately):

For a 1 p.m. start:

11:30 Long sideline field setup applies to both teams

12:15 Midfield (45 yard line) serves as team divider

12:45 Teams off the field

12:55 Captains in the middle of the field talking with officials

12:57 Coin flip

12:58 National Anthem (teams WILL be on the field)

1:00 Kickoff *(revised 05/06, 05/05, 12/84)*

3.1.4 HALFTIME. Half-time intermission shall be twenty (20) minutes in length.

3.2 RULES TO GOVERN CONTEST. NCAA football rules shall be used in all Conference games.

3.2.1 UNIFORM COLOR. The home team will wear dark jerseys and the visiting team will wear light.

3.2.2 GAME BALL. Wilson shall be the official Conference game ball. Any Wilson collegiate football may be used by institutions. Each team will provide their own game balls for home and away contests. Each team shall provide at least six (6) for every contest. *(revised 5/14, 5/13, 5/99, 12/86)*

3.3 SITE PREPARATION REQUIREMENTS.

3.3.1 LOCKER ROOM. Private dressing rooms shall be available two (2) hours prior to game time (11 a.m. or 5 p.m.). Game field shall be available one and one half (1.5) hours prior to game time. *(revised 05/05, 12/84)*

3.3.2 SIZE LIMITATIONS, MARKINGS. Follow NCAA Rules.

3.4 HOME TEAM SHALL. Provide the following:

3.4.1 MEETING ROOM. Private squad rooms adjacent to field for both pre-game and half-time use.

3.4.2 ICE. Provide ice.

3.4.3 BOARD. Chalk and blackboard or Dry-Erase Board and markers

3.4.4 STATISTICS. Half-time and final statistics shall be provided by the host school: Official NCAA game statistics format shall be used. The home team is encouraged to provide a play by play sheet. NOTE: Effort to be made by host school to provide final game stats prior to visiting team's departure from game site.

3.4.5 HEADPHONES. Each school shall provide their own headphones at home and on the road. The home team shall have no responsibility for providing backup headphones for the visiting team. *(revised 05/05, 12/87)*

3.4.6 KICKING NET. Home team provide the visiting team a kicking net on game day. *(added 5/2024)*

3.5 VISITING TEAM SHALL. Provide what they need that is not provided.

3.6 VISITING TEAM ROSTER LIMIT. The visiting team roster limit for all Conference games shall not exceed seventy five (75) players in uniform on the sideline at the start of the contest. (see MIAC General Code 3.4.6 for definition of Visiting Team Roster Limit and applicable penalties). *(revised 5/2024, 05/13, 05/07, 5/98, 1988)*

3.7 POLICY FOR VIDEO. See MIAC Football Film Standards & Exchange following the football bylaws for expectations (best practices). *(revised 5/25, 5/24, 5/17, 05/10, 05/09, 05/07, 05/05, 2/96)*

3.7.1 SIDELINE VIDEO. Use GameStrat for in-game sideline film. *(added 5/2025)*

3.7.2 ATTEND GAMES. Coaches may attend conference member games if they are not scouting (i.e. taking notes). *(revised 3/00)*

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS. Press box space shall be assigned as follows according to stated order:

3.8.1 TIMER/SCOREBOARD. Timer and scoreboard operator (2)

3.8.2 STATISTICIAN. Statistician and spotter (2)

3.8.3 ANNOUNCER. P.A. announcer and spotter (2)

3.8.4 VIDEO CAMERA. Video camera operator - 1 for each team (2)

3.8.5 SPOTTER. Team spotters - 2 for each team (4)

3.8.6 WORKING PRESSBOX. It is recommended that the press box be reserved only for those officially "working" the game.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

3.9.1 HALFTIME TARGETING EJECTION VIDEO REVIEW. Require halftime targeting ejection video review. *(added 5/18)* (See procedures at end of football policy section)

3.10 EJECTION POLICY. All ejections from any contest will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable).

3.11 DEPTH CHART. MIAC Coaches will exchange previous games two-deep depth chart by noon on Monday to the next opponent. It is a requirement that each team will have a roster on its webpage and game statistics which show starting lineup for each game. *(revised 05/05, added 5/04)*

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Seven (7) officials shall each be paid according to current rate as established by the membership. *(revised 05/07, 5/99, 12/87)*

4.1.1 POLICY TO ASSIGN OFFICIALS. The conference assignor shall assign the officials. Approved officials will be assigned to any conference school.

4.1.2 EVALUATION. Coaches are encouraged to evaluate officials each week.

4.1.3 LOCKER ROOM. Officials should be provided a private dressing room area and home team shall insure the privacy.

4.2 SECONDARY OFFICIALS. The chain crew shall be located on the side of the playing field opposite the press box.

4.2.1 TIMER. The official timer must be a competent, non-student, and must meet with the game officials prior to the start of the game.

4.3 SUPPORT PERSONNEL. Two ball persons must be available (one on each sideline).

4.4 MEDICAL PERSONNEL. The home team shall have a licensed medical doctor and a certified trainer in attendance at all football games on the sidelines. The visiting team shall bring a CERTIFIED ATHLETIC TRAINER and be on the sidelines.

5.0 MIAC/NCAA STATISTICS

5.1 STATISTICS. Teams are expected to maintain these statistics.

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. The championship in football will be determined on a point basis, one (1) point per win, based on the approved round-robin schedule. The MIAC recognizes multiple first place champions.

6.2 TIES. Tiebreakers to determine NCAA Automatic Qualifier: *(Revised 5/25, 5/21)*

- a. Head to Head winner among tied teams
- b. Results against teams not tied in descending order
- c. Point differential between tied teams
- d. Team not in the NCAA Playoffs most recently
- e. NPI Ranking [as listed one hour before NCAA AQ deadline]
- f. Coin flip.

7.0 POST SEASON POLICY

7.1 AUTOMATIC QUALIFIER. Conference Champion receives automatic bid (see 6.2 for tie-breaker policy).

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that finishes first at the conclusion of the conference schedule.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 60 players. Only conference statistics will be used in determining placement on the All-Conference team. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 8/22)*

8.2.1 TEAM STRUCTURE. The MIAC All-Conference Football Team will consist of 60 players. *(revised 8/22)*

OFFENSE: TE (2), OL (10), WR (6), RB (4), QB (2), At-Large (3).

DEFENSE: DL (8), LB (8), DB (8), At-Large (3).

SPECIAL TEAMS: K (2), P (2), RET (2).

8.2.2 HONORABLE MENTION. After the All-Conference team has been established, any players who were not named All-Conference but still received at least three votes in the At-Large balloting will receive Honorable Mention distinction. *(revised 8/22)*

8.3 INDIVIDUAL HONORS. All nominating and voting for individual awards will occur online during the All-Conference voting process using separate ballots for each award.

8.3.1 COACH OF THE YEAR. The Coach of the Year shall be selected by vote during the All-Conference process. The award is branded as the John Gagliardi Coach of the Year. *(revised 05/13)*

8.3.2 OFFENSIVE PLAYER OF THE YEAR. The Offensive Player of the Year shall be selected by vote during the All-Conference process. *(revised 8/22, 5/01)*

8.3.3 DEFENSIVE PLAYER OF THE YEAR. The Defensive Player of the Year shall be selected by vote during the All-Conference process. *(added 5/22, revised 8/22)*

8.3.4 INTERIOR LINEMAN OF THE YEAR. The Interior Lineman of the Year shall be selected by vote during the All-Conference process. An endowment to supply a plaque for the outstanding lineman award is held at Carleton College. The award is branded as the Mike Stam Award. *(added 4/90, revised 5/01)*

8.3.5 ROOKIE OF THE YEAR. To be eligible for nomination for Rookie of the Year, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 5/22)*

8.4 ATHLETES OF THE WEEK. Three Football (Offensive, Defense, Special Teams) Players of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the honorees.

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system.

Nominations will open Monday at 8:00 a.m. and close Friday at noon during the final week of the regular season. *(revised 8/22)*

9.2 VOTING. Coaches will rank players at each position: tight ends (2), offensive linemen (10), wide receivers (6), running backs (4), quarterbacks (2), defensive linemen (8), linebackers (8), defensive backs (8), kickers (2), punters (2), and returners (2). The first round of voting will begin at 8:00 a.m. on Monday following the last regular season game and will close at noon on Tuesday. Coaches are not allowed to vote for their own players. After 54 players have been selected to the All-Conference Team, any nominated student-athlete not selected will be added to an "At-Large" ballot for offense or defense. Coaches will rank their top six candidates, regardless of position. At-Large voting will begin at 8:00 a.m. on Wednesday and will close at noon on Thursday. The top three vote-getters on offense and defense will be added to the First Team. *(revised 8/22)*

9.3 ANNOUNCEMENT. The conference office will assemble a proof to be sent to coaches within 24 hours of the conclusion of the final round of voting. The MIAC Football awards will be announced the Monday following the final vote. Institutions shall not release award information to the media prior to the official release. *(revised 8/22)*

10 MISCELLANEOUS

10.1 COACHES SPEAKING ENGAGEMENTS. The onus is on the speaking coach and staff to let the other conference coaches know via e-mail if the topic is scheme sensitive and not open to other league coaches and their staff members. If it is, there can be no opposing conference coaches in the lecture. If the speaking session is open, there is no need to any coach to take action. *(added 5/09)*

10.2 MUSIC. To assist with music compliance, the following procedures must be adhered to during games - The band/music must stop playing as soon as the center's hand is on the ball. *(added 5/25)*

MIAC Football Film Standards & Exchange (Best Practices)

Added June 2025

Note: AD Council approved standards as a best practice guide, noting facility constraints at several institutions. The Council requested coaches put together a list of specific issues at each institution following the 2025 season.

1. **POLICY FOR VIDEO EXCHANGE** – All games will be recorded to a camera using a Class 10 SD Card in the format 720/60 (NCAA Standard). Each team will upload their game via conference selected vendor software. Every conference and non-conference regular season game (including the final week) will follow identical protocol and be posted weekly to the league pool.
2. **INTERCUT FILM** - The intercut game film exchange will include both sideline (SL) and endzone (EZ) angles and be in the play order of the game. The exchanged film will not include timeouts or deadplays. Scoreboard (SB) and Officials on penalty shots must be included in the actual play. All SB shots are optional. However, if you shoot SB it should be included before the play. The officials signals on penalties are required and must be included at the end of the play in which the foul occurred.
3. **UPLOAD** - Both teams will upload the camera SL raw and EZ raw (raw = unedited film) SD cards weekly to the HUDL film pool prior to the intercut game being completed (Best practice - within 1 hour after the conclusion of the game for both home & road team).
 - a. **INTERNET** - All teams are required to provide gigabit ethernet cable access in visiting coaches booth for road teams to upload raw SD cards.
 - i. If ethernet is not available at the stadium or within a block following the game, an even swap of SD cards will occur. As a result, the home team will be responsible for uploading the road version of the SL and EZ raws to the league pool on behalf of the road team.
 - b. **VIDEO EXCHANGE** - Each week a total of 4 independent raw angles should exist on the league pool (2 SL, 2 EZ.) per game.

STEP BY STEP EXPECTATIONS FOR BOTH TEAMS AFTER THE GAME

- a. TAKE CARD OUT OF SL CAMERA
 - c. USE SD CARD READER AND PLUG INTO LAPTOP - DONT DELETE CLIPS
 - d. UPLOAD TO HUDL POOL
 - e. NAMING CONVENTION [DATE, YOUR TEAM, OPPONENT, ANGLE from Team Name]
(EXAMPLE: 09-01-25 AUGSBURG @ ST OLAF SL from St. Olaf)
 - f. TAKE CARD OUT OF EZ CAMERA
 - g. USE SD CARD READER AND PLUG INTO LAPTOP - DONT DELETE CLIPS
 - h. UPLOAD TO HUDL POOL
 - i. NAMING CONVENTION [DATE, YOUR TEAM, OPPONENT, ANGLE from Team Name]
(EXAMPLE: 09-01-25 AUGSBURG @ ST OLAF EZ from St Olaf)
4. **VIDEO QUALITY** - Teams will NOT be allowed to upload clips from GameStrat, HUDL Sideline, or any program that collects clips at a lower frame rate than the 1280x720 60 8meg required NCAA Exchange file created by cameras.
 5. **UPLOAD TIMING** - Intercut game film will be exchanged by home teams by 8pm or within 5 hours of the conclusion of the game on HUDL league pool. Visiting teams are only required to post raw SL and raw EZ (best practices - within 1 hour of the end of the game).
 6. **GAME DATA** - Game data will be shared from offensive point of view and include - Play #, ODK, Down, Distance, Hash, Field position (Yard LN), Play Type, Result, Gain/Loss. To aid in the collection of data, Teams will also share the game XML from your school's SID for play verification (number of plays, etc.) These can be placed into a google drive folder and given access to each school. The conference office will also post these into a shared site.
 7. **COMMUNICATION OF ISSUES** - The Conference will have an open game film exchange policy meaning all regular season games will be open to all teams until the conclusion of the season. If there are issues with the game film, an email will be sent to all schools video contacts within 2 hours of the conclusion of the game (Head coaches must fill out the film coordinator document so video coordinators can connect in the event of an issue)
 8. **VIDEO COORDINATORS** - The school designated video coordinators will have a pre-season video zoom/conference call with the group during the first week of August to review the rules and regulations and to answer any questions before the season.

FILMING CONTESTS

9. **RECORDING START** - All cameras will start recording prior to the offensive center touching the football.
10. **SIDELINE VIDEO** - The Sideline camera (SL) will have all 22 players in the shot without excessive background (stands or track).

11. **ENDZONE VIDEO** - The End zone (EZ) camera shall film TE to TE and at RB and LB depth. The main focus of this shot is the OL and DL, camera operators can widen to get a throw in as long as the OL and DL are in the shot the whole time. Do NOT swing the camera to a receiver on a throw.
12. **ENDZONE CAMERA PLACEMENT** - The EZ shot should be between the goalposts (no wider than the hash mark if behind the goalpost isn't an option). The EZ tower should have a minimum height of 25' above the field level.
13. **RECORDING END** - All cameras (SL and EZ) will zoom in on the ball carrier at the conclusion of the play and not stop till the ball is given with an official.
14. **VIDEO STAFF IN PRESSBOX** - A minimum of 2 video staff members for each team in the pressbox. One person operates the camera and the other runs GameStrat software on the laptop.

FILMING LOCATIONS AND COMPETITIVE FAIRNESS

15. **PRIORITY & EQUAL ACCESS** - Both teams will have equal access to the same filming locations (example: If the home team shoots on the 3rd floor of the pressbox, the road team will be provided a similar space on the 3rd floor of the pressbox). Coaching film will have precedence over TV, live stream cameras, scoreboard cameras, or radio teams in all stadiums.
16. **SIDELINE** - Teams will film SL from the highest point possible at all stadiums (filming location still must follow equal guidelines). Roof access should be considered at all locations pending proper safety modifications.
17. **NO GLASS** - All teams will not film through glass or anything that reduces the quality of the image. This includes the EZ camera cameras should not film through a goalpost net.
18. **HOME & AWAY FILM** - Both Home and Visiting teams are required to film the game with their own film crew.
19. **CAMERA** - All teams will use a league approved camera to film the game. (Must have Class 10 SD Card capabilities - No I-pads).
20. **TRIPOD/MOUNT** - All teams will have cameras mounted on a tripod (No handheld or shoulder cameras).
21. **RAIN** - If the home school uses robotic cameras and there is rain in the forecast – that team will have alternative cameras to prevent the camera lens or globe being covered in rain droplets.
22. **SIDELINE IN-GAME VIDEO** - All teams will be required to use Gamestrat for sideline video software.
23. **FILMING LOCATIONS** - Each team will share the locations for filming with the road team prior to the first game of the season (to be shared on a document that all teams will have access to view).

BEST PRACTICES WITH VIDEO EQUIPMENT AND FILMING LOCATIONS

24. If the stadium allows, home and road teams should shoot EZ on opposite sides of the field between the goalposts or at least between the hashes. Home team will have the first choice where to set up. If both teams need to shoot in the same EZ the road team will set up on the hash closest to their bench. This will also allow teams to make triple cut film (SL, EZ 1, EZ 2).

POST SEASON FILM ACCESS

25. **REMOVE FILM.** Institutions are required to bring down film by noon Sunday prior to NCAA Playoffs for teams listed in the final NCAA regional rankings prior to playoffs. Game Film involving the team(s) should be taken down from Selection Sunday until the team is eliminated in the NCAA Championships or the Championships are completed (i.e.: athletics website, MIAC Network on demand, YouTube, etc.). (added 5/14, Revised 5/16)
26. **SHARING FILM.** Institutions are not allowed to share game film with anyone outside of team personnel or normal exchange requirements (i.e.: Hudl Insider Account). (added 5/14)
27. **FILM SHARING.** Conference members are PROHIBITED from exchanging or sending out any Video/Film/Tape or scouting reports of ANY conference members to anyone outside of the conference at any time. (revised 05/10, 05/06, 05/05, 4/92)
28. **SCOUTING.** It is recommended that no tape, film, or scouting information concerning Conference members shall be given to schools outside the MIAC (see general code 3.6.1.1). (revised 4/92)

CURRENT FILMING CONFIGURATIONS FOR SL

AUGSBURG - WINDOW
BETHEL - ROOF
CARLETON - OUTSIDE
CONCORDIA - WINDOW
GUSTAVUS - WINDOW
HAMLINE - TBD
MACALESTER - WINDOW
SAINT JOHNS - ROOF (ENCLOSED)
ST OLAF - ROOF / WINDOW
ST SCHOLASTICA - WINDOW / OUTSIDE

EQUIPMENT RECOMMENDATIONS

CAMERA:

- Canon Vixia HF G-70 Camera: www.amazon.com/dp/B0BCLWJMZ1?ref=ppx_hzsearch_conn_dt_b_fed_asin_title_2
- Panasonic AGAC 130/160: www.ebay.com/itm/116108622653?mkcid=16&mkevt=1&mkrid=711-127632-2357-0&ssspo=G-mF6fCwTGy&sssrc=2047675&ssuid=8GiZWrmQkq&widget_ver=artemis&media=COPY

CAMERA REMOTE:

- www.amazon.com/dp/B07DC2GCPQ?ref=ppx_hzsearch_conn_dt_b_fed_asin_title_4

TRIPOD:

- Aluminum Alloy Camera Tripod Stand w/360 fluid drag head:
www.amazon.com/dp/B09VL46P6R?ref=ppx_hzsearch_conn_dt_b_fed_asin_title_3&th=1

ENDZONE VIDEO POLES:

- 35 foot EVS (End zone Video Systems) 979-627-7300 - <https://endzonevideo.com/>

PORTABLE POWER:

- Schumacher Rechargeable AGM jump Starter
- www.amazon.com/dp/B07892JQ1Q?ref=ppx_hzsearch_conn_dt_b_fed_asin_title_6
- 954 250W Power Station: <https://chargetech.com/collections/portable-power/products/premium-54k-dual-ac-battery-pack?variant=44760249237826>

SD CARD READER:

- www.amazon.com/SmartQ-C307-Portable-MicroSDHC-MicroSDXC/dp/B06ZYXR7DL/ref=sr_1_15?crd=1ZSU0M757U9SP&dib=eyJ2ljojMSJ9.2U0sx6SZEvkWqN8EgTgHsSUXhde9yEBLDFGgHoK1DR9bT9R2dbtbfUAL46PjM1YYW9QxWLqllKd690vNQSnGVhpxOUiDpSlzbVvlo_pigmtAvpkTT1vk9I8WiRd2iD6bEmiOTBOnK70uqugn717bpRsQTWoz3suinCUvpgOuoUHBes843AS7CR4IbaPU2mqtgXblif3PICzKJwxL4AtPRDE72eoMrcjdElzVnVLUmK.6x-5fcCF2lh35uyi4O48IzmE3LEzEviBF0IIQXXIlI&dib_tag=se&keywords=sd%2Bcard%2Breader%2Busb%2B3&qid=1742543213&spre fix=sd%2Bcard%2Breader%2Busb%2B3%2Caps%2C137&sr=8-15&th=1

FOOTBALL HALFTIME VIDEO REVIEW PROCEDURES – TARGETING EJECTIONS

Targeting Rules - 9.1.3 / 9.1.4

Games without Instant Replay: Halftime Video Review of Targeting Ejections

If a player is disqualified in the first half for targeting, during the intermission between halves the Referee will be provided a video of the play in question for his review in the officials' private secure location. The Referee will review the video to determine whether the disqualification is reversed. The decision of the Referee is final.

Note: The video source and the location of the review will be determined prior to the game through mutual agreement of the teams and the referee.

Home Team Responsibilities

1. Capture every play from the side angle and, if possible, the end zone using a portable camera(s) that can be taken to the officials immediately after the conclusion of the 1st half. Note: If both camera angles are not provided, the review will be based solely on the evidence presented.
2. Provide a secure, private location for the video to be reviewed (e.g. officials locker room) that is easily accessible and convenient to the location of the officials at halftime. It should be away from distractions and coaches.
3. Provide a means to display the video in the review location. This can be a large screen monitor, TV or a laptop computer connected to the camera(s). This will require all cables or other connection hardware be available.
4. Provide someone capable of operating the camera(s) and make them available to the officials for as long as the officials deem necessary. Also, prior to the game, the operator will meet with the Referee to review the procedure and test all applicable equipment.
5. The camera operator will be responsible to "queue up" the play in question for the officials to review. If a targeting foul is called, it is recommended that the camera operator immediately take a shot of the scoreboard to capture the time and note the elapsed time on the camera.

Visiting Team Responsibilities

1. The visiting team should ensure that their equipment is available to provide film to officials if there is a targeting ejection in the first half.
2. The visiting team video representative should bring film to the officials locker room immediately at the start of halftime (or designated review location).

Referee Responsibilities

1. Prior to the game, meet with a member of game management to (1) verify the source of the video, (2) review the procedure and test the equipment, (3) identify the review location and its security and (4) meet with the individual(s) who will provide technical assistance.
2. Using the provided camera(s), review the play in question at game speed and in slow motion if available, to determine whether there is indisputable video evidence that the disqualification is warranted under the targeting rule(s). The Referee's decision will be final and may not be appealed.
3. As soon as practical, communicate the review decision to both teams.
4. Upon returning to the field, and prior to second half kickoff, announce to the stadium the outcome of the review.
5. Following the game, record a brief narrative on the Game/Penalty Report outlining the decision and report same to the Coordinator of Officials following the game.



PRE-GAME PROTOCOL

FOOTBALL

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s).

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

(NCAA)

Time (1:00 game)	Protocol
11:00	Field available
11:30	L Shape in front of won bench
12:15	45-45 allowing 10 yard buffer for officials and game representatives
12:40	Teams leave field- introduction of players
12:50	Teams return to field- visitors first followed by home team- go directly to sidelines.
12:55	National anthem
12:58	Coin Toss
1:00	Kickoff

(MIAC)

Time (1:00 game)	Protocol
11:30	Long sideline field setup applies to both teams
12:15	Midfield (45 yard line) serves as team divider
12:45	Teams off field
12:55	Captains in the middle of the field talking with officials
12:57	Coin flip
12:58	National Anthem (teams WILL be on the field)
1:00	Kickoff

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

MEN'S GOLF

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting (jointly held) shall be held via video on the second Thursday following the conclusion of the MIAC Championships at 10 a.m.

1.1.2 PRE-CHAMPIONSHIP MEETING. The pre-championship meeting shall take place the Thursday prior to the championship via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 CONFERENCE TOURNAMENT. The MIAC men's and women's championship will rotate annually, scheduled for the fifth and sixth weekends (defined as Saturday and Sunday playable weekends) of the fall segment, but will occur no later than October 20 if exceptions need to be made. *(revised 12/2023, 12/06, 5/04, 1995)* *[2025 MIAC Men Golf Championship is Sept. 27-29 at Edinburgh in Brooklyn Park, with Augsburg serving as host]*

[2026 MIAC Men Golf Championship is Oct. 10-12 at Edinburgh in Brooklyn Park, players will be allowed to utilize practice facilities (chip, putt, range) until the week of the championship, when teams are permitted only one practice opportunity]

2.2.1 CHAMPIONSHIP COURSE PRACTICE. Each MIAC team is limited to one funded practice opportunity at the championship site and one additional opportunity to use the driving range and putting green. The opportunity for these practices begins with the fall season (following NCAA guidelines which provide for 16 practice dates before first contest date) and lasts through the MIAC Championship. Players are NOT allowed to use the facility on their own during this time period. Each player gets one opportunity (on one day), if a player goes more than once, they are ineligible to compete in the MIAC Championship. The coach may be at the course more than once if he/she has to bring student-athlete to the championship course on different days. If the practice round is interrupted by inclement weather prior to completing 12 holes, that player is eligible to return to play the unfinished 9 holes on that course on an additional day, but the coach must submit a waiver request to the conference office *(revised 12/12, added 12/07)*

2.2.2 CHAMPIONSHIP COURSE COMPETITION. A team may compete in one competition at the conference championship course prior to the conference championship and are allowed one practice round associated with the event. *(added 12/19)*

2.3 SCHEDULING POLICY. Assumed by coaches at each institution *(revised 1995)*

2.4 POSTPONEMENT/RESCHEDULING. Postponement and rescheduling during the regular season shall be up to the discretion of the coaches. MIAC Championship play will be postponed if extreme weather conditions exist. If weather prevents play on scheduled dates, the tournament will resume on the first available date (including Sunday). Coaches can change tournament to a different course if necessary, but that course shall be a neutral site as centrally located as possible. The Rules Committee in consultation with all available coaches will make decisions on weather delays, postponements, cancellations, terms of play depending on weather and course conditions of each day of play (i.e. lift, clean, and place, moving tees, etc.) and rescheduling of the Conference championship. *(revised 12/09, 12/08, 12/02, 1995)*

2.5 WEATHER / TEMPERATURE POLICY. See MIAC Weather Policy (Appendix F) for heat and cold policies.

3.0 GAME/MATCH/MEET/CONDUCT

3.1 STARTING TIMES.

3.2 RULES UNDER WHICH CONTEST IS PLAYED.

3.2.1 RULES. U.S.G.A rules govern all meets. *(revised 1989)*

3.2.2 HARD CARD. NCAA Hard card for Local rules and Conditions of Competitions (excluding one ball and pace of play) will govern play in the MIAC tournament. *(revised 12/06)*

3.2.3 LOCAL PRO. Local pro will make final decision regarding rules whenever possible. *(revised 1989)*

3.2.4 COURSE ACCESS. No one from any team is allowed on the course prior to the start of competition on the day of competition. Competition begins for each player when he tees off. Coaches are permitted on the course only after their first player has teed off. *(added 12/99)*

3.2.5 PACE OF PLAY. Follow the MIAC Pace of Play guidelines for the MIAC Championship spelled out in the MIAC Championship manual. Coaches will determine the appropriate time for the rounds at the pre-tournament coaches meeting. *(revised 12/09, 12/07, added 12/06)*

3.2.6 RANGE FINDERS. The use of range finders will be allowed in the MIAC Golf Championship. *(added 12/07)*

3.2.7 UNSPORTING CONDUCT. A player (or coach, if coach violation) will be notified immediately on the championship golf course and provided a warning for unsporting conduct (e.g., willful acts of defacing the golf course; misuse of electronic devices including MP3 players and cellular phones (with exception for use with live scoring), etc.; club throwing or breaking; abusive language; or violation of the tobacco policy). The Rules Officials are responsible for assessing all penalties. Public criticism of officials may subject the individual or institution to the misconduct provisions. In addition, coaches, administrators and student-athletes are subject to the following policies:

- Second occurrence in the same day – the player (or coach, if coach violation) will be disqualified for that round.

- Third occurrence any time during the championships – will result in disqualified from the championships.
- Use of a nonconforming range finder shall result in disqualification for that round.

The offending institution's head coach will be verbally informed that one of its student-athletes (or coach, if coach violation) has been penalized for unsportsmanlike conduct during the championships. *(added 12/2015)*

3.2.8 COACHES CARTS. Each team is permitted to use up to two coaches carts. *(added 12/2021)*

3.3 HOME TEAM SHALL PROVIDE. The Host coach shall provide meeting place on the information and registration sheet sent to the coaches. *(revised 1995)*

3.3.1 WEATHER NOTIFICATION. The Tournament Director, or designated representative, will have a severe weather/lightning notification system (air horn) and course evacuation plan in place for the tournament *(added 12/05)*

3.4 RESULTS. The host (or MIAC office) shall report official scores to Golf Stat and send the final score reports to all participating schools and the conference office. *(revised 1995)*

3.5 COMMON HOLES. In the event of interrupted MIAC Championship rounds that all holes are not made up, all common holes will be counted for that round. *(added 5/2023)*

3.6 SCORING. Scoring for the MIAC Golf Championships will utilize GolfStat, requiring each player to log into the system with their phone and keep the score of one other person in the group. The scoring process will be paperless. The final scoring process will entail the group coming to the official scoring area and reviewing everyone in the groups score. Once players leave the defined scoring area, the submitted score in GolfStat becomes official. *(added 5/2023)*

4.0 OFFICIALS

5.0 MIAC/NCAA STATISTICS

6.0 DETERMINATION OF CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. The MIAC Championship consists of a 54 hole, three-day event. The team champion will receive the MIAC's automatic bid to the NCAA tournament. Two of the three days of the tournament must be scheduled on Saturday and Sunday, weather permitting. The teams must complete a minimum of 36 holes to determine the AQ. *(revised 05/10, 12/05, 1995)*

6.2 TIE-BREAKER PROCEDURE. Tie-breaker procedure for the conference tournament will adopt the tie-breaker procedure for the NCAA Tournament, which is a five-person team playoff, low four scores count. Additional tie-breaker procedures, in case of playoff shortened due to weather or darkness would be:

1. Low team score after third day
2. Low team score after second day
3. Low team score after first day
4. Fifth player score on third day
5. Fifth player score of second day
6. Fifth player score on first day *(revised 12/05, 12/99, 12/96)*

6.2.1 MEDALIST. Any ties for individual scores for medalist at the MIAC Championship will result in co-champions. *(added 12/08)*

6.2.2 TIEBREAKER CRITERIA. If a tie in team standings occurs, the MIAC uses the NCAA Division III Championships non-sudden-death tiebreakers for seeding purposes. *(revised 12/2025, added 12/2024)*

6.3 PROCEDURE FOR EVENT. Total strokes for four (4) best scores each day will determine the MIAC champion. *(revised 1989)*

6.3.1 PLAYERS. Each team is limited to five (5) players for the MIAC conference tournament. *(revised 12/99, 12/96)*

6.3.2 COACH. All teams must be accompanied by a coach or a school official.

6.3.3 QUALIFICATION. To be eligible for the conference tournament, each school is required to have participated in three (3) varsity golf matches (minimum 18 holes per event) before the conference tournament. If a team is scheduled to play in an event and the event is cancelled due to weather, the event will count towards the required three (3) events *(revised 12/2011)*.

6.3.4 SEEDING. Teams are seeded according to previous year's score on the first day, by first day scores on the second day and members of each team play in order. i.e. #5 players from teams seeded 1,2,3 tee off first on the first day of the tournament, followed by the #4 players from the same teams, followed by the 3's then 2's then 1's. Then the #5 players from teams seeded 4,5,6, followed by their #4, the 3's then 2's, then #1's. Finally, the #5's from teams seeded 7,8,9,10, followed by their #4, the 3's then 2's, then #1's. Second day schedule will be based on first day scores. #5 players from teams in 8,9,10th place will tee off first, followed by the #4, then #3, then #2, then #1 from their own teams. Second flight will be #5 player from teams in 5,6,7th place, followed by the #4,3,2,1 from the same team. Last flight will be #5 player from teams in 1,2,3,4th place, followed by the #4,3,2,1 from the same teams. Teams will also reorder their own players with the highest scores from day 1 playing #5, next highest #4, etc. Pairings for day three of the MIAC championship will be based on team total scores after the second day of play. Teams in 8th, 9th, and 10th place will go in the first flight, teams in 5th, 6th, and 7th place will go in the second flight, and teams in 1st, 2nd, 3rd, and 4th will go in the last flight. *(added 5/97, revised 12/07, 5/04, 12/00, 12/99)*

6.4 RULES COMMITTEE. The rules committee shall be composed of the coach of the host school, the previous year's host coach, and the following years host coach. *(revised 12/99, 1995)*

6.5 GAME SUPPORT.

6.6 PROTEST COMMITTEE.

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. The winner of the MIAC championship tournament shall receive the automatic qualifier to the NCAA Championship tournament.

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. The MIAC Championship plaque shall be presented to the championship team. Duplicate plaques will be awarded in the event of a tie.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 15 players. A physical award may be given to the conference championship medalist by their institution, but it will not be funded by the conference. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website.

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 15 players, including the top 10 finishers at the fall conference meet (All-Championship Team), along with five additional selections voted on by coaches in the spring, based on their performance throughout the entire year. Ties are accepted.

8.2.2 HONORABLE MENTION. Any individual who does not rank among the top five (5) vote-getters in the spring All-Conference voting but still receives votes from at least three coaches will receive honorable mention distinction. *(added 12/18; revised 5/22)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves.

8.3.2 PLAYER OF THE YEAR. Each coach will submit a maximum of two (2) players from their own school, with accompanying statistics and/or a paragraph of supporting testimony. *(revised 12/09, 12/00, 12/99, 5/97)*

8.3.3 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 5/22)*

8.4 ATHLETES OF THE WEEK. A Men's Golf Athlete of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. *(added 12/09)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Only individuals who did not make the All-Championship Team in the fall are eligible for All-Conference balloting in the spring. All players are eligible for Player of the Year. An individual must be a true first-year college student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility) to be eligible for Rookie of the Year. Coaches may nominate a maximum of two (2) players per award. Nominations will open the first Monday in May and close the following day.

9.2 VOTING. Coaches will vote using the MIAC's online awards system. Voting will open on the first Tuesday in May and will close on the first Thursday in May. Coaches may vote for their own nominee(s) for Player and Rookie of the Year only. Coaches will rank their top five (5) individuals from the list for All-Conference honors. Players must be named on at least 50 percent of ballots to be eligible for the award. If a coach does not submit a ballot, their players are not eligible to receive the award. Coaches may not vote for their own players for All-Conference.

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the second Monday in May. The conference office will work with coaches and SIDs to proof and release the awards list. *(revised 12/09, 12/00, 1995)*

WOMEN'S GOLF

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting (jointly held) shall be held via video on the second Thursday following the conclusion of the MIAC Championships at 10 a.m.

1.1.2 PRE-CHAMPIONSHIP MEETING. The pre-championship meeting shall take place the Thursday prior to the championship via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 CONFERENCE TOURNAMENT. The MIAC men's and women's championship will rotate annually, scheduled for the fifth and sixth weekends (defined as Saturday and Sunday playable weekends) of the fall segment, but will occur no later than October 20 if exceptions need to be made. *(revised 12/2023, 12/06, 1995)* *[2025 MIAC Women Golf Championship is scheduled for Oct. 4-6 at Braemar Golf Course in Edina, with Macalester serving as host]*

[2026 MIAC Women Golf Championship is Oct. 3-5 at Braemar Golf Course in Edina, players will be allowed to utilize practice facilities (chip, putt, range) until the week of the championship, when teams are permitted only one practice opportunity]

2.2.1 CHAMPIONSHIP COURSE PRACTICE. Each MIAC team is limited to one funded practice opportunity at the championship site and one additional opportunity to use the driving range and putting green. The opportunity for these practices begins with the fall season (following NCAA guidelines which provide for 16 practice dates before first contest date) and lasts through the MIAC Championship. Players are NOT allowed to use the facility on their own during this time period. Each player gets one opportunity (on one day), if a player goes more than once, they are ineligible to compete in the MIAC Championship. The coach may be at the course more than once if he/she has to bring student-athlete to the championship course on different days. If the practice round is interrupted by inclement weather prior to completing 12 holes, that player is eligible to return to play the unfinished 9 holes on that course on an additional day, but the coach must submit a waiver request to the conference office *(revised 12/12, added 12/07)*

2.4.2 CHAMPIONSHIP COURSE COMPETITION. A team may compete in one competition at the conference championship course prior to the conference championship and are allowed one practice round associated with the event. *(added 12/19)*

2.3 SCHEDULING POLICY. Assumed by coaches at each institution *(revised 1995)*

2.4 POSTPONEMENT/RESCHEDULING. Postponement and rescheduling during the regular season shall be up to the discretion of the coaches. MIAC Championship play will be postponed if extreme weather conditions exist. If weather prevents play on scheduled dates, the tournament will resume on the first available date (including Sunday). Coaches can change tournament to a different course if necessary, but that course shall be a neutral site as centrally located as possible. The Rules Committee in consultation with all available coaches will make decisions on weather delays, postponements, cancellations, terms of play depending on weather and course conditions of each day of play (i.e. lift, clean, and place, moving tees, etc.) and rescheduling of the Conference championship. *(revised 12/09, 12/08, 1995)*

2.5 WEATHER / TEMPERATURE POLICY. See MIAC Weather Policy (Appendix F) for heat and cold policies.

3.0 GAME/MATCH/MEET/CONDUCT

3.1 STARTING TIMES.

3.2 RULES UNDER WHICH CONTEST IS PLAYED.

3.2.1 RULES. U.S.G.A rules govern all meets. The expectations in regard to pace of play shall be spelled out in the Notice to Competitors and mentioned by the starter. A player or group in violation shall be warned, then timed and penalized if in violation, in accordance with the current Rules of Golf. *(revised 12/02, 1989)*

3.2.2 HARD CARD. NCAA Hard card for Local rules and Conditions of Competitions (excluding one ball and pace of play) will govern play in the MIAC tournament. *(revised 12/06)*

3.2.3 LOCAL PRO. The local pro will make final decision regarding rules whenever possible. *(revised 1989)*

3.2.4 COURSE ACCESS. No one from any team is allowed on the course prior to the start of competition on the day of competition. Competition begins for each player when she tees off. Coaches are permitted on the course only after their first player has teed off. *(added 12/99)*

3.2.5 PACE OF PLAY. Follow the MIAC Pace of Play guidelines for the MIAC Men's and Women's Tournament spelled out in the MIAC tournament manual. Coaches will determine the appropriate time for the rounds at the pre-tournament coaches meeting *(revised 12/09, 12/07, added 12/06)*

3.2.6 RANGE FINDERS. The use of range finders will be allowed at the MIAC Women's Golf Championship. *(revised 12/08)*

3.2.7 UNSPORTING CONDUCT. A player (or coach, if coach violation) will be notified immediately on the championship golf course and provided a warning for unsporting conduct (e.g., willful acts of defacing the golf course; misuse of electronic devices including MP3 players and cellular phones (with exception for use with live scoring), etc.; club throwing or breaking; abusive language; or violation of the tobacco policy). The Rules Officials are responsible for assessing all penalties. Public criticism of officials may subject

the individual or institution to the misconduct provisions. In addition, coaches, administrators and student-athletes are subject to the following policies:

- Second occurrence in the same day – the player (or coach, if coach violation) will be disqualified for that round.
- Third occurrence any time during the championships – will result in disqualification from the championships.
- Use of a nonconforming range finder shall result in disqualification for that round.

The offending institution's head coach will be verbally informed that one of its student-athletes (or coach, if coach violation) has been penalized for unsportsmanlike conduct during the championships. *(added 12/2015)*

3.3 HOME TEAM SHALL PROVIDE. The Host coach shall provide meeting place on the information and registration sheet sent to the coaches. *(revised 1995)*

3.3.1 WEATHER NOTIFICATION. The Tournament Director, or designated representative, will have a severe weather/lightning notification system (air horn) and course evacuation plan in place for the tournament *(added 12/05)*

3.4 RESULTS. The host (or MIAC office) shall report official scores to Golf Stat and send the final score reports to all participating schools and the conference office. *(revised 1995)*

3.5 COMMON HOLES. In the event of interrupted MIAC Championship rounds that all holes are not made up, all common holes will be counted for that round. *(added 5/2023)*

3.6 SCORING. Scoring for the MIAC Golf Championships will utilize GolfStat, requiring each player to log into the system with their phone and keep the score of one other person in the group. The scoring process will be paperless. The final scoring process will entail the group coming to the official scoring area and reviewing everyone in the groups score. Once players leave the defined scoring area, the submitted score in GolfStat becomes official. *(added 5/2023)*

4.0 GAME OFFICIALS

5.0 MIAC/NCAA STATISTICS

6.0 DETERMINATION OF CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. The MIAC Championship consists of a 54-hole, three-day event. The team champion will receive the MIAC's automatic bid to the NCAA tournament. Two of the three days of the tournament must be scheduled on Saturday and Sunday, weather permitting. The teams must complete a minimum of 36 holes to determine the AQ. *(revised 10/09, 12/05, 12/02, 1995)*

6.2 TIE BREAKER PROCEDURE. A tie for team champion will be broken using a five-person, hole-by-hole playoff, low four scores count. Additional tie breaker procedures, in case of playoff shortened due to weather would be:

- 1) Low team score after third day;
- 2) Low team score after second day;
- 3) Low team score after first day;
- 4) Fifth player on third day;
- 5) Fifth player on second day;
- 6) Fifth player on first day. *(revised 12/07, 12/96)*

6.2.1 MEDALIST TIES. Any ties for individual scores for Medalist at the MIAC Championship will result in co-champions. *(added 12/08)*

6.2.2 TIEBREAKER CRITERIA. If a tie in team standings occurs, the MIAC uses the NCAA Division III Championships non-sudden-death tiebreakers for seeding purposes. *(revised 12/2025, added 12/2024)*

6.3 PROCEDURE FOR EVENT. Total strokes for four (4) best scores each day will determine the MIAC champion. *(revised 1989)*

6.3.1 PLAYERS. Each team is limited to five (5) players for the MIAC conference tournament. *(revised 12/05, 12/96)*

6.3.2 COACH. All teams must be accompanied by a coach or a school official.

6.3.3 QUALIFICATION. To be eligible for the conference tournament, each school is required to have participated in three (3) varsity golf matches (minimum 18 holes per event) before the conference tournament. If a team is scheduled to play in an event and the event is cancelled due to weather, the event will count towards the required three (3) events *(revised 12/2011)*.

6.3.4 SEEDING. Women pairings will be determined by the host institution(s) while working with the championships course with the constraint that grouping size will be no larger than threesomes. Teams are seeded according to previous year's score on the first day, by first day scores on the second day and members of each team play in order as best as possible given the field size. i.e. As best as possible, #5 players from teams seeded 1,2,3 tee off first on the first day of the tournament, followed by the #4 players from the same teams, and so forth. Teams will also reorder their own players with the highest scores from day 1 playing #5, next highest #4, etc. Pairings for day three of the MIAC championship will be based on team total scores after the second day of play. Teams in 8th, 9th, 10th place will go in the first flight, teams in 4th, 5th, 6th, and 7th place will go in the second flight, and teams in 1st, 2nd and 3rd will go in the last flight. *(revised 12/2023, 12/10, 12/07, 12/06, 12/04, 12/02, added 5/97)*

6.4 RULES COMMITTEE. The rules committee shall be composed of the coach of the host school, the previous year's host coach, and the following year's host coach. *(revised 12/09, 1995)*

6.5 GAME SUPPORT.

6.6 PROTEST COMMITTEE.

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. The winner of the MIAC championship tournament shall receive the automatic qualifier to the NCAA Championship tournament. *(revised 12/07, 05/07, added 12/05)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. The MIAC Championship plaque shall be presented to the championship team. Duplicate plaques will be awarded in the event of a tie.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 15 players. A physical award may be given to the conference championship medalist by their institution, but it will not be funded by the conference. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website.

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 15 players, including the top 10 finishers at the fall conference meet (All-Championship Team), along with five additional selections voted on by coaches in the spring, based on their performance throughout the entire year. Ties are accepted.

8.2.2 HONORABLE MENTION. Any individual who does not rank among the top five (5) vote-getters in the spring All-Conference voting but still receives votes from at least three coaches will receive honorable mention distinction. *(added 12/18; revised 5/22)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves.

8.3.2 PLAYER OF THE YEAR. Each coach will submit a maximum of two (2) players from their own school, with accompanying statistics and/or a paragraph of supporting testimony. *(revised 12/09, 12/00, 12/99, 5/97)*

8.3.3 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 12/05; revised 12/09, 12/08, 5/22)*

8.4 ATHLETES OF THE WEEK. A Women's Golf Athlete of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. *(added 12/09)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Only individuals who did not make the All-Championship Team in the fall are eligible for All-Conference balloting in the spring. All players are eligible for Player of the Year. An individual must be a true first-year college student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility) to be eligible for Rookie of the Year. Coaches may nominate a maximum of two (2) players per award. Nominations will open the first Monday in May and close the following day.

9.2 VOTING. Coaches will vote using the MIAC's online awards system. Voting will open on the first Tuesday in May and will close on the first Thursday in May. Coaches may vote for their own nominee(s) for Player and Rookie of the Year only. Coaches will rank their top five (5) individuals from the list for All-Conference honors. Players must be named on at least 50 percent of ballots to be eligible for the award. If a coach does not submit a ballot, their players are not eligible to receive the award. Coaches may not vote for their own players for All-Conference.

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the second Monday in May. The conference office will work with coaches and SIDs to proof and release the awards list. *(revised 12/09, 12/00, 1995)*

MEN'S ICE HOCKEY

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the second Thursday in April at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in September via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. The conference hockey schedule shall be a double round robin set at the November meeting. Friday/Saturday sites will be reversed every other year *(revised 5/2012)*.

2.2.1 PLAY DATES. The MIAC office will set the conference weekends of play for men's and women's hockey. *(added 5/09)*

2.3 POSTPONEMENT/RESCHEDULING.

3.0 GAME/MATCH/MEET/CONDUCT

3.1 STARTING TIMES. Time of contest shall be determined by the home team and agreed to by the visiting school (ice availability).

3.1.1 Teams will exchange lineup charts prior to pre-game warm-ups. *(added 3/00)*

3.2 RULES WHICH GOVERN CONTEST. The NCAA rules shall govern all games.

3.2.1 ARTIFICIAL ICE. Conference games must be played indoors on artificial ice.

3.2.2 OVERTIME PROCEDURE. 3 on 3 for five (5) minutes, followed by a shootout per NCAA protocol. *(revised 5/2020, added 05/13)*

3.2.3 UNIFORM COLOR. The host school shall wear light jerseys and the visitor shall wear dark.

3.2.4 INTERMISSION. Intermissions will be fifteen minutes in length.

3.3 SITE PREPARATION REQUIREMENTS. Ice shall be resurfaced between periods.

3.4 HOME TEAM SHALL

3.4.1 PUCKS. The home team will supply a minimum of twenty (20) pucks for visiting team's warm up. *(revised 5/98)*

3.4.2 LOCKER ROOM. Private dressing room should be assigned to game officials if possible.

3.4.3 STATISTICS. Provide the visiting team with a conference statistical sheet (triplicate).

3.5 VISITING TEAM SHALL

3.6 VISITING TEAM ROSTER LIMIT. The visiting team roster limit for all Conference games shall not exceed nineteen (19) players and three (3) goalies in uniform in the team's bench area at the start of the contest. (see MIAC General Code 3.4.6 for definition of Visiting Team Roster Limit and applicable penalties). The visiting team roster limit shall apply to both teams during all MIAC- post-season competition. *(revised 10/18, 5/13, 05/10, 05/07, 1988)*

3.7 VIDEO POLICIES. MIAC Men's Ice Hockey Video Exchange - Contract with a video exchange company for sharing of all hockey game film. *(added 10/2021, revised 9/2023)*

a. Video Sharing: All matches involving MIAC men's hockey teams will be uploaded in SportContract, including non-conference, conference, and MIAC playoff matches for sharing and film breakdown services.

b. Line-up Sheet: Lineups for both teams must be uploaded with each video.

c. Film Issues: Problems with video upload should be reported to all coaches and the commissioner immediately.

i. Communication Expectations: Coaches should work with each other directly to address film issues. If situations persist, coaches should report noncompliance with video sharing to the conference office. Violations of these guidelines will be handled by the conference office and may include restriction of match access, suspension of film availability, and/or \$50 fine for each occurrence.

d. Upload Timing: The following are upload timing requirements

i. Conference Games and MIAC Playoff Games: MIAC conference games (applies to all conference games) and MIAC playoff games are to be uploaded by the host institution no later midnight of the date of the contest. The host institution is responsible for uploading the game (ensuring it is broken down and shared). The home team is required to record conference and playoff games. It is the home team's responsibility to alert the visiting team if there is an issue with the film. The home team is responsible for film breakdown.

ii. Non-Conference Games: Non-conference (home and away) games are to be uploaded within 24 hours, with exception of WIAC interlock competitions. WIAC interlock competitions must be uploaded by midnight of the contest date. The MIAC team is responsible for uploading the game (ensuring it is broken down and shared). The MIAC team is required to record non-conference games (or have an arrangement with the opponent). It is the MIAC teams responsibility to alert others if there are film issues.

e. Video: Video should run until all players and officials have exited the ice following each period and game.

3.7.1 VIDEO RESTRICTION: MIAC Men's Hockey teams will not be allowed to video tape games that they are not participating in if there is another MIAC team involved. *(added 5/09)*

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

3.10 EJECTION POLICY. All conduct related ejections and disqualifications from any contest/event will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator (Athletic Director/SWA/Assistant AD/FAR) must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable). *(revised 12/2022, 5/19; added 10/18)*

4.0 GAME OFFICIALS

4.1 GAME OFFICIALS. Two (2) referees and two (2) linesman shall be assigned to administer game rules. *(revised 5/2012, 5/99, 5/98)*

4.1.1 POLICY TO ASSIGN OFFICIAL. Coordinator of Officials will assigns officials for all MIAC schools.

4.1.2 POLICY TO RATE OFFICIALS. The MIAC Men's Hockey coaches will participate in a formal evaluation of the referees by completing an evaluation form created by the Coordinator of Officials each Monday during the season. *(revised 05/09, 05/06, 5/98)*

4.2 SECONDARY OFFICIALS. Other game officials shall be trained and competent.

4.2.1 TIMER.

4.2.2 SCORER.

4.2.3 GOAL JUDGES. No goal judges are to be used in the regular season. *(revised 5/2012, 5/05, 4/90)*

4.3 SUPPORT PERSONNEL.

4.4 MEDICAL PERSONNEL. Certified Athletic Trainer in attendance on sidelines. A physician is required to be available throughout the duration of all ice hockey games, provided by the host institution. *(revised 5/25, 5/98)*

5.0 MIAC/NCAA STATISTICS

6.0 DETERMINATION OF CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED.

6.1.1 CHAMPION. To be eligible a team must play all competing MIAC schools twice (double round robin). Championship shall be awarded to the team with the most points.

6.1.2 POINT SYSTEM & OVERTIME PROTOCOL. 5 minute sudden victory overtime with 3v3 (NCAA standard), followed by a best of 3 shootout if the game remains tied throughout. The following point system will be used for conference standings:

Regulation Win = 3 points

Overtime Win = 2 points

Shootout Win = 2 points

Overtime Loss = 1 point

Shootout Loss = 1 points

(revised 5/2022, 5/2020, 5/19, 10/18, 5/14, 05/13)

6.2 TIE BREAKERS/CO CHAMPS . In the event of a tie, there shall be co-champions.

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. The MIAC hockey tournament champion shall be the conference representative to the NCAA selection committee. *(revised 5/01, added 3/86)*

7.2 EVENT. Five-team, single elimination, high seed host (Wednesday, Saturday, Saturday) postseason playoff will take place throughout two weeks prior to the NCAA quarterfinals (#5 @ #4 to be played on Wednesday, #4/5 @ #1 and #3 @ #2 on Saturday, and finals at highest remaining seed on the following Saturday) All games are scheduled for 7 p.m. *(revised 5/2023, 5/14, 5/11, 05/09, 05/08, 05/07, 5/03, 12/01, 5/01, 5/98)*

7.2.1 START TIME CONFLICT. Game time preference for #4/#5 game to be priorities Wednesday 7 p.m., 4 p.m., then Friday 7 p.m., 4 p.m. if conflict occurs with venue scheduling. Game time preference for #4/#5 @ #1 game to be prioritized Saturday 7 p.m., 4 p.m., 2 p.m. if conflict occurs with venue scheduling. *(revised 5/14, added 5/11)*

7.2.2 SCHEDULING CONFLICT. If scheduling conflict arises, host team will make a recommendation on an alternate date/time to the Commissioner, **Coaches' Chair** and AD Liaison. The three-person committee will make the final decision based on recommendation from host institution. The Commissioner will select other committee members if their institution is involved in the particular game. *(added 05/11)*

7.2.3 HOSTING BOTH GENDERS. If the same institution is hosting both men's and women's playoff games on the same day, a four hour gap should be scheduled between the start times of the games. (i.e. 4 p.m. and 8 p.m.) *(added 05/05)*

7.2.4 PROCESS TO QUALIFY. Top five (5) teams at the conclusion of the MIAC schedule.

7.2.4.1 TIE BREAKING PROCEDURE. Tie-breaker for top five teams and placing the top five is based only on conference competition *(revised 5/2022, 6/18, 5/18, 5/15, 5/14, 5/13, 5/12).*

1 - Head-to-Head (Points earned in head-to-head regular season conference series)

For multiple-team ties: Points earned in regular season conference series among all tied teams.

2 - Regulation Wins

3 - Regulation + Overtime Wins

4 - Regulation + Overtime + Shootout Wins

5 - Wins vs Top 4 in final standings (expanded to include any ties in final standings)

- 6 - Results vs Rank Order (if teams are tied in standings, they should be compared together)
- 7 - Goal Differential in games between tied teams only
- 8 - Goal Differential in games vs teams above tied teams in standings
- 9 - Goal Differential in all conference games
- 10 - Random Draw

^Rank order comparison: When arriving at another pair of tied teams while comparing records, use each team's record against the collective tied teams as a group (prior to their own tie-breaking procedure), rather than the performance against the individual tied teams. (Example: Team A and Team B tie for fourth place. Team C and Team D tie for second place. The Team C-D tiebreaker is settled first using tiebreaker criteria. If the Team A-B tiebreaker reaches the second-place team(s) in Criteria No. 3, Team A and Bs record will be compared collectively against Teams C and D, not individually against the winner of the C-D tiebreaker first. *(added 5/15)*

7.3 PLAYOFF PROCEDURE.

7.3.1 QUARTERFINALS. On the first date of the tournament: #4 seed vs. #5 seed

7.3.2 SEMIFINALS. On the second date of the tournament: #4 or #5 winner vs. #1 seed, #2 seed vs. #3 seed *(revised 5/03, 5/01, 12/93, 4/90)*

7.3.3 CHAMPIONSHIP. On the third date of the tournament: Winners from the previous day will play for the championship *(revised 5/03, 5/01)*

7.4 ADMISSION. See general code 3.5.2

7.5 OFFICIALS. Assigned by MIAC Coordinator of Officials.

7.5.1 GOAL JUDGES. Conference staff goal judges for MIAC Playoff Games. *(added 5/19)*

7.6 GAME SUPPORT.

7.7 PROTEST COMMITTEE.

7.8 ROSTER. The visiting team roster limit (Bylaw 3.6) shall apply to both teams during all MIAC-post season competition. *(added 5/13)*

7.9 ALL-PLAYOFF TEAM. See bylaw 8.5. *(added 8/2022)*

7.10 TRAVELING TROPHY. The Ed Saugestad Cup will be presented to the playoff champion as a traveling trophy. It is the responsibility of the winning team to engrave details on the Cup and ensure its delivery to championship game site the following year. *(added 5/98)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. The conference champion shall receive the MIAC plaque. The Don Roberts Traveling Trophy will be presented and retained for one year by the conference champion. *(revised 5/98)*

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 20 players. Only conference statistics will be used in determining placement on the All-Conference team. From the All-Conference balloting, six (6) forwards, four (4) defensemen, and two (2) goalies will be submitted to the AHCA as All-American candidates. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 5/10, added 5/03)*

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 20 players, including 12 forwards, six (6) defensemen, and two (2) goalies, as voted on by head coaches. Ties are accepted.

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. *(added 5/01; revised 5/22)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves.

8.3.2 OFFENSIVE PLAYER OF THE YEAR. *(revised 5/22)*

8.3.3 DEFENSIVE PLAYER OF THE YEAR. *(added 5/22)*

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 5/22)*

8.4 ATHLETES OF THE WEEK. A Men's Hockey Offensive and Defensive Player of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. *(revised 5/22)*

8.5 ALL-PLAYOFF TEAM. An 8-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The team eliminated in the quarterfinals will submit one (1) player, the two teams eliminated in the semifinals will each submit one (1) player, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 8 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. *(added 8/2022, revised 12/2022)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Nominations will open Friday of the second-to-last weekend of regular season play and close the Monday following the end of the regular season. *(revised 5/98, 8/95)*

9.2 VOTING. Coaches will vote using the MIAC's online awards system. Voting will open on the Tuesday of the first round of the MIAC Playoffs and close the following Tuesday. Coaches will vote for the All-Conference team by position, with points being awarded based on rank order and slots at each position. The top-ranked forward on each ballot will receive 12 points with the second-ranked forward receiving 11 points and so on. The top defenseman on each ballot will receive six points and the top goalie on each ballot will receive two points. (revised 05/11, added 8/95)

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Thursday after the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.



PRE-GAME PROTOCOL

ICE HOCKEY

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s).

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

Put 60 minutes on the clock and start exactly one hour before game.

Game Clock	Protocol
43:00	Home team personnel notifies teams and officials that five minutes remain before teams are to take the ice for warm-up.
39:00	Officials take ice for warm-up.
38:00	Home team takes ice for warm-up.
37:50	Visiting team takes ice for warm-up.
24:00	Horn sounds, signaling one minute remaining in warm-up; team captains meet with officials. <i>Note: Meeting with captains may be held before the start of this time schedule.</i>
23:00	Both teams off ice; ice will be resurfaced.
15:00	Eligible players and starting lineups submitted to official scorer. The home team notifies the visiting team as to the length of intermissions.
10:00	Home team personnel notifies teams and officials that three minutes remain before teams are to take the ice.
8:00	Officials take ice.
7:00	Home team takes ice.
6:50	Visiting team takes ice.
6:00	Horn sounds signaling teams to assemble on their respective goal lines.
5:00	Starting lineups announced; national anthem, crowd control statement read. Officials check each starting goalkeepers' throat straps.
0:00	Timekeeper puts 20 minutes on clock; game starts.

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

WOMEN'S ICE HOCKEY

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the second Wednesday in April at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in September via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. The conference hockey schedule shall be a double round robin in a back to back format that requires teams to play each other two times in a one-week period. Friday/Saturday sites will be reversed every other year *(revised 5/2012, 05/05, 5/02, 5/01, added 5/99)*

2.3 POSTPONEMENT/RESCHEDULING.

3.0 GAME/MATCH/MEET/CONDUCT

3.1 START TIMES. Time of contest shall be determined by the home team and agreed to by the visiting school (ice availability).

3.1.1 LINE-UP EXCHANGE. Teams will exchange lineup charts prior to pre-game warm-ups. One copy is to be exchanged between coaching staff members. *(added 5/14)*

3.2 RULES WHICH GOVERN CONTEST. The NCAA rules shall govern all games.

3.2.1 ICE REQUIREMENT. Conference games must be played indoors on artificial ice.

3.2.2 OVERTIME PROCEDURE. 3 on 3 for five (5) minutes, followed by a shootout per NCAA protocol. *(added 05/2021)*

3.2.3 JERSEY COLOR. The host school shall wear light jerseys and the visitors shall wear dark.

3.3 SITE PREPARATION REQUIREMENTS. Ice shall be resurfaced between periods.

3.4 HOME TEAM SHALL.

3.4.1 PUCKS. The home team will supply a minimum of twenty (20) pucks for visiting team's warm up.

3.4.2 LOCKER ROOM. Private dressing room should be assigned to game officials if possible.

3.4.3 STATISTICS. Provide the visiting team with a conference statistical sheet (triplicate).

3.2.4 INTERMISSION. Intermissions will be fifteen minutes in length.

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT. The visiting team roster limit for all Conference games shall not exceed nineteen (19) players and three (3) goalies in uniform in the team's bench area at the start of the contest. (see MIAC General Code 3.4.6 for definition of Visiting Team Roster Limit and applicable penalties). The visiting team roster limit shall apply to both teams during all MIAC- post-season competition. *(revised 10/18, 5/13, 05/10, 05/07)*

3.7 VIDEO POLICIES. Film exchange details for all women's hockey contests. *(added 5/2021, revised 5/2024, 9/2023)*

- a. The home team is responsible for filming and uploading the game video file to SportContract (regular season, non-conference, and playoff games), starting the upload within two hours of the end of the game. Film will be broken down via the SportContract agreement.
- b. For away non-conference games, film is required to be uploaded within 24 hours following the game. *(added 5/24)*
- c. All members have access to every game film provided they have uploaded all their home and non-conference games in the required timeframe. If a member fails to upload, a MIAC staff representative will contact them. They will then be locked out of their SportContract account until the missing game(s) are uploaded.
- d. If, for any reason, you have difficulty with recording or uploading, you are required to email MIAC staff, all MIAC head coaches, and SportContract support representative immediately and provide details of the situation.
- e. Video recording should run until all players and officials have exited the ice following the game.
- f. Video should be taken from best possible vantage point in the rink, as close to center ice as possible and zoomed out. Video should also be captured in the highest quality possible, a 4K recording device (iPad or video camera) is recommended.
- g. Non-conference coaches or representatives should never be granted online access to a game involving two conference member teams. It is NOT permissible to share video of your own game vs. a non-conference opponent to a non-conference team or provide a scout to a non-conference team of a MIAC member.
- h. Full games must be uploaded by home team onto SportContract. The MIAC will send a reminder to teams before the start of the season.

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

3.10 EJECTION POLICY. All conduct related ejections and disqualifications from any contest/event will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator (Athletic Director/SWA/Assistant

AD/FAR) must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable). (revised 12/2022, 5/19; added 10/18)

4.0 GAME OFFICIALS

4.1 GAME OFFICIALS. Two (2) referees and two (2) linesman shall be assigned to administer game rules. (revised 05/13, 5/02)

4.1.1 POLICY TO ASSIGN OFFICIAL. Coordinator of Officials assigns officials for all MIAC schools.

4.1.2 POLICY TO RATE OFFICIALS. Each Monday following MIAC play, coaches are required to complete a formal evaluation of officials. (revised 5/09, 5/01)

4.2 SECONDARY OFFICIALS. Other game officials shall be trained and competent.

4.2.1 TIMER. One person to operate game clock. (added 5/09)

4.2.2 SCORER. One person to complete the official score sheet. (added 5/09)

4.2.3 PENALTY BOX. Two people to work penalty boxes. (added 5/09)

4.2.4 GOAL JUDGES. No goal judges are to be used during the regular season. (revised 5/13, 5/2012, added 2/10)

4.3 SUPPORT PERSONNEL.

4.4 MEDICAL PERSONNEL. Certified Athletic Trainer in attendance on sidelines. A physician is required to be available throughout the duration of all ice hockey games, provided by the host institution. (revised 5/25, 5/98)

5.0 MIAC/NCAA STATISTICS

6.0 DETERMINATION OF CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED.

6.1.1 CHAMPION. To be eligible a team must play all competing MIAC schools twice (double round robin). Championship shall be awarded to the team with the most points.

6.1.2 POINT SYSTEM & OVERTIME PROTOCOL. 5 minute sudden victory overtime with 3v3 (NCAA standard), followed by a best of 3 shootout if the game remains tied throughout. The following point system will be used for conference standings:

Regulation Win = 3 points

Overtime Win = 2 points

Shootout Win = 2 points

Overtime Loss = 1 point

Shootout Loss = 1 points

(revised 5/2022, 5/2021, 5/19)

^Rank order comparison: When arriving at another pair of tied teams while comparing records, use each team's record against the collective tied teams as a group (prior to their own tie-breaking procedure), rather than the performance against the individual tied teams. (Example: Team A and Team B tie for fourth place. Team C and Team D tie for second place. The Team C-D tiebreaker is settled first using tiebreaker criteria. If the Team A-B tiebreaker reaches the second-place team(s) in Criteria No. 3, Team A and Bs record will be compared collectively against Teams C and D, not individually against the winner of the C-D tiebreaker first. (added 5/15)

6.2 TIE BREAKERS/CO CHAMPS . In the event of a tie, there shall be co-champions.

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. The MIAC hockey tournament champion shall be the conference representative to the NCAA selection committee. In the event that the MIAC playoff cannot be completed, the highest remaining seed will be designated as the automatic qualifier. (revised 5/03, 5/01)

7.2 EVENT. Five-team, single elimination, high seed host (Wednesday, Saturday, Saturday) postseason playoff will take place throughout two weeks prior to the NCAA quarterfinals (#5 @ #4 to be played on Wednesday, #4/5 @ #1 and #3 @ #2 on Saturday, and finals at highest remaining seed on the following Saturday). (revised 5/2023, 5/14, 5/13, 05/07, 5/03, 12/01, 5/01).

7.2.0.1 GAME TIME. The home team in each playoff game will set the game time, communicated to the conference office no later than Saturday at noon on the final regular season contest. Women's hockey will have preference for game time in even/odd years and men's hockey will have preference in odd/even years. (revised 5/2022, added 3/17)

7.2.0.2 SCHEDULING CONFLICTS. If scheduling conflict arises, host team will make a recommendation on an alternate date/time to the Commissioner, **Coaches' Chair** and AD Liaison. The three-person committee will make the final decision based on recommendation from host institution. The Commissioner will select other committee members if their institution is involved in the particular game. (added 3/17)

7.2.0.3 HOST BOTH GENDERS. If the same institution is hosting both men's and women's playoff games on the same day, a four hour gap should be scheduled between the start times of the games. (i.e. 4 p.m. and 8 p.m.) (added 05/05)

7.2.1 PROCESS TO QUALIFY. Top five (5) teams at the conclusion of the MIAC schedule.

7.2.1.1 TIE BREAKING PROCEDURE. (for top five teams and placing the top five): based only on conference competition. (revised 5/2022, 5/08, 5/01)

1 - Head-to-Head (Points earned in head-to-head regular season conference series)

For multiple-team ties: Points earned in regular season conference series among all tied teams.

2 - Regulation Wins

3 - Regulation + Overtime Wins

- 4 - Regulation + Overtime + Shootout Wins
- 5 - Wins vs Top 4 in final standings (expanded to include any ties in final standings)
- 6 - Results vs Rank Order (if teams are tied in standings, they should be compared together)
- 7 - Goal Differential in games between tied teams only
- 8 - Goal Differential in games vs teams above tied teams in standings
- 9 - Goal Differential in all conference games
- 10 - Random Draw

7.3 PLAYOFF PROCEDURE.

7.3.1 QUARTERFINAL. On the first date of the tournament: #4 seed vs. #5 seed (*revised 5/01, corrected 5/04*)

7.3.2 SEMIFINAL. On the second date of the tournament: #4 or #5 winner vs. #1 seed, #2 seed vs. #3 seed (*revised 5/01, corrected 5/04*)

7.3.3 CHAMPIONSHIP. On the third date of the tournament: Winners from the semifinal games will play for the championship (*revised 5/01, corrected 5/04*)

7.4 ADMISSION. Determined by the MIAC Budget Committee.

7.5 OFFICIALS. Assigned by the MIAC Coordinator of Officials.

7.5.1 GOAL JUDGES. Conference staff goal judges for MIAC Playoff Games. (*added 5/19*)

7.6 GAME SUPPORT.

7.7 PROTEST COMMITTEE.

7.8 ROSTER. The visiting team roster limit (Bylaw 3.6) shall apply to both teams during all MIAC-post season competition. (*added 5/13*)

7.9 ALL-PLAYOFF TEAM. See bylaw 8.5. (*added 8/2022*)

7.10 PLAYOFF TRAVELING TROPHY. The playoff traveling trophy will be presented to the playoff champion as a traveling trophy. It is the responsibility of the winning team to engrave details on the trophy and ensure it is delivered to the appropriate place for the follow year's championship game. (*added 5/25*)

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. The conference champion shall receive the MIAC plaque.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 20 players. Only conference statistics will be used in determining placement on the All-Conference team. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. (*revised 05/06, 5/04, 3/00, 5/99*)

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 20 players, including 12 forwards, six (6) defensemen, and two (2) goalies, as voted on by head coaches. Ties are accepted.

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. (*revised 5/22, 5/16, 5/06*)

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves.

8.3.2 OFFENSIVE PLAYER OF THE YEAR. (*revised 5/22*)

8.3.3 DEFENSIVE PLAYER OF THE YEAR. (*added 5/22*)

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). (*added 5/22*)

8.3.5 SHEILA BROWN AWARD. The Sheila Brown award is given to a senior MIAC women's ice hockey player who has made a long-term contribution to their team's success, has excelled competitively, displayed good leadership and citizenship. The following criteria will be used in selecting the award winner:

1. Team leadership
2. Sportsmanship and volunteer work
3. Academic excellence
4. Hockey skills and production

To be eligible, a player must be nominated by their coach in the online awards system with information submitted focusing primarily on the four criteria. The recipient will be voted on by head coaches. Nominations must include GPA, major, and a brief write up of the attributes that fit the criteria listed. St. Catherine will provide a plaque each year. (*added 05/05, revised 5/18*)

8.4 ATHLETES OF THE WEEK. A Women's Hockey Offensive and Defensive Player of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. (*revised 5/22*)

8.5 ALL-PLAYOFF TEAM. An 8-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The team eliminated in the quarterfinals will submit one (1) player, the two teams eliminated in the semifinals will each submit one (1) player, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 8 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. (*added 8/2022, revised 12/2022*)

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Nominations will open the Wednesday prior to the final weekend of regular season and close the Sunday following the end of the regular season. (revised 05/13, 05/06)

9.2 VOTING. Coaches will vote using the MIAC's online awards system. Voting will open on the Monday prior to the first round of the MIAC Playoffs and close on Wednesday of the same week. Coaches will vote for the All-Conference team by position, with points being awarded based on rank order and slots at each position. The top-ranked forward on each ballot will receive 12 points with the second-ranked forward receiving 11 points and so on. The top defenseman on each ballot will receive six points and the top goalie on each ballot will receive two points. (revised 05/13, 05/06)

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Monday after the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.



PRE-GAME PROTOCOL

ICE HOCKEY

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s).

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

Put 60 minutes on the clock and start exactly one hour before game.

Game Clock	Protocol
43:00	Home team personnel notifies teams and officials that five minutes remain before teams are to take the ice for warm-up.
39:00	Officials take ice for warm-up.
38:00	Home team takes ice for warm-up.
37:50	Visiting team takes ice for warm-up.
24:00	Horn sounds, signaling one minute remaining in warm-up; team captains meet with officials. <i>Note: Meeting with captains may be held before the start of this time schedule.</i>
23:00	Both teams off ice; ice will be resurfaced.
15:00	Eligible players and starting lineups submitted to official scorer. The home team notifies the visiting team as to the length of intermissions.
10:00	Home team personnel notifies teams and officials that three minutes remain before teams are to take the ice.
8:00	Officials take ice.
7:00	Home team takes ice.
6:50	Visiting team takes ice.
6:00	Horn sounds signaling teams to assemble on their respective goal lines.
5:00	Starting lineups announced; national anthem, crowd control statement read. Officials check each starting goalkeepers' throat straps.
0:00	Timekeeper puts 20 minutes on clock; game starts.

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

MEN'S SOCCER

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the Wednesday of the third full week of December at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in August via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. The start of the Conference season for both Men's and Women's Soccer will be determined by counting back six consecutive Sundays from the NCAA Tournament Selection Sunday to determine the "First Sunday" of the Conference Season. This will create a seven week Conference Season. Regardless of the corresponding calendar date, the subsequent days will be considered as the First Monday, First Tuesday, First Wednesday...Second Monday, Second Tuesday etc. of the Conference Season. The final midweek game will occur on the second to last week of the regular season. *(Revised 5/2022, 12/98)*

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING. A postponed MIAC game shall be made up on the following Monday, unless mutually agreed upon by both teams. *(revised 5/2025, 1995)*

2.3.1 CONFLICT. In the event of a conflict with the make-up date exists, the next reasonable date agreed upon by the Athletic Directors will be used for the games. *(revised 1995)*

2.3.2 MAKE-UP GAME. In makeup games involving a second trip, the two participating schools shall share equally in the additional expenses (no overnight lodging). If such a trip involves a distance over 150 miles (one way), the two schools shall play at a neutral site midway between the two campuses. *(added 12/01)*

2.4 WEATHER / TEMPERATURE POLICY. See MIAC Weather Policy (Appendix F) for heat and cold policies.

2.5 FIELD PLAYABILITY. When situations require, the host Athletics Director (or designated institutional administrator) shall decide whether a game shall not be started because of unsatisfactory conditions of weather or playing field, in consultation with the host head coach, visiting team head coach and officials (as necessary). ATC manages lightning and weather policy related items. *(added 5/2024)*

3.0 GAME CONDUCT

3.1 STARTING TIME. The starting times for afternoon games on weekdays shall be 4 p.m. Beginning October 15, games shall be scheduled at 3:30 p.m. and after daylight savings, games shall be scheduled at 2:30 p.m., unless the home team has lights. Schools with lights may elect to alter the start time, with games starting no later than 7:30 p.m., unless by mutual consent. *(revised 12/90)*

3.1.1 SATURDAY GAME TIMES. Games shall start at 1:00 p.m. and 3:30 p.m. except when a football game conflicts with game management; for example conflicts with locker room facility or field space. If a field conflict, then the host school shall set the starting times (Example: 4:30 p.m. and 7 p.m.). Exceptions to these times shall be made by mutual consent of the athletic directors only. In odd years of the matrix, men will play the first game and women will play the second game. In even years, women will play the first game and men will play the second game. There will be thirty (30) minutes of on-field warm-up between games, unless mutually agreed upon by coaches. Single games will start at 1 p.m. *(revised 5/22, 12/19, 12/13, 12/90)*

3.1.2 Pre-Game Protocol. See pre-game protocol at the end of the sport code. *(added 3/2025)*

3.2 RULES TO GOVERN CONTEST. NCAA rules will govern the conduct of games. (with conference modifications.) *(revised 1994)*

3.2.1 GAME BALL. The game balls used in MIAC contests should be a hand sewn ball.

3.3 SITE PREPARATION REQUIREMENTS. As described in the NCAA rules.

3.3.1 OFFICIAL SCORER. The official scorer's table shall be located between the "Coaching and Team Areas" positioned near the midfield stripe, equal distance from the team benches. *(added 12/07)*

3.4 HOME TEAM SHALL. Provide dressing facilities with lockers.

3.4.1 CLOCK/SCOREBOARD. It is strongly recommended that the home team provide a clock/scoreboard for all MIAC games. The home team is required to provide an air horn or automatic scoreboard horn at the end of the countdown on scoreboards for regular season and playoff contests. *(revised 12/10, 12/93)*

3.5 VISITING TEAM SHALL. Provide their own towels and locks, if desired.

3.6 VISITING TEAM ROSTER LIMIT. There is no conference visiting team travel roster limit (including playoffs). *(revised 12/2022, 05/13, 05/07, 12/05, 12/97)*

3.7 POLICY FOR VIDEO. The MIAC will contract with an online film vendor to provide the software to upload and catalog films of all contests played by MIAC teams. The camera shall be turned on at the start of contest, halftime and overtime (if applicable). The scoreboard will be shown at each goal, halftime, and at the end of the game. For conference games, film must be placed in the conference pool within 24 hours from the completion of the contest. The home team is responsible for uploading conference games. For non- conference games, film must be placed in the conference pool by 12 p.m. the next weekday or within 24 hours, whichever is longer. MIAC institutions will have access to the full library of all contests involving MIAC teams. Problems with video upload should be reported to all coaches and the conference office immediately. Coaches should report noncompliance to the conference office. *(revised 12/18, 12/15, 12/12, 12/10, 12/99, 1995)*

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS. Videotape person.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

3.10 EJECTION POLICY. All ejections from any contest will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable).

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Three (3) officials (two assistant referees and one center official) will be secured by the Coordinator of Officials. The MIAC will hire soccer officials for all varsity contests hosted by MIAC institutions. *(added 12/92, revised 12/18, 1994)*

4.1.1 POLICY TO ASSIGN OFFICIALS. It is recommended that the center official have a NISOA (National Intercollegiate Soccer Officials Association) rating. *(added 4/90)*

4.1.2. OFFICIATING HEADSETS. Each institution must provide a set of three headsets for soccer officials. *(added 5/25)*

4.2 SECONDARY OFFICIALS. Timer and Scorer.

4.2.1 TIMER/SCORER. Home teams shall be required to provide a competent timer/scorer to keep the box score and run the clock during the match. Such person(s) shall arrive no later than 30 minutes prior to game time. A copy of the NCAA box score form will be made available to the opposing coach after the match. *(revised 1995)*

4.3 SUPPORT PERSONNEL. The home team shall provide a minimum of two ball people.

4.4 MEDICAL PERSONNEL. CERTIFIED ATHLETIC TRAINER on sidelines.

5.0 MIAC/NCAA STATISTICS

5.1 STATISTICS. The MIAC Conference Office will post statistics on the MIAC website.

5.2 SCORE SHEET. Home team is responsible for distributing official box score sheet to the MIAC office after conference games. A Conference team is responsible for sending official box sheet to the MIAC office for all non-conference games as well. *(added 12/99)*

5.2.1 CARD ACCUMULATION. The MIAC office will record and maintain Red and Yellow Card accumulation for conference teams. *(added 12/99)*

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. Final conference standings will be determined via a conference single round robin schedule. Three (3) points will be awarded for a win and one (1) point for a tie. *(revised 12/08)*

6.1.1 POLICY FOR TIE BREAKER. In case of a tie in standings, all schools tied for first place will be named champions.

7.0 POST SEASON POLICY AND PROCEDURE *(added 5/03)*

7.1 AUTOMATIC QUALIFIER. The winner of the conference post-season playoff will receive the automatic qualifier to the NCAA Championship tournament. In the event that the MIAC Playoffs cannot be completed, the highest remaining seed shall be awarded the NCAA automatic berth from the MIAC. *(revised 12/08)*

7.2 EVENT DESCRIPTION. PLAYOFFS – Monday (quarterfinals), Thursday (semifinals), Saturday (championship). Teams will reseed between rounds. *(revised 5/2024, 5/2023)*

A six (6) team playoff will be played during the week prior to the NCAA Championship selection Sunday. The top six teams, as determined by regular season MIAC play, will play quarterfinal game at site of highest seed (5@4 and 6@3) on Monday, semifinal games at the site of the highest seeds (teams will be reseeded after quarterfinal round, featuring lowest remaining seed @ #1 seed and highest remaining seed at #2 seed) on Thursday. The final played on Saturday at the site of the highest remaining seed. In the case of an institution hosting both genders for semifinals, Men play first in odd years, women play second; Women play first in even years, men play second) with Quarterfinal and Semifinal games will begin at 2 p.m. (first game of double-header to start at 11:30 a.m.) and Finals begins at 1 p.m. (first game of double-header to start at 11 a.m.) unless there is a conflict with facility availability or lights, then the Games Committee can explore the option of alternate start times and Friday or Sunday play. *(revised 5/2023, 12/16, 5/15, 5/14, 12/03)*

7.2.1 INCLEMENT WEATHER SCHEDULING SCENARIOS.

- a. Should weather postpone the quarterfinals on Monday, those games would be played on Wednesday and the semifinal games would be played on Thursday. Should weather postpone one quarterfinal game on Monday, the second quarterfinal game would be played on Wednesday and both semifinals on Thursday. Should weather prevent quarterfinal game/s from being played by Wednesday, then the highest seed would advance to the semifinal on Thursday.
- b. Should weather postpone the semifinals on Wednesday, those games would be played on Thursday. Should weather prevent semifinal game/s from being played by Thursday, then the semifinal games would be played on Friday with the final on Saturday. Should weather prevent semifinal games from being played on Friday, then the semifinal games would be played on Saturday with the final on Sunday. Should weather prevent semifinal game/s from being played by Saturday, then the highest seed would advance to the final on Sunday.
- c. Should weather postpone the final on Saturday, then that game would be played on Sunday. Should the weather prevent the final game from being played by Sunday, then the highest seed would be awarded the conference's automatic berth in the NCAA Tournament.

7.3 PLAYOFF SEEDING TIE BREAKERS. The conference post-season playoff will be seeded based on place finish in round robin play. Ties will be broken as follows: *(revised 5/2025, 5/24, 12/14, 12/08, 12/07, 12/06)*

1. Head-to-head record among all tied teams
2. Most wins in conference play
3. Results against other teams in the playoffs
4. Goal differential (capped at three-goal difference per game)
5. Lowest goals against in conference play
6. If the teams are still tied, seeding will be determined by a points system: The points are determined by adding up the position numbers of the conference teams that the tied teams defeated and the lowest point total will be the highest seed
7. Goal differential (capped at three goal difference per game)
8. Coin toss

7.3.1 MULTIPLE TEAM TIE BREAKER. After an order is selected using the tie breaking procedure, if teams remain tied then all remaining tied teams will revert to the beginning of the tie breaking procedure. If at any point one of the tiebreaker criteria separates one or more of the teams involved in the multiple-team tie, said teams will be separated out, and any remaining teams will return to criteria no. 1. *(added 12/08)*

7.4 ADMISSION. See general code for playoff ticket prices.

7.5 OFFICIALS. The three officials for each match will be assigned by the conference.

7.6 GAME SUPPORT. As per MIAC regular season competition.

7.7 GAMES COMMITTEE. The Games Committee for each game of the Conference playoff will consist of the Athletic Director (or their appointed representative that is not a coach involved in soccer) from each of the institutions involved and a member of the Conference Office staff meeting by conference call. The Games Committee will make decisions on controversial matters regarding but not limited to competition sites, game times, and weather related postponements.

7.8 ROSTER. There is no roster limit for playoffs. *(added 5/13, revised 12/2022)*

7.9 ALL-PLAYOFF TEAM. See bylaw 8.5. *(added 8/2022)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that finishes first at the conclusion of the conference schedule.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 22 players. Only conference statistics will be used in determining placement on the All-Conference team. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 12/15, 12/90)*

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 22 players, including 20 field players and two goalkeepers. Ties are accepted.

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. *(revised 5/22, 12/15, 12/90)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves.

8.3.2 OFFENSIVE PLAYER OF THE YEAR. *(added 5/20)*

8.3.3 DEFENSIVE PLAYER OF THE YEAR. *(added 5/20)*

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 5/20)*

8.4 ATHLETES OF THE WEEK. A Men's Soccer Offensive and Defensive Player of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. *(added 5/08; revised 5/22)*

8.5 ALL-PLAYOFF TEAM. An 11-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The two teams eliminated in the quarterfinals will each submit one (1) player, the two teams eliminated in the semifinals will each submit two (2) players, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 11 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. *(added 8/2022, revised 12/2022)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system.

Nominations will open Tuesday during the final week of the regular season. Coaches will have until Saturday (the final day of regular season) at 5:00 p.m. to complete their award nominations. Each coach may nominate as many players as they choose for All-Conference and nominees should be listed in rank order. Players may not be nominated for multiple positional individual awards. *(revised 5/2020)*

9.2 VOTING. Coaches will vote using the MIAC's online voting system. Voting will begin on Sunday following the last date for regular season play at 8:00 a.m. and close the following day at 5:00 p.m. Coaches will place the names of their top 22 choices in rank order on

a ballot. Coaches may not vote for their own players. Nominees will be awarded points in reverse order of priority, i.e., the top-ranked player receives 20 points, followed by the second-ranked player with 19, etc. A conference school which does not vote cannot be recognized. Coaches must vote for a full ballot of 22 players for All-Conference. *(revised 5/2020, 12/15, 12/08, 12/01, 12/97)*

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Tuesday after the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.

10. MISCELLANEOUS

10.1. POSITIVE CONDUCT PLAN. Implement a comprehensive two-year plan to address poor behavior and promote good sportsmanship in MIAC soccer. Effective for the 2025 and 2026 seasons. *(added 5/2025)*



PRE-GAME PROTOCOL

MEN'S SOCCER

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s).

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

Game Clock	Protocol
60:00	Teams may begin warm-up. <i>(Doubleheaders - Teams are guaranteed 30 minutes of on game field warm-up; a minimum of 40 minutes should be placed on the clock)</i>
15:00	Game rosters submitted and exchanged.
10:00	Captains and officials meet. Teams clear field. Public-address welcome. Introduction of officials and players. 1. Officials. (In center circle) 2. Visiting team starters. (All to midfield, in front of bench) 3. Home team starters. (All to midfield, in front of bench) National anthem. Teams shake hands; designated away team moves to shake designated home team's hands.
0:00	Game begins
45:00	Kickoff First Half
15:00	Halftime Start immediately as teams exit field
00:00/45:00	Kickoff Second Half

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

WOMEN'S SOCCER**1.0 ADMINISTRATION OF SPORT****1.1 MEETINGS.**

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the Tuesday of the third full week of December at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in August via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. The start of the Conference season for both Men's and Women's Soccer will be determined by counting back six consecutive Sundays from the NCAA Tournament Selection Sunday to determine the "First Sunday" of the Conference Season. This will create a seven week Conference Season. Regardless of the corresponding calendar date, the subsequent days will be considered as the First Monday, First Tuesday, First Wednesday...Second Monday, Second Tuesday etc. of the Conference Season. The final midweek game will occur on the second to last week of the regular season. *(Revised 5/2022, 12/98)*

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING. Any MIAC game scheduled shall be made up on the following Monday. *(revised 1995)*

2.3.1 CONFLICT. In the event of a conflict with the make-up date exists, the next reasonable date agreed upon by the Athletic Directors will be used for the games. *(revised 1995)*

2.3.2 MAKE-UP GAME. In makeup games involving a second trip, the two participating schools shall share equally in the additional expenses (no overnight lodging). If such a trip involves a distance over 150 miles (one way), the two schools shall play at a neutral site midway between the two campuses. *(added 12/01)*

2.4 WEATHER / TEMPERATURE POLICY. See MIAC Weather Policy (Appendix F) for heat and cold policies.

2.5 FIELD PLAYABILITY. When situations require, the host Athletics Director (or designated institutional administrator) shall decide whether a game shall not be started because of unsatisfactory conditions of weather or playing field, in consultation with the host head coach, visiting team head coach and officials (as necessary). ATC manages lightning and weather policy related items. *(added 5/2024)*

3.0 GAME CONDUCT

3.1 STARTING TIME. The starting times for afternoon games on weekdays shall be 4 p.m. Beginning October 15, games shall be scheduled at 3:30 p.m. and after daylight savings, games shall be scheduled at 2:30 p.m., unless the home team has lights. Schools with lights may elect to alter the start time, with games starting no later than 7:30 p.m., unless by mutual consent. *(revised 12/90)*

3.1.1 SATURDAY GAME TIMES. Games shall start at 1:00 p.m. and 3:30 p.m. except when a football game conflicts with game management; for example conflicts with locker room facility or field space. If a field conflict, then the host school shall set the starting times (Example: 4:30 p.m. and 7 p.m.). Exceptions to these times shall be made by mutual consent of the athletic directors only. In odd years of the matrix, men will play the first game and women will play the second game. In even years, women will play the first game and men will play the second game. There will be thirty (30) minutes of on-field warm-up between games, unless mutually agreed upon by coaches. Single games will start at 1 p.m. *(revised 5/22, 12/19, 12/13, 12/90)*

3.1.2 Pre-Game Protocol. See pre-game protocol at the end of the sport code. *(added 12/2024)*

3.2 RULES TO GOVERN CONTEST. NCAA rules will govern the conduct of games. (with conference modifications.) *(revised 1994)*

3.2.1 GAME BALL. The game balls used in MIAC contests should be a hand sewn ball.

3.3 SITE PREPARATION REQUIREMENTS. As described in the NCAA rules.

3.3.1 OFFICIAL SCORERS LOCATION. The official scorer's table shall be located between the "Coaching and Team Areas" positioned near the midfield stripe, equal distance from the team benches. *(added 12/07)*

3.4 HOME TEAM SHALL. Provide dressing facilities with lockers.

3.4.1 CLOCK/SCOREBOARD. It is strongly recommended that the home team provide a clock/scoreboard for all MIAC games. The home team is required to provide an air horn or automatic scoreboard horn at the end of the countdown on scoreboards for regular season and playoff contests. *(revised 12/10, 12/93)*

3.5 VISITING TEAM SHALL. Provide towels and locks.

3.6 VISITING TEAM ROSTER LIMIT. There is no conference visiting team travel roster limit (including playoffs). *(revised 12/2022, 05/13, 05/07, 12/05, 12/97)*

3.7 VIDEO POLICY. The MIAC will contract with an online film vendor to provide the software to upload and catalog films of all contests (both conference and non-conference, including home and away games) by MIAC teams. The camera shall be turned on at the start of contest, halftime and overtime (if applicable). The scoreboard will be shown at each goal, halftime, and at the end of the game. For conference games, film must be placed in the conference pool within 24 hours from the completion of the contest. For away non-conference games, the film must be uploaded within 48 hours of the competition. The home team is responsible for uploading conference games. MIAC institutions will have access to the full library of all contests involving MIAC teams. Problems with video upload should be reported to all coaches and the conference office immediately. Coaches should report noncompliance to the conference office. *(revised 12/2022, 12/18, 12/15, 12/12, 12/10, 12/99, 1995)*

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS. Videotape person.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

3.10 EJECTION POLICY. All ejections from any contest will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable).

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Three (3) officials (two assistant referees and one center official) will be secured by the Coordinator of Officials. The MIAC will hire soccer officials for all varsity contests hosted by MIAC institutions. *(added 12/92, revised 12/18, 1994)*

4.1.1 POLICY TO ASSIGN OFFICIALS. It is recommended that the center official have a NISOA (National Intercollegiate Soccer Officials Association) rating. *(added 4/90)*

4.1.2. OFFICIATING HEADSETS. Each institution must provide a set of three headsets for soccer officials. *(added 5/25)*

4.2 SECONDARY OFFICIALS. Timer and Scorer.

4.2.1 TIMER/SCORER. Home teams shall be required to provide a competent timer/scorer to keep the box score and run the clock during the match. Such person(s) shall arrive no later than 30 minutes prior to game time. A copy of the NCAA box score form will be made available to the opposing coach after the match. *(revised 1995)*

4.3 SUPPORT PERSONNEL. The home team shall provide a minimum of two ball people.

4.4 MEDICAL PERSONNEL. CERTIFIED ATHLETIC TRAINER on sidelines.

5.0 MIAC/NCAA STATISTICS

5.1 STATISTICS. The MIAC Conference Office will post statistics on the MIAC website.

5.2 SCORE SHEET. Home team is responsible for distributing official box score sheet to the MIAC office after conference games. A Conference team is responsible for sending official box sheet to the MIAC office for all non-conference games as well. *(added 12/99)*

5.2.1 CARD ACCUMULATION. The MIAC office will record and maintain Red and Yellow Card accumulation for conference teams. *(added 12/99)*

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. Final conference standings will be determined via a conference single round robin schedule. Three (3) points will be awarded for a win and one (1) point for a tie. *(revised 12/08)*

6.1.1 POLICY FOR TIE BREAKER. In case of a tie in standings, all schools tied for first place will be named champions.

7.0 POST SEASON POLICY AND PROCEDURE *(added 5/03)*

7.1 AUTOMATIC QUALIFIER. The winner of the conference post-season playoff will receive the automatic qualifier to the NCAA Championship tournament. In the event that the MIAC Playoffs cannot be completed, the highest remaining seed shall be awarded the NCAA automatic berth from the MIAC. *(revised 12/08)*

7.2 EVENT DESCRIPTION.

A six (6) team playoff will be played during the week prior to the NCAA Championship selection Sunday. The top six teams, as determined by regular season MIAC play, will play quarterfinal game at site of highest seed (5@4 and 6@3) on Monday, semifinal games at the site of the highest seeds (teams will be reseeded after quarterfinal round, featuring lowest remaining seed @ #1 seed and highest remaining seed at #2 seed) on Thursday (in the case of an institution hosting both genders for semifinals, Men play first in odd years, women play second; Women play first in even years, men play second) with the final the following Saturday at the site of the highest remaining seed. Quarterfinal and Semifinal games will begin at 2 p.m. (first game of double-header to start at 11:30 a.m.) and Finals begins at 1 p.m. (first game of double-header to start at 11 a.m.) unless there is a conflict with facility availability or lights, then the Games Committee can explore the option of alternate start times and Friday or Sunday play. *(revised 12/2023, 5/2023, 12/16, 5/14, 12/03)*

7.2.1 INCLEMENT WEATHER SCHEDULING SCENARIOS.

- d. Should weather postpone the quarterfinals on Monday, those games would be played on Wednesday and the semifinal games would be played on Thursday. Should weather postpone one quarterfinal game on Monday, the second quarterfinal game would be played on Wednesday and both semifinals on Thursday. Should weather prevent quarterfinal game/s from being played by Wednesday, then the highest seed would advance to the semifinal on Thursday.
- e. Should weather postpone the semifinals on Wednesday, those games would be played on Thursday. Should weather prevent semifinal game/s from being played by Thursday, then the semifinal games would be played on Friday with the final on Saturday. Should weather prevent semifinal games from being played on Friday, then the semifinal games would be played on Saturday with the final on Sunday. Should weather prevent semifinal game/s from being played by Saturday, then the highest seed would advance to the final on Sunday.
- f. Should weather postpone the final on Saturday, then that game would be played on Sunday. Should the weather prevent the final game from being played by Sunday, then the highest seed would be awarded the conference's automatic berth in the NCAA Tournament.

7.3 PLAYOFF SEEDING TIE BREAKERS. The conference post-season playoff will be seeded based on place finish in round robin play. Ties will be broken as follows: *(revised 12/14, 12/08, 12/07, 12/06)*

- a. Head-to-head record among all tied teams.
- b. Most wins in conference play.
- c. Goal differential (maximum of plus-four per game) in conference play.
- d. Lowest goals against in conference play.
- e. Standings points against other teams in the playoffs.
- f. Wins against other teams in the playoffs.
- g. If the teams are still tied, seeding will be determined by a points system: The points are determined by adding up the position numbers of
- h. the conference teams that the tied teams defeated and the lowest point total will be the highest seed.
- i. Coin toss.

7.3.1 MULTIPLE TEAM TIE BREAKER. After an order is selected using the tie breaking procedure, if teams remain tied then all remaining tied teams will revert to the beginning of the tie breaking procedure. If at any point one of the tiebreaker criteria separates one or more of the teams involved in the multiple-team tie, said teams will be separated out, and any remaining teams will return to criteria no. 1. *(added 12/08)*

7.4 ADMISSION. Determined by the conference office.

7.5 OFFICIALS. The three officials for each match will be assigned by the conference.

7.6 GAME SUPPORT. As per MIAC regular season competition.

7.7 GAMES COMMITTEE. The Games Committee for each game of the Conference playoff will consist of the Athletic Director (or their appointed representative that is not a coach involved in soccer) from each of the institutions involved and a member of the Conference Office staff meeting by conference call. The Games Committee will make decisions on controversial matters regarding but not limited to competition sites, game times, and weather-related postponements.

7.8 ROSTER. There is no roster limit for playoffs. *(added 5/13, revised 12/2022)*

7.9 ALL-PLAYOFF TEAM. See bylaw 8.5. *(added 8/2022)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that finishes first at the conclusion of the conference schedule.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 22 players. Only conference statistics will be used in determining placement on the All-Conference team. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 12/16, 12/90)*

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 22 players, including 20 field players and two goalkeepers. Ties are accepted.

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. *(revised 5/22, 12/15, 12/90)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves.

8.3.2 OFFENSIVE PLAYER OF THE YEAR. *(added 12/14)*

8.3.3 DEFENSIVE PLAYER OF THE YEAR. *(added 12/14)*

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 12/14)*

8.4 ATHLETES OF THE WEEK. A Women's Soccer Offensive and Defensive Player of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. *(added 5/08; revised 5/22)*

8.5 ALL-PLAYOFF TEAM. An 11-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The two teams eliminated in the quarterfinals will each submit one (1) player, the two teams eliminated in the semifinals will each submit two (2) players, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 11 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. *(added 8/2022, revised 12/2022)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Nominations will open Tuesday during the final week of the regular season. Coaches will have until 10:00 p.m. on the Monday following the final regular season match to submit nominations. Nominees should be listed in rank order. *(revised 1/2026)*

9.2 VOTING. Coaches will vote using the MIAC's online voting system. Voting will begin at 8:00 a.m. on Wednesday during the week of the MIAC Playoffs and will close at 12:00 p.m. on Friday before the conference championship match. Coaches will place the names of their top 22 choices in rank order on a ballot. Coaches cannot vote for their own players. Nominees will be awarded points in reverse

order of priority, i.e., the top-ranked player receives 20 points, followed by the second-ranked player with 19, etc. A conference school which does not vote cannot be recognized. Coaches must vote for a full ballot of 22 players for All-Conference. (revised 5/17, 12/16, 12/09, 12/01, 94)

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Wednesday after the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.

10. MISCELLANEOUS

10.1. POSITIVE CONDUCT PLAN. Implement a comprehensive two-year plan to address poor behavior and promote good sportsmanship in MIAC soccer. Effective for the 2025 and 2026 seasons. *(added 5/2025)*



PRE-GAME PROTOCOL

WOMEN'S SOCCER

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s).

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

Game Clock	Protocol
60:00	Teams may begin warm-up. <i>(Doubleheaders - Teams are guaranteed 30 minutes of on game field warm-up; a minimum of 40 minutes should be placed on the clock)</i>
15:00	Game rosters submitted and exchanged.
10:00	Captains and officials meet. Teams clear field. Public-address welcome. Introduction of officials and players. 1. Officials. (In center circle) 2. Visiting team starters. (All to midfield, in front of bench) 3. Home team starters. (All to midfield, in front of bench) National anthem. Teams shake hands (designated away team moves to shake designated home team's hands)
0:00	Game begins
45:00	Kickoff First Half
15:00	Halftime Start immediately as teams exit field
00:00/45:00	Kickoff Second Half

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

SOFTBALL**1.0 ADMINISTRATION OF SPORT****1.1 MEETINGS.**

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the third Wednesday in October at 10 a.m. *(revised 09/25)*

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in January via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 CONFERENCE TOURNAMENT. Weekend preceding the NCAA Regional Tournament. *(added 12/03)*

2.3 SCHEDULING POLICY. All conference games are to be scheduled as doubleheaders (two, seven inning games). A twenty (20) minute break between doubleheader games will be provided unless otherwise mutually agreed upon. The MIAC softball schedule ending date should be on the Saturday prior to the conference tourney. The schedule should include 5 Saturday's, 3 Sunday's, and alternating Wednesday and Thursday in-between until 11 dates are selected. No school will travel to the furthest two opponents in the same season. *(revised 12/2023, 12/14)*

2.3.1 ASSIGNING. The conference office will schedule all conference games. No institution will be scheduled for more than 2 home Sundays. *(revised 5/03)*

2.3.2 DECLARATION OF NO-PLAY DATES. Each school shall declare, by February 1 (of the current season), to the Conference office, their inability to play specific dates due to college policy (e.g. graduation, religious holidays, finals). *(revised 5/01, 5/00)*. Softball has a MIAC no-play policy for the following dates: April 5, 2026, March 28, 2027, April 16, 2028, April 1, 2029, April 21, 2030 (Easter). *(added 5/03, revised 12/07, 12/06, 05/06, 5/04)*

2.4 POLICY FOR POSTPONEMENT/RESCHEDULING. No school is required to play in more than two weekday conference doubleheaders in a defined week or more than three consecutive conference doubleheaders. Schools have 14 days to reschedule. If teams cannot reschedule their contest(s) within 14 days, they are required to make it up on the next available date both teams are not playing, following the 14-day window (no constraints will be considered following the 14 days). Spring trip dates are not to be included within the 14-day calculations. Any rescheduled games during the final 14 days of the regular season will be made up on the next available date with no constraints. In make-up games involving a second trip, the two participating schools shall share equally in the additional expenses (no overnight lodging). If such a trip involves a distance of over 150 (one way) miles, the two schools shall play at a neutral conference site midway between the two campuses. MIAC games must be completed on or before the Tuesday preceding the MIAC conference tournament to determine conference tournament seeding. If teams have not completed games by this deadline and the outcome has a bearing on the seeding of the conference tournament, then rule 7.1.1 will go into effect to break the tie. *(revised 12/2023, 12/19, 12/14, 12/06, 05/06, 5/04, 5/94, 12/91)*

2.4.1 TIED GAME. When a game is tied going into the 8th inning, the international tiebreaker rule will be implemented for regular season conference games. *(added 12/2023)*

2.4.2 HALTED GAME. If the first game of a doubleheader is halted, it will resume at exactly the point of being halted. If the second game of the doubleheader is halted prior to completion of the fifth inning (exception bottom of the fourth inning with the home team winning), it will be resumed at exactly the point of being halted; however if five or more innings are complete and the game cannot be finished that same day, the game will be considered final unless the score is tied (or bottom of the fourth inning with the home team winning, the game will be considered final, NCAA Softball Rule 6.19.1). *(revised 12/19, 5/04, 5/01, 5/00, 12/90 clarified 5/94)*

2.4.2.1 HALTED TIE GAME. If a game is tied after the fifth inning but cannot be completed, the NCAA halted game rule will be in effect, and the game will be played out to determine a winner. If mutually agreed upon by the involved coaches, the halted game may be played at an alternative location. Otherwise, the halted game will be played on the originally scheduled field, unless rule 2.6 is in effect. *(added 12/2012)*

2.4.3 MAXIMUM DOUBLEHEADERS PER WEEK. A team is not required to play three (3) MIAC weekday doubleheaders during a week. Travel to site, warm-up or halted games will be considered a date. *(revised 12/06, 5/00)*

2.4.4 LOCATION. When rain or unplayable conditions do not allow play on the home team's field, by mutual consent, the games may be switched to the visiting team's field. Switching sites is not mandatory as games may be played on another date. When sites are switched, the transportation expenses are to be borne by the team on whose field the games are played. The originally scheduled home team will supply game balls and umpires. *(added 12/13)*

2.4.5 DOME GAMES. It is permissible to play a conference game inside a dome if mutually agreed upon by both head coaches. On-campus domes that meet NCAA specifications are permissible play sites for the two teams involved and do not require mutual consent. *(revised 12/2023, added 12/2022)*

2.4.6 SHARED COST. It is recommended that both schools share in the cost of dome rental when both teams fields are unplayable and dome rental is needed. The sharing of dome rental costs is not mandatory, as budgets do not always allow for this, but splitting the cost if preferred if possible. *(added 12/14)*

2.4.7 SPRING GRADUATION NO PLAY DATE. An institutions spring graduation date is a no-play date if it conflicts with Regular Season games. Institutions may choose to play on commencement if they desire. (added 5/2023)

2.4.8 MAKE-UP COMPLICATIONS. If complications occur on make-up dates, the MIAC Commissioner shall rule on such matters.

2.5 TEMPERATURE POLICY. Games will not be started at “feels like” temperatures of 35 degrees or colder unless both coaches agree. Games will not be played or will be halted when the “feels like” temperature reaches 25 degrees or below. The temperature will be based on National Weather Service data. See MIAC Weather Policy (Appendix F) for additional heat and cold policies. (added 12/2016, revised 5/19)

2.6 FIELD PLAYABILITY. When situations require, the host Athletics Director (or designated institutional administrator) shall decide whether a game shall not be started because of unsatisfactory conditions of weather or playing field, in consultation with the host head coach, visiting team head coach and officials (as necessary). ATC manages lightning and weather policy related items. (added 5/2024)

3.0 GAME/MATCH/MEET/CONDUCT

3.1 STARTING TIME. Weekday conference games will start at 3:30 p.m. with the exception for games at Concordia (4pm) and at Macalester (4:30pm CST). Saturday and Sunday games will start at 1:00 p.m. (revised 5/15, 12/2012, 12/2011).

3.2 RULES TO GOVERN CONTEST. NCAA rules.

3.2.1 INTERNATIONAL TIE-BREAKER. When a game is tied going into the 8th inning, the international tiebreaker rule will be implemented for regular season conference games. (revised 12/2023, 3/87)

3.2.2 DOME GAME RULES. For conference games played in a dome, if a ball hits a wire while in bounds, it will be treated as a live ball. (added 12/18)

3.3 SITE PREPARATION REQUIREMENTS. The field will be available thirty (30) minutes prior to game time, to be shared by both teams.

3.3.1 PREGAME FORMAT. Each team will have eight (8) minutes for infield/outfield warm up. The home team will practice first. (revised 12/2011, 5/03, 5/97)

Pregame Format

25 Minutes Prior to Game Time (Announcer announces one minute to home team infield)

24 Minutes Prior to Game Time (Home team take infield)

17 Minutes Prior to Game Time (Announcer gives one minute warning to home team)

16 Minutes Prior to Game Time (Visiting team takes infield)

9 Minutes Prior to Game Time (Announcer gives one minute warning to visiting team)

8 Minutes Prior to Game Time (Umpires and coaches meet at home plate for pregame meeting)

5 Minutes Prior to Game Time (Announcer begins introductions starting with the visiting team. They will line up on the foul line in front of their dugout. The first player will line up near first/third base with the last person being the closest to home plate – Home team will line up with first player near third/first base and last to be introduced closest to home. Umpires will then be introduced standing at home plate. National Anthem – if there is a flag)

0 Minutes: Game starts

3.3.2 GROUND RULES. The meeting for ground rules shall begin five (5) minutes prior to game time.

3.3.3 INFIELD DRAG. Infields shall be dragged between games of doubleheaders if possible.

3.3.4 FENCES. Portable outfield fences must fall within NCAA guidelines for distance and once established, they must remain at that distance for the entire season. (added 5/04)

3.4 HOME TEAM SHALL.

3.4.1 OFFICIAL BALL. The Rawlings softball (official NCAA Championship Ball) shall be used as the game ball for all MIAC games. Provide two (2) new balls for each game - a NCAA Championship approved fastpitch ball (or two balls in satisfactory condition) agreed upon by the coaches. (revised 12/2016, 12/08)

3.4.2 LOCKER ROOM. Provide the visiting team with a locker room, if requested.

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT. There is no visiting team roster limit for conference games. (revised 09/25, 05/13, 12/09, 05/07)

3.6.1 ROSTER POSTING. Each coach shall be responsible for posting their roster, including uniform number, position, and year in school on the team's website by April 1. (revised 05/06, 5/00)

3.7 POLICY FOR VIDEO.

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS.

3.9 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. (added 12/2016)

3.10 EJECTION POLICY. All ejections from any contest will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable).

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Two NCAA qualified, non-student officials per game. (revised 05/06)

4.1.1 POLICY TO ASSIGN OFFICIALS. Officials will be assigned by the MIAC Softball Coordinator of Umpires. (revised 12/07, 5/01, 8/95, added 12/91)

4.1.2 POLICY FOR SELECTING/RATING OFFICIALS. Each coach is responsible for submitting umpire evaluations. (revised 05/06, 5/98)

4.2 SECONDARY OFFICIALS. The home team shall provide the official score keeper.

4.3 SUPPORT PERSONNEL. On-site administrator *(revised 5/03)*

4.4 MEDICAL PERSONNEL. A Certified Athletic Trainer will be on sidelines. *(revised 05/06)*

5.0 MIAC/NCAA STATISTICS

5.1 STATISTICS. The home team must keep NCAA statistics for each conference game. *(revised 05/06, 5/00, 12/90)*

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. The conference champion will be determined from the results of the assigned MIAC schedule of doubleheaders. (All MIAC games must be played per rule 2.6) *(revised 05/06)*

6.2 POLICY FOR TIE BREAKER. Multiple champions will be recognized.

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. The winner of the conference post-season playoff will receive the automatic qualifier to the NCAA Championship tournament. *(revised 5/03)*

7.1.1 TIE BREAKER. The following system will be used to break ties for seeding purposes into the conference playoff, with teams sorted by winning percentage: *(revised 12/08, 5/02, added 5/00)*

1. Head-to-head record amongst all teams tied.

2. Cumulative record against each team from the top down of those teams tied. (i.e. if two teams are tied and have split their doubleheader, the record against the #1 team will be considered. If teams are still tied, then record against the #2 team will be considered and so on down through the standings until the tie is broken). *(revised 12/2012)*

3. Record of those teams tied versus teams .500 and above at completion of regular MIAC season. (MIAC contests only).

4. Coin flip.

7.2 EVENT DESCRIPTION. The conference playoff is a six team single elimination tournament conducted the week prior to the NCAA Regional Tournament. If unable to play quarterfinal on Thursday, teams must exhaust all options to play on Friday, including playing at the visitor or neutral site. If Friday is unplayable, games 1-4 will be played at the #1 seed on Saturday, with the championship game on Sunday at 1 p.m. *(revised 12/19, 12/14)*

7.2.1 PLAYOFF QUALIFICATION. To qualify for conference playoffs, a team must have completed a minimum of 18 conference games. *(added 12/18)*

7.3 PROCEDURE. Six-team format. The highest seed in each game will be the home team. The home team will be in the third base dugout, select their jersey color (visitors must wear contrasting or agreed on colors), take infield first. *(revised 12/19, 12/15, 12/14, 05/06, 12/03)*

Schedule of Games

Thursday

Game 1 - 4:30 p.m. #5 seed @ #4 seed

Game 2 - 4:30 p.m. #6 seed @ #3 seed

Friday

Rain date for quarterfinals @ high seeds

Saturday

Game 3 - 11:00 a.m. #1 Seed vs. Winner of Game 1 @ #1 Seed

Game 4 - 1:30 p.m. #2 Seed vs. Winner of Game 2 @ #1 Seed

Game 5 - 4:00 p.m. Winner of Game 3 vs. Winner of Game 4 @ #1 Seed

Sunday

Rain Date @ #1 Seed

7.3.1 RULES FOR THE MIAC TOURNAMENT. The MIAC tournament will adhere to all rules used during the normal conference season, unless noted in the exceptions. Teams are to follow the pre-game warm-up options from the regular season. *(added 12/09)*

7.3.1.1 EXCEPTIONS: For MIAC Playoffs, the international tiebreaker rule is not in effect. *(added 12/2023)*

7.3.2 ROSTER LIMIT FOR MIAC TOURNAMENT. The roster limit per game shall not exceed twenty-two (22) players in uniform in the team's bench area at the start of the contest. Each team shall indicate a maximum of 22 student-athletes eligible for competition, identified at the plate umpire meeting prior to each playoff contest. The roster may change per game. (see MIAC General Code 3.4.6 for definition of Visiting Team Roster Limit and applicable penalties). *(Revised 05/13, added 12/09)*

7.4 LOCATION. Seeds #3 & 4 host quarterfinal games; seed #1 hosts semifinals and final *(revised 12/19, 12/14, 12/12, 12/06)*

7.4.1 FIELD REQUIREMENTS. The host institution for the MIAC Playoffs will follow what is recommended for field requirements by the NCAA. *(added 12/08)*

7.5 POLICY FOR INCLEMENT WEATHER. If the tournament is not played or completed, #1 seed receives AQ until completion of game 4; high seed remaining receives AQ following completion of game 4. All games should be completed. If a game(s) is halted, it should be continued at the spot where it was halted as per the NCAA rule book concerning halted games. All tournament games need to be completed by the NCAA deadline for NCAA tournament selection. *(revised 12/19, 5/04)*

7.6 ALL-PLAYOFF TEAM. See bylaw 8.5. *(revised 08/22, 05/07, 05/06, added 5/04)*

7.7 UMPIRES. All MIAC softball playoffs contests will have three (3) umpires staffed *(added 12/2014)*

7.8 PRE-GAME TIMING. Follow regular season procedures.

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that finishes first at the conclusion of the conference schedule.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 36 players. Only conference statistics will be used in determining placement on the All-Conference team. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. (revised 12/15, 12/90)

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 36 players, regardless of position. Ties are accepted.

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. (revised 5/22, 12/15, 5/06)

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. Each conference head coach will be on the ballot for Coach of the Year. Coaches may not vote for themselves.

8.3.2 PLAYER OF THE YEAR. Coaches will vote using an online ballot with the same timeline as All-Conference voting. Coaches may only nominate one player. If there is a tie for the most votes, co-winners will be recognized. (revised 12/15, added 5/02)

8.3.3 PITCHER OF THE YEAR. Coaches will vote using an online ballot with the same timeline as All-Conference voting. Coaches may vote for their own player. The nomination will reflect pitching and defensive stats only. (added 5/03)

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). (added 5/02)

8.4 ATHLETES OF THE WEEK. A Softball Player and Pitcher of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. (added 12/09)

8.5 ALL-PLAYOFF TEAM. A 13-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The two teams eliminated in the quarterfinals will each submit one (1) player, the two teams eliminated in the semifinals will each submit two (2) players, the second place team will submit three (3) players, and the champion will submit four (4) players. The team will honor a total of 13 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. (added 8/2022, revised 12/2022)

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Coaches will nominate deserving players from their own team using the MIAC's online awards system. Each coach may submit a maximum of eight players for the All-Conference ballot. Nominations should include only regular season MIAC statistics from the official MIAC website. Nominations must include the player's name, rank, hometown, year in college, and optional supporting information. Nominations will be open the Wednesday prior to the MIAC Playoffs and close at 5:00 p.m. on the Monday following the Playoffs. (revised 12/2015, 12/08, 12/06, 05/06, 5/00, 5/98, 1995)

9.2 VOTING. Coaches will vote using the MIAC's online voting system. Voting will open at 5:00 p.m. on the Tuesday following the MIAC Playoffs and will close at 5:00 p.m. on Wednesday. Each coach will select the best 36 players without regard to positions and in no specific order. One vote equals one point. Coaches may not vote for their own players for All-Conference, but may do so for individual awards. If a conference school does not vote, its athletes cannot be awarded All-Conference recognition. (revised 12/2015, 12/07, 12/06, 5/00, 5/98, 1995, 12/90)

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Tuesday after voting closes. The conference office will work with coaches and SIDs to proof and release the awards list.



PRE-GAME PROTOCOL

SOFTBALL

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to game time(s). **Note: Option A is the default option. Options B, C, and D are available if mutually agreed upon.**

Option A	
Time Prior to First Pitch	Protocol
75 Minutes	Visiting Team Bat Testing
55 Minutes	Home Team Bat Testing
25 Minutes	Announcer: 1 Minute to Home Team Infield
24 Minutes	Home Team Infield/Outfield
17 Minutes	Announcer: 1 Minute Warning to Home Team
16 Minutes	Visiting Team Infield/Outfield
9 Minutes	Announcer: 1 Minute Warning to Visiting Team
8 Minutes	Umpire and Coaches Meeting at Home Plate
5 Minutes	Starting Lineups/National Anthem
0 Minutes	First Pitch

Option B (* From 55 minutes to 9 minutes is shared field times between teams)	
Time Prior to First Pitch	Protocol
75 Minutes	Visiting Team Bat Testing
55 Minutes	Home Team Bat Testing
9 Minutes	Announcer: 1 Minute Warning to Visiting Team
8 Minutes	Umpire and Coaches Meeting at Home Plate
5 Minutes	Starting Lineups/National Anthem
0 Minutes	First Pitch

Option C	
Time Prior to First Pitch	Protocol
60 Minutes	Visiting Team Bat Testing
45 Minutes	Home Team Bat Testing
35 Minutes	Shared Field Time for Opponents
9 Minutes	Announcer: 1 Minute Umpire/Coach Meeting Warning
8 Minutes	Umpire and Coaches Meeting at Home Plate
5 Minutes	Starting Lineups/National Anthem
0 Minutes	First Pitch

Option D	
Time Prior to First Pitch	Protocol
60 Minutes	Visiting Team Bat Testing
45 Minutes	Home Team Bat Testing
25 Minutes	Announcer: 1 Minute to Home Team Infield
24 Minutes	Home Team Infield/Outfield
17 Minutes	Announcer: 1 Minute Warning to Home Team
16 Minutes	Visiting Team Infield/Outfield
9 Minutes	Announcer: 1 Minute Warning to Visiting Team
8 Minutes	Umpire and Coaches Meeting at Home Plate
5 Minutes	Starting Lineups/National Anthem
0 Minutes	First Pitch

SWIMMING & DIVING

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the third or fourth Thursday in April at 10 a.m.

1.1.2 PRE-CHAMPIONSHIP MEETING. The pre-championship meeting shall take place on the Thursday prior to the Championships via video at 10 a.m.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY. The conference schedule will be made by the coaches at the annual coaches meeting. *(revised 05/06)*

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING.

3.0 MEET CONDUCT

3.1 STARTING TIME.

3.2 RULES TO GOVERN CONTEST. The NCAA rules governing dual meets shall be followed, unless changes are mutually agreed upon by the coaches involved.

3.2.1 OILS. Body coating oils should not be allowed in competition. *(revised 12/93)*

3.2.2 DIVES. In dual meet competition, the default requirement for diving events will be six optional dives. *(added 5/09)*

3.3 SITE PREPARATION REQUIREMENTS.

3.4 HOME TEAM SHALL. The host school shall provide scorers, timers, electronic timing equipment (if possible) and a visible scoreboard. *(added 4/90)*

3.4.1 RESULTS. Full results for all home meets must be posted by the end of the day on the Monday following competition. *(added 05/06)*

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT.

3.7 POLICY FOR VIDEO.

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS. The host school shall report the scores to the local news media. *(added 4/90)*

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. The number shall conform to current NCAA regulations, and all officials will be CSOA certified. *(revised 5/98, added 4/90)*

4.1.1 POLICY TO ASSIGN OFFICIALS. The host school schedules officials for the regular season meets. *(added 4/90)*

4.1.2 POLICY FOR SELECTING OFFICIALS. Officials shall be certified by the CSOA. *(revised 5/98)*

4.1.3 POLICY TO PAY FOR OFFICIALS. It is recommended the host institution pay each official \$40/hour, ensuring a minimum of \$80.00 for single gender MIAC dual meets and a minimum of \$100.00 for coed dual meets. *(revised 4/2021, 05/13, 05/12, 5/08, 5/07, 5/97, added 4/90)*

4.1.4 LIEFGUARD. The institution must designate a lifeguard for all home varsity swimming and diving events and list that person with officials and be on deck. *(added 12/02)*

4.2 SECONDARY OFFICIALS.

4.3 SUPPORT PERSONNEL.

4.4 MEDICAL PERSONNEL. A certified athletic trainer must be sidelines when diving competition is occurring and must be present during competition (without diving). *(added 4/90; revised 5/25, 5/03)*

5.0 MIAC/NCAA STATISTICS

5.1 STATISTICS. Follow NCAA guidelines for keeping statistics.

5.2 MIAC Top 25. The Conference Office will use USA Swimming to collect Top Times and will also take the diving scores reported by each individual school and distribute a pdf to the coaches each week with the Top Times and dives. Each conference team will send a best dives report to the conference office by Monday following competition each week. The conference office will post the Top Times and Dives by Wednesday at noon each week. (Top times will be due on Tuesday the last week of competition before the conference championships since entries are due on Thursday.) *(revised 05/13, 05/10, 05/07, 05/06, 5/04, 5/00, added 5/99)*

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. NCAA rules shall govern the conduct of the championship meet.

6.2 POLICY FOR TIE BREAKER. In case of a tie at the MIAC championships, co-champions will be recognized. *(added 5/99)*

6.3 PROCEDURE. The University of Minnesota Aquatic Center shall be the preferred site for the co-ed MIAC swimming and diving championships. The "host" responsibilities will rotate among all MIAC schools with a swimming and diving program. An outstate

school will be paired with a Twin Cities school for ease of hosting. Host rotation is: St. Olaf and Macalester (2026), Carleton, Concordia, and Augsburg (2027), Gustavus and Hamline (2028), Saint Benedict/Saint John's and St. Catherine (2029). Each school will host once every four years. Each swimming coach is responsible for getting two volunteer timers for every session and typically one dive table volunteer. The conference office is responsible for sports information and contracting athletic trainers. There will be no program for this event. *(revised 5/21, 5/18, 5/10, 5/05, 5/03, 5/01, 5/00, 95)*

6.3.1 TIMING. Electronic timing equipment and relay take-off pads shall be used for the Conference meet. *(revised 5/08)*

6.3.2 BUDGET. Expenses for the meet officials and the use of electronic time equipment shall be provided by the conference.

6.3.3 SCORING. Follow NCAA guidelines. *(revised 4/92)*

6.4 ADMISSION. See 3.5.2 in General Section *(revised 05/07)*

6.5 OFFICIALS. A total of four certified officials, two of which will be USA certified, shall be hired by the host institution to fill the necessary officiating positions (meet starter, meet referee, and two stroke and turn judges). One dive judge per event will be hired. *(revised 5/2025, 5/22, 05/07, 5/97, added 4/90)*

6.6 GAME SUPPORT. Other meet officials shall be competent trained persons.

6.7 PROTEST COMMITTEE. The Championship Meet Committee shall consist of the meet referee, starter and an appointed representative from each participating school. In the event of an even number of voting participants, the starter will become the ex-officio of the Committee. *(revised 5/00, added 4/90)*

6.8 OPERATIONS MANUAL. The MIAC conference championship for swimming and diving will follow the operational guidelines set forth in the swimming and diving operations manual. (The MIAC sport code serves as policy for the sport while the swimming and diving operations manual serves as an event module). *(added 5/99)*

6.9 QUALIFYING STANDARDS.

6.9.1 SWIMMING STANDARDS. Qualifying standards for the conference championships have been eliminated. *(revised 5/2020, 5/14, 5/13, 05/10, added 5/09)*

6.9.2 DIVING STANDARDS. Diving qualifying standards allow any diver who successfully completes an 11-dive format (in accordance with diving rules to allow one failed dive) during a regular season meet to qualify to compete at the MIAC Championships (qualifying is board-specific). Qualification for swimming is separate from diving. *(revised 5/2023, 5/19, added 5/14)*

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. Post season competition standards set up by the respective divisions of the NCAA will determine post season competition.

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. Championship plaques awarded to the first-place women's and men's teams at the conference meet.

8.2 ALL-CONFERENCE TEAM. The top three finishers in each event, including relays, will receive All-Conference status. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 5/04)*

8.2.1 HONORABLE MENTION. Individual finishers #4-6 and relay finisher #4 at the conference championship meet will receive honorable mention distinction. *(added 5/19)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office. Honorees will be chosen based on individual overall performance in all events following conference championship meet. Coaches may vote for their own athletes. All awards will be announced at the meet, before the winning teams are presented with their championship plaques. *(revised 5/2023, 5/22)*

8.3.1 COACH OF THE YEAR. Coaches will vote on Coach of the Year at the meet. Coaches will vote for one coach only. *(revised 5/2023, 5/09, 5/04, 5/01)*

8.3.2 SWIMMER OF THE YEAR. Swimmers of the Year will be objectively selected based on points earned at the conference championship meet. *(revised 5/09, 5/07, 5/01)*

8.3.3 DIVER OF THE YEAR. Divers of the Year will be objectively selected based on points earned at the conference championship meet. *(revised 5/2023, 5/09, 5/07, 5/01)*

8.3.4 ROOKIE OF THE YEAR. Coaches will vote on Rookie of the Year at the meet. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(revised 5/2023, added 5/22)*

8.4 ATHLETES OF THE WEEK. A Men's and Women's Swimming & Diving Athlete of the Week (swimmer and diver) will be chosen each week of the conference regular season. Selections will begin the first week of the season and conclude the week prior to the conference championship meet. SIDs will nominate and the MIAC office will select the winners. *(added 5/01; revised 5/22)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Conducted at the end of the championship meet.

9.2 VOTING. Conducted at the end of the championship meet.

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients the Wednesday following the conference championships. The conference office will work with coaches and SIDs to proof and release the awards list.

TENNIS**1.0 ADMINISTRATION OF SPORT****1.1 MEETINGS.**

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the second Wednesday in August at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in January via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 SCHEDULING POLICY.

2.2.1 CONFERENCE MATRIX. The conference will provide a home/away schedule each season, while coaches are responsible for agreeing with opponents on dates/times in the spring season. The fall conference match schedule must be sent to the conference office by July 15 and the spring conference match schedule must be sent to the conference office by December 1 each year. *(revised 5/2022, 5/18, 5/08, 5/06, 12/04, 12/99, 12/98)*

2.2.2 CONFERENCE SCHEDULE. Each Conference school will play every other Conference school in a dual match at least once during an academic year. Men's and women's conference tennis matches will be in the spring, unless mutually agreed upon by both head coaches to play the match in the fall. *(revised 5/2022)*

2.2.3 FINAL CONFERENCE MATCH DATE. Final conference match date is Sunday prior to playoffs.

2.2.4 WEATHER / TEMPERATURE POLICIES. Conference tennis matches are to be played outdoors unless weather is inclement. Outdoor matches follow ITA weather guidelines, unless mutually agreed by both coaches. See MIAC Weather Policy (Appendix F) for additional heat and cold policies. *(revised 5/17, 05/11, 12/97)*

2.3 POLICY FOR POSTPONEMENT/RESCHEDULING.

1. In the case of inclement weather which causes the cancellation of a match prior to the match start, the following rules will apply:

- a. If the home team has access to indoor courts that meet ITA standards, the visiting team is required to play the match. The courts must be within 50 miles of the original location and new start time must be within 3 hours of the original start time.
- b. If the home team has access to indoor courts that do not meet ITA standards, the visiting team will have the choice to play the match or reschedule to a later date.

2. In the case of inclement weather that causes cancellation after the start of the match, the following rules will apply:

- g. If the home team has access to indoor courts that meet ITA standards, the visiting team is required to finish the match. The courts must be within 50 miles of the original location and the time to resume the match must be within 2 hours of the time the match was cancelled. The match will resume at the point of interruption. The same line up needs to be maintained even if played at a later date. If it is not, individual matches will be forfeited.
- h. If the home team has access to indoor courts that do not meet ITA standards the visiting team will have the choice to finish the match or reschedule to a later date. The match will resume at the point of interruption. The same line up needs to be maintained even if played at a later date. If it is not, individual matches will be forfeited. *(revised 05/06, 12/97, 4/89)*

2.3.1 SPRING GRADUATION NO PLAY DATE. An institutions spring graduation date is a no-play date if it conflicts with Regular Season games. Institutions may choose to play on commencement if they desire. *(added 5/2023)*

3.0 GAME/MATCH/MEET/CONDUCT

3.1 STARTING TIME. Determined by host institution, with agreement from opponent.

3.1.1 SURFACE. Conference tennis matches must be played on an ITA approved surface unless the coach of the visiting team agrees to play the match on the courts provided by the home team. *(revised 05/06, added 12/04)*

3.1.2 MINIMUM NUMBER OF COURTS. The home team must provide a minimum of four courts for a MIAC match unless agreed upon by both coaches. *(added 5/09)*

3.2 RULES TO GOVERN CONTEST. Coaches and players are expected to know and abide by ITA guidelines. All unsportsmanlike behavior is prohibited (e.g., swearing, racket throwing, hitting balls in anger after the point has ended, etc.). The first offense results in a point penalty, the second in the loss of the game, and the third in the loss of the match. *(revised 12/98)*

3.2.0.1 MATCH PENALTY/EJECTION. If a player is removed from a match due to conduct, the conference office will review the situation using the MIAC Incident Review Policy. Coaches must report a match ejection to the Conference Commissioner within 24 hours following the match. *(revised 5/19; added 05/11)*

3.2.1 MATCH DETAILS. All conference dual meets shall consist of six single (6 points) and three doubles (1 point). Matches will start with the doubles first and the singles second. The host school has the option of reversing the order if facilities dictate differently. Singles matches consist of winning two sets using regular scoring. If split sets occur, a super tie breaker to 10 points will be played to determine the winner of the third set for all single matches. *(revised 09/25, 1/19, 12/01, 12/98)*

3.2.2 LINE-UP EXCHANGE. Both singles and doubles line-ups shall be submitted to the opposing coach 30 minutes prior to the start of the official match start time. *(revised 05/11, 5/08)*

3.2.2.1 LINE-UP PROTEST. All line-up protests involving conference matches will be filed with the MIAC office and the commissioner will determine whether an ITA line-up rule was violated. Line-ups not found to be following the ITA line-up guidelines will be forfeited in accordance with the ITA rules (*revised 5/19; added 5/2012*).

3.2.2.2 STRENGTH OF LINE-UP MOVES. It is not permissible to allow a player to move up in the line-up with a winning percentage lower than the player they are replacing in the line-up. Head Coach must report all strength of line-up changes (per Bylaw 3.2.2.2) via email to all coaches of the respective gender and MIAC office with justification prior to any match that will have a change. Lineup change emails must include dual match record and winning percentage (applies to both fall and spring matches). This policy applies to all contests, both conference and non-conference. Institutions may follow ITA Rule E10, which allows a players that has been out of the line-up due to injury or illness for more than three weeks (21 days) to return to a different position that is within two spots for when they were injured. Notification of re-insertion to a different spot in the line-up is required. If the player is moving up in the line-up, the change must adhere to the MIAC winning percentage policy. (*revised 5/2024, 5/20, 5/15, 5/14, added 05/13*)

3.2.2.2.1 ILLEGAL STRENGTH OF LINE-UP CHANGE. If an illegal strength of line-up change is made, it will result in forfeiture of positions incorrectly changed.

3.2.2.2.2 FAILURE TO NOTIFY STRENGTH OF LINE-UP CHANGE. If a legal strength of line-up change is made, but the coach fails to notify coaches and conference office via email prior to making the change, it will result in a warning for the first offense, and a \$50 fine each additional offense. (*added 5/14*)

3.2.3 LESS THAN NUMBER REQUIRED. When there are less than the required number of singles players and/or doubles teams for a full team match, the match will be played as scheduled. The defaults shall be at the bottom of the ladder, requiring that all players move up to fill in the vacated spot or spots. Each default results in the loss of one (1) point.

3.2.4 INJURY/ILLNESS. Once the matches have begun, an injury or illness occurring during that match will result in a default at that flight since it is then impossible to move players up so as to default at the bottom of the ladder.

3.2.5 INJURY PRIOR TO SINGLES. If an injury occurs prior to the singles play (i.e., previous doubles play), this will require an upward movement of the team so that the substitution or default occurs at the lowest flight. This applies when no singles matches have started.

3.2.6 DOUBLES INJURY. When a doubles player becomes injured or ill, substitution is allowed prior to the start of that individual's match. Since doubles teams must be played in rank order, the positioning of teams should be adjusted so that the best team is still playing at #1, etc. However, once any doubles matches have begun, if the coach desires to substitute a stronger player in the #2 or #3 doubles which makes that team better than the #1 team, such a substitution will not be allowed. Instead, the team with the injured player will have to default.

3.2.7 TIE-BREAKER. The ITA 12 point tie-breaker shall be used in all competition when the score in any singles set reaches six (6) games all or when the doubles set score reaches seven (7) all. (*revised 05/19, 05/06*)

3.2.8 DEFAULTS. If any player is unable to play fifteen (15) minutes after the determined match time, the match may be defaulted at the discretion of the official.

3.2.9 COACH. A coach is a designated individual from an institution instructing team tennis. Coaching is allowed only by the designated coaches and it may take place at any time during the match according to ITA rules, as long as the coaching does not interrupt or postpone play of the match. (*revised 4/90*)

3.2.9.1 BENCH AREA. Teams must follow ITA guidelines for designated bench area. (*added 5/17*)

3.3 SITE PREPARATION REQUIREMENTS. Maintain clean courts and have nets at the official height. Single sticks are to be provided whenever possible. Center straps required. The home team shall provide two courts 30 minutes prior to the match start time for the visiting team to use for warm-up. (*revised 5/17, 05/06*)

3.3.1 INTRODUCTIONS. There will not be introductions with opponents before a match. The host institution may announce line-ups over a PA or aloud as players head to the courts. (*revised 1/19; added 5/17*)

3.3.2 WARM-UPS. There will be no warm up with opponents. (*revised 1/19; added 5/17*)

3.3.3 TIME BETWEEN DOUBLES & SINGLES. There shall be five (5) minutes from the end of the last doubles match. (*added 1/19*)

3.4 HOME TEAM SHALL. Have the responsibility to:

3.4.1 RESCHEDULING. Initiate arrangements for rescheduling and/or making up rained out matches. An attempt should be made to reschedule at the earliest mutually acceptable date. (*revised 05/06, 12/91*)

3.4.2 INDOOR FACILITY RENTAL. The host institution pays the fees associated with the renting of an indoor facility.

3.4.3 LOCKER ROOM. Provide locker room and shower facilities, including provision for securing valuables even if it means asking traveling team to bring their own locks and towels.

3.4.4 OFFICIAL BALL. Institutions are permitted to use either Wilson (US Open Heavy Duty) or Dunlop (Grand Prix Extra Duty) balls in MIAC conference matches. If the host team is not using the Wilson ball, they must communicate that to their opponent at least 48 hours in advance of the scheduled conference match. The host institution is to provide new balls for each conference match. (*revised 5/25, 8/24, 05/13*)

3.4.5 CROWD. Control spectators, noise and traffic around the courts.

3.4.6 WARM-UP BALLS. The home team shall provide balls to visiting team for warm-up. (*added 05/11*)

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT. N/A

3.7 POLICY FOR VIDEO. N/A

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. One official will be assigned for each MIAC match. The official will arrive at the match site 30 minutes prior to the start of the match. The roving umpire will enforce all ITA regulations. If the roving umpire is stationed on a court, the official may immediately overrule a player's call as outlined in ITA regulations. Coaches may request that the umpire be stationed on a certain court, but it is the judgment of the umpire to officiate the match as he/she sees fit. The roving umpire will call foot faults, assist in resolving scoring disputes, and enforce code violations. *(added 05/10)*

4.1.1 POLICY TO ASSIGN OFFICIALS. Officials will be secured by the Coordinator of Officials. Contact information will be sent to the host school so that they can contact the official if a match is moved indoors. *(added 05/10)*

4.1.2 OFFICIAL UNAVAILABLE. In the case of inclement weather - If the change in match time and location makes it impossible for an official to attend the match, the match may be played if both coaches agree. If either coach wishes to have an official at the match, the match should be rescheduled. If there is any change in the time or location of the match, it is incumbent upon the host school to contact the assigned official and the assigner to let them know when/where the match will be held. *(added 05/10)*

4.2 SECONDARY OFFICIALS.

4.3 SUPPORT PERSONNEL.

4.4 MEDICAL PERSONNEL. Certified Athletic Trainer must be available during competition.

5.0 MIAC/NCAA STATISTICS

6.0 CONFERENCE CHAMPIONSHIP

6.1 CHAMPION. The MIAC conference champion will be determined by the regular season dual match schedule, while a five (men) and six (women) team playoff will determine the AQ to the NCAA championship. *(added 5/08)*

7.0 POST SEASON POLICY AND PROCEDURE

7.1 EVENT. A single elimination playoff will be conducted the week prior to the NCAA regionals. Women will have six teams qualify for playoffs, men will have five teams qualify for playoffs. Tournament matches will be hosted by the higher seed. Playoff matches will be held on Tuesday, Thursday, Saturday or Wednesday, Friday, Saturday. Women play Tues/Thur/Sat in even years and Wed/Fri/Sat in odd years. Men play Tues/Thur/Sat in odd years and Wed/Fri/Sat in even years. Quarterfinals: #6 at #3 (women only) and #5 at #4 with match start time 3:30 p.m. Semifinals: Lowest remaining seed at #1, second lowest seed at #2 with match start time 3:30 p.m. Finals: Semifinal winners at higher seed with match start time 1:00 p.m. *(revised 5/19, 5/15, 5/14, 5/13, 05/10, 5/09, 5/08, 5/07, 5/06)*

7.1.1 CHAMPIONSHIP MATCH CONFLICTS. The championship game (for gender playing Friday) will be moved to Sunday at 1 p.m. if an institution has both genders playing at different locations in the finals (if there is a common coach). If there is a doubleheader for the championship, start times will be 11:30 am and 3:30 pm. *(added 5/19)*

7.1.2 LINE-UPS. Lineup used in the first round of playoff match will be the lineup used throughout conference playoffs, barring injury, illness, or extenuating circumstances, with substitutions being reordered based on strength where necessary. *(Revised 5/2021)*

7.2 TIE BREAKER POLICY FOR THE PLAYOFFS.

1. Head-to-head record (if there are more than two teams, then overall record against the tied teams will be used)
2. Total individual singles and doubles matches won against tied teams, so if there are three tied teams and the results are as follows:
Team A defeated Team B: 7-2
Team B defeated Team C: 5-4
Team C defeated Team A: 8-1
Team C would be the higher seed with 12 matches won, Team A would be second with 8 matches won and Team B would be third with 7 matches won.
3. Record against teams above tied teams.
4. Total individual singles and doubles matches won against all teams above tied teams.
5. Total individual singles and doubles matches won in all MIAC play.
6. Coin flip. *(added 5/08)*

7.3 RULES. NCAA championship rules will govern match play during the MIAC playoff. Playoff match format is 7-point clinch-clinch. *(revised 8/2024, 5/19, 5/15, 5/11, 5/09, added 5/08)*

7.4 GAMES COMMITTEE. A representative from the MIAC Conference Office will act as the games committee to resolve any issues not covered within the tennis code. *(added 5/08)*

7.5 ADMISSION. None

7.6 OFFICIALS. The MIAC will assign one USTA official for each match. Use Intercollegiate Tennis Association Officials for the men's and women's MIAC Tennis Playoffs. Duties of Roving Umpire: Enforce warm-times; resolve scoring disputes; control spectators; enforce the point penalty system; over rules obvious incorrect call and calls foot faults when in direct observation; stays highly visible and helps to resolve on-court disputes. *(revised 1995)*

7.7 GAME SUPPORT (HOST INSTITUTION). Duties for the host institution shall include:

1. Secure indoor back-up within two (2) hours of the scheduled match start time at an ITA approved facility with at least four (4) courts. Must provide 2 courts for visiting team at least 30 minutes prior to the start of the match.
2. Provide balls for the match and for the visiting team warm-up. *(revised 05/13)*

7.8 ALL-PLAYOFF TEAM. See bylaw 8.5. *(added 8/2022)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. The MIAC Championship plaque shall be presented to the men's and women's championship teams. (revised 12/01)

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of the top 18 singles and 18 doubles players as determined by MIAC match rankings.

8.2.1 TEAM STRUCTURE. All-Conference designation will be awarded on the basis of a player's win-loss record in MIAC dual meets only. The top 18 players according to points accrued in both singles and doubles will receive All-Conference. A male player must participate in a minimum of five conference matches at any position and a female player must participate in a minimum of six conference matches at any position to be eligible for All-Conference. A win at #1 singles and #2 singles earns 4 points, a win at #3 and #4 singles earns 3 points, a win at #5 and #6 singles earns 2 points. A win at #1 doubles earns 4 points; a win at #2 doubles earns 3 points; a win at #3 doubles earns 2 points. (revised 12/07, 12/06, 12/03, 12/02)

8.2.2 HONORABLE MENTION. Any individual who does not receive All-Conference recognition via the MIAC match rankings may be nominated for honorable mention. Those who receive at least three votes in the balloting will be named honorable mention. (revised 5/22)

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. All conference head coaches will be on the ballot for Coach of the Year. Coaches will use the online nomination and voting system to vote. The Men's Coach of the Year award will be called the "Steve Wilkinson MIAC Men's Coach of the Year." (added 5/09)

8.3.2 SINGLES PLAYER OF THE YEAR. Coaches may nominate singles players for Player of the Year consideration. (added 5/22)

8.3.2.1 AWARD INCLUSION. An individual selected MIAC Singles Player of the Year who is not on the All-Conference Team will be automatically added to it. [If the player is honorable mention, they will be moved up to All-Conference.] This applies to Singles and Doubles Players of the Year only, NOT to Rookie of the Year.

8.3.3 DOUBLES TEAM OF THE YEAR. Coaches may nominate a doubles team for Doubles Team of the Year. (added 5/22)

8.3.3.1 AWARD INCLUSION. Any individual(s) selected MIAC Doubles Team of the Year who are not on the All-Conference Team will be automatically added to it. [If the player(s) are honorable mention, they will be moved up to All-Conference.] This applies to Singles and Doubles Players of the Year only, NOT to Rookie of the Year.

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). (added 5/20, revised 5/22)

8.3.2 SENIOR CHARACTER AWARDS. Senior tennis players are eligible for the Chris Evert (women's tennis) and Arthur Ashe (men's tennis) awards. These awards are based on: collegiate tennis accomplishments; scholastic and extracurricular achievements (minimum 3.0 GPA); conduct and character (described in a letter from the head coach); and humanitarian concern, philosophy and accomplishments (described in a letter from the player). Coaches may submit the name of one (1) eligible senior (per gender) on their team.

8.4 ATHLETES OF THE WEEK. A Men's and Women's Tennis Athlete of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. (added 5/11)

8.5 ALL-PLAYOFF TEAM.

MEN - An 8-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The team eliminated in the quarterfinals will submit one (1) player, the two teams eliminated in the semifinals will each submit one (1) player, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 8 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. (added 8/2022, revised 12/2022)

WOMEN - A 9-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The two teams eliminated in the quarterfinals will each submit one (1) player, the two teams eliminated in the semifinals will each submit one (1) player, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 9 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. (added 8/2022, revised 12/2022)

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Nominations for the Chris Evert and Arthur Ashe awards will open on the final Monday of the regular season with honorable mention nominations opening the following Monday. Nominations will close at 5:00 p.m. on the Tuesday following the regular season. Only players who did not receive All-Conference distinction are eligible to be nominated for honorable mention and only seniors are eligible to be nominated for the Chris Evert and Arthur Ashe awards.

9.2 VOTING. Coaches will vote using the MIAC's online awards system. Voting will open at 8:00 a.m. on the Wednesday of the MIAC Playoffs and close at 5:00 p.m. the following day.

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Tuesday following the MIAC Playoffs. The conference office will work with coaches and SIDs to proof and release the awards list.

10.0 MISCELLANEOUS

10.1 ITA RULES. In all matters not covered by this code, ITA rules apply.

TRACK AND FIELD

1.0 ADMINISTRATION OF SPORT

1.1 MEETINGS.

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the second Tuesday after Thanksgiving at 10 a.m. The commissioner will lead coaches through the agenda. For any topic that could involve a rule change, the commissioner and/or AD Liaison have the authority to call for a straw poll to continue conversations on the subject after five minutes of opening discussion. If the meeting goes over two and a half hours, consideration could be given to scheduling a second meeting within the next two weeks to continue discussions.

1.1.2 PRE-CHAMPIONSHIP MEETING. The pre-championship meeting shall take place at the championship site prior to events beginning.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 CONFERENCE MEET.

2.4.1 INDOOR CHAMPIONSHIP. Conference Indoor meet to be scheduled two weeks prior to the NCAA indoor championships. *(revised 5/16, 5/03)*

2.4.2 OUTDOOR CHAMPIONSHIP. Contest the MIAC outdoor championships 2 weeks prior to the NCAA III outdoor championships but no earlier than May 7. *(revised 5/04)*

2.3 SCHEDULING POLICY.

2.4 POLICY FOR POSTPONEMENT/RESCHEDULING. For the indoor and outdoor championships, Sunday the day typically following the Friday-Saturday MIAC Championship, shall be the designated makeup day in case of weather delay. *(revised 05/13, 1995)*

2.4.1 INCLEMENT WEATHER ARRIVAL. For the indoor and outdoor championships, if inclement weather prevents the arrival of six or more teams on Friday, then the MIAC Championships will be moved to Saturday and Sunday. *(revised 05/13, added 5/09)*

2.4.1.1 CHAMPIONSHIP CONTINGENCY PLAN. If extreme weather, a natural disaster or some other situation occurs in which we do not have a contingency plan; the current **chair** of the coaches, in conjunction with the MIAC office, shall contact all head coaches for possible solutions/plans --- then move forward on a plan that has the support of a simple majority. *(added 5/15)*

2.4.2 POSTPONEMENT OF DECATHLON/HEPTATHLON DUE TO INCLEMENT WEATHER. If inclement weather prevents travel on Wednesday, then the combined events will be moved from Thursday/Friday to Friday/Saturday. If inclement weather prevents the arrival of six or more teams on Thursday, then the championship will be moved to Friday/Saturday. Additionally, the same would apply to the possibility of moving the combined events an additional day to Saturday/Sunday. *(added 5/14)*

2.5 WEATHER / TEMPERATURE POLICY. See MIAC Weather Policy (Appendix F) for heat and cold policies.

3.0 GAME/MATCH/MEET/CONDUCT

3.1 STARTING TIME. Established by meet director and host school.

3.2 RULES TO GOVERN CONTEST. NCAA rules. Exceptions by mutual consent only.

3.2.1 TIME SCHEDULE. Time schedule and events shall be established by host institution and meet director.

3.3 SITE PREPARATION REQUIREMENTS.

3.4 HOME TEAM SHALL.

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT.

3.7 POLICY FOR VIDEO.

3.8 PRESS BOX PROCEDURES/ASSIGNMENTS.

4.0 GAME SUPPORT STAFF

4.1 MEDICAL PERSONNEL. Certified Athletic Trainer on sideline during competition.

5.0 MIAC/NCAA STATISTICS

5.1 HISTORICAL STATISTICS. Develop a Top 15 indoor and outdoor performance list, MIAC record, annual team finish results (place and points), lists of national qualifiers and All-Americans, and annual All-Conference lists.

5.1.1 NON-WIND AIDED RECORDS. Established non-wind-aided (2.0mps/8.95mph) records for all affected events (100m, 200, 100H, 110H, LJ, TJ) beginning with the 2008 MIAC Outdoor Championship (first available wind readings). Maintain current MIAC records as "all-conditions" records. *(added 05/13)*

5.2 HONOR ROLL. TFRRS serves as the official honor roll for the conference *(added 5/17)*

6.0 CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. A separate championship meet will be held for indoor and outdoor track with competition in all NCAA events. The host schools of the indoor and outdoor championships will supply coaches with tentative time/event schedules prior to the December coaches meeting. *(revised 5/97)*

6.1.1 HOST ROTATION. The MIAC Track and Field Championship rotation be set with respect to the viability of an institutions facility and in consideration of the previous host/sites in the rotation. Institutions without a viable facility may opt to make a motion to host the championship at a site of their selection. If an institution does not have a viable facility and does not wish to host the championships at an alternative site, then the next team on the list has the option to host. Institutions that pass on their host year may be added into the rotation with at least three (3) years advance notice if a viable facility is constructed or becomes available. The host rotation for the MIAC Track championships will be as follows: *(revised 5/02, 5/00, 5/99)*.

Indoor Rotation

2026 – Carleton (Feb. 26-28)
2027 – St. Olaf (Feb. 25-27)
2028 – Concordia (Feb. 24-26)
2029 – TBA

Outdoor Rotation

2026 – St. Olaf (May 8-9)
2027 – Concordia (May 14-15)
2028 – Saint John's/Saint Benedict (May 12-13)
2029 – Gustavus (May 11-12)

*Note: Hosts will be adjusted later so that no school hosts more than one championship during the same year. The rotation will be changed once closer (2-3 years out) as a school may be added/deleted based upon facility availability and alter the schedule.

6.1.2 INDOOR CHAMPIONSHIP. The conference indoor pentathlon championships shall be a one day event run according to NCAA rules and held one day prior to the Conference Indoor Track and Field Championships. The conference indoor men's heptathlon championships shall be a two day event run according to NCAA rules and begin one day prior to and end the first day of the Conference Indoor Track and Field Championships. The start times shall be 2:00pm for the women's pentathlon and 2:15pm for the men's heptathlon with successive events allowing at least a 30 minute preparation period prior to each event. *(revised 05/13, 3/92, 4/90)*

6.1.3 OUTDOOR MULTI. The Carleton outdoor Decathlon-Heptathlon meet will be the determination of the MIAC Championship in those events and will be scored in the team outdoor track championships. *(revised 1989)*

6.2 POLICY FOR TIE BREAKER. In case of a tie, there shall be co-champions.

6.3 PROCEDURE.

6.3.1 MEET TIME. The time schedule for the meet will be proposed by the host institution and approved at the annual coaches meeting.

6.3.1.1 20# WEIGHT. The women's 20# weight event was added to the 1996 MIAC Indoor Track Championship. *(revised 1995)*

6.3.2 HOST APPLICATION. Conference schools who are scheduled to host the Conference Meets (indoor and outdoor) must complete an "application to host an MIAC Championship" form. The proposed budget will serve as a guideline for the financial conduct of the meet. *(revised 5/01, 5/00, 5/98, added 4/90)*

6.3.3 ENTRY DEADLINE. Entries must be received by noon on Tuesday and be posted at or before 6 p.m. on the same day preceding both indoor and outdoor championships. *(revised 5/08, 5/02)*

6.3.3.1 LATE ENTRIES. There shall be a \$50 late entry fee assessed for any change in meet entries after Monday's entry deadline. A maximum fee of \$50 shall be charged, and these fees shall be deposited with the MIAC. Entries that do not fit the event (i.e.; 5'6" entry in the long jump) will also be subjected to the \$50 late entry fee. The seeder/scorer will be responsible for calling the coach of the team whose entry is in question. The seeder/scorer will be compensated at \$10.00/error. *(revised 5/97)*

6.3.3.2 ESTABLISHING THE FIELDS. There shall be a designated field size (page 4 of MIAC Track and Field Book) *(revised 5/97)* for each event (except women's multi-events). The field shall be comprised using seed performances. However, the number of competitors from any one school shall be limited to six for the indoor championship and eight for the outdoor championship. If openings remain after all other competitors have been, additional competitors from a school (beyond six indoors and eight outdoors) may be added to the field. There shall be no option of designating first or second choices. *(revised 5/08)*

6.3.3.3 NO ENTRIES AFTER MAILING. No late entries will be allowed after heat/sections and flights have been mailed to coaches. No seed is needed for entry in the indoor distance medley relay or the outdoor 4x800 meter relay. *(revised 5/02, 5/97)*

6.3.3.4 CHALLENGES/CORRECTIONS. All challenges and corrections will be due back to the Meet Director by 4 p.m. the Wednesday before the championship. Mistakes due to coach's omissions will not be corrected. If a performance which is challenged is not verified, a \$50 fine shall be assessed.

6.3.3.5 ENTRIES NOT ON PERFORMANCE LIST. Entries which are not on the performance list will be allowed, if verifiable and submitted by the entry deadline, but subject to a \$100 fine. *(added 5/09)*

6.4 ADMISSION. See general section.

6.5 OFFICIALS/MEET PERSONNEL. The host institution is responsible for providing all meet officials. The host institution will provide a list of officials to the conference office immediately following the championship. *(revised 1995)*

6.5.1 OFFICIALS PAY. Officials for the conference meet will receive payment according to the pay schedule submitted with the "application to host" form and approved by the Athletic Directors and Conference Budget Committee.

6.6 MEDICAL. An EMT will be on-call for the MIAC Track & Field Championships. *(added 5/00)*

6.7 PROTEST COMMITTEE. An "Honest Effort Jury" shall be composed of the head finish judge, head time and assistant starter. The head judge shall act as "foreman" of this jury.

6.8 EQUIPMENT. The Co-Host Committee is responsible for providing the following equipment:

6.8.1 DEVICES. Accurate, tape measures, automatic timing devices, watches (12), and scales for weighing throwing implements. A video camera should be on the finish line as a backup in case of an automatic timing system failure. *(revised 1995, revised 5/99)*

6.9 RULES.

6.9.1 CHAMPIONSHIP RULES. The MIAC Conference Championship for track & field will follow the operational guidelines set forth in the track & field administrative manual. (MIAC Sport Code serves as policy for sport, track & field administrative manual serves as event module.) *(revised 1995)*

6.9.2 EVENTS. In the event that the NCAA should add or change events to be contested at the National Championship, the MIAC will add the event to the conference championship in the year preceding its inclusion in the Division III National Championships (transitional year). Should the new event be replacing another, both events would be contested at the conference level during the transitional year, except for the combined events. All events at the conference championships will be scored events. *(revised 5/09, added 5/99)*

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. Post season competition standards set up by the respective divisions of the NCAA will determine post season competition.

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. Championship plaques will be awarded to the first-place women's and men's teams at both the indoor and outdoor conference meets.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of the top three individuals and relays in each event. *(revised 5/2022, 05/07, 5/99, 1995)*

8.2.1 HONORABLE MENTION. Fourth through sixth place finishers in individual and relay events will be designated "All-Conference Honorable Mention". *(revised 5/2022, 05/07, 5/99, 1995)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office via email. Honorees will be chosen based on individual overall performance in all events following the indoor and outdoor conference championship meets. The conference office is responsible for distributing voting forms and tabulating results. Coaches may vote for their own athletes.

8.3.1 COACH OF THE YEAR. A Coach of the Year award will be selected for both women's and men's track & field following both the indoor and outdoor championships. Coaches will vote for three (3) individuals, with the top choice receiving three (3) points, second receiving two (2) points, and third receiving one (1) point. The top point-getter will be named Coach of the Year. In the event of a tie, the coach whose team finished higher in the conference standings will be awarded Coach of the Year. *(revised 5/02, 5/00)*.

8.3.2 TRACK ATHLETE OF THE YEAR. *(revised 5/12, 5/07, 5/03, 5/99, 4/92)*

8.3.3 FIELD ATHLETE OF THE YEAR. *(revised 5/12, 5/07, 5/03, 5/99, 4/92)*

8.3.4 ROOKIE OF THE YEAR. To be eligible for nomination, the student must be a true college first-year student (not a transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 5/22)*

8.4 ATHLETES OF THE WEEK. The MIAC shall recognize Athlete of the Week during the indoor and outdoor track and field seasons based on previous week's performances. Both a track athlete and a field athlete will be honored for each gender. SIDs will nominate and the MIAC office will select the winners. *(added 5/02)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. The conference office will send ballots via email following both the indoor and outdoor conference championship meets.

9.2 VOTING. Ballots are due back to the conference office via email by 5:00 p.m. on the Wednesday following the championship meet. Coaches may vote for their own athletes. Each head coach shall vote for three Track athletes, three Field Athletes, and one Rookie for the gender(s) they coach, in rank order. Track & Field Athletes of the Year will be ranked on a 5-3-1 scale, while one vote will equal one point in Rookie of the Year balloting. Ties will be accepted.

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Thursday after the MIAC Championships. The conference office will work with coaches and SIDs to proof and release the awards list.

VOLLEYBALL**1.0 ADMINISTRATION OF SPORT****1.1 MEETINGS.**

1.1.1 ANNUAL BUSINESS MEETING. The annual business meeting shall be held via video on the second Wednesday in December at 10 a.m.

1.1.2 PRESEASON MEETING. The preseason meeting shall take place in August via video.

1.2 AD LIAISON. The AD Liaison is responsible for 1) Representing the AD Council at coaches meetings, 2) Communicating key information to coaches, 3) Representing coaches at AD Council meetings, including the presentation of minutes and action items.

1.3 ADMINISTRATION. MIAC Staff shall be responsible for chairing meetings and recording minutes. *(revised 5/25)*

2.0 SPORTS SEASON

2.1 PLAYING & PRACTICE SEASON. Follow NCAA Division III playing & practice season bylaws.

2.2 CONFERENCE PLAYOFF. The conference playoff shall be held the week prior to the NCAA Division III Regional.

2.3 SCHEDULING POLICY. The conference shall schedule single round robin play consisting of 3/5 games for varsity. *(revised 12/93, 12/92)*

2.3.1 DATE OF LAST CONFERENCE EVENT. Shall be the Saturday prior to the first round of the MIAC Championship Playoffs. *(revised 12/06, 12/01)*

2.3.2 CONFERENCE SCHEDULE. The MIAC Commissioner shall redraw for round robin order every odd year. In even years, the schedule shall be the reverse of the previous years. Scheduling assignment shall be plugged into the following skeleton format: Schedule conference matches on Friday's and Saturday's on four consecutive weekends prior to playoffs and one Wednesday the week prior to weekend matches. Match start times: Wednesday – 7:00 p.m.; Friday – 7:00 p.m.; Saturday – The home institution selects Saturday's match times at 3 p.m., 5 p.m., or 7 p.m. The host must set the match time by January 15. If a match time is not identified by the host, it will be set at 7 p.m. *(revised 12/2021, 12/2020, 1994)*

The final conference regular season round shall occur on a Saturday, unless playoffs occur on an election week, which the final regular season game will be played on Friday.

2.4 POLICY FOR POSTPONEMENT/RESCHEDULING. If matches are postponed at the discretion of the Athletic Directors or the Presidents, respective coaches shall, within two days, agree upon a new match date. This new date shall fall within two weeks of the originally scheduled match date. Athletic Directors shall have final approval. *(revised 12/01)*

3.0 GAME/MATCH/MEET/CONDUCT

3.1 STARTING TIMES. Match times are 7pm on Wednesdays and Fridays, with Saturday match times at 3 p.m, 5 p.m, or 7 p.m. declared by the host institution no later than January 15th (if match time is not declared by Jan. 15th, it will be set at 7 p.m.). If a JV match is scheduled prior, it must start at least an hour and a half prior to the varsity match time. *(revised 12/21, 12/04, 12/02, 12/97, 12/92, 12/91)*

3.1.1 PRE-MATCH PROTOCOL. For MIAC matches, follow the pre-match protocol as described in the NCAA guide. Procedure: Teams on the baseline play anthem, home team has the optional autonomy to announce non-starters for both teams, announce starters, 1st whistle by officials-captains meet at net to shake hands, second whistle-rest of team comes to net to shake hands, non-starters go to bench, starters go out positions on court for line-up check. Teams are permitted to add a recognition segment to MIAC match protocol prior to the national anthem. Following the 30-minute on-court protocol, four minutes may be added to the game clock for the recognition segment. See pre-match protocol at the end of the sport code. *(revised 12/19, 12/10, 12/02, 12/99, added 12/91)*

3.2 RULES UNDER WHICH CONTEST IS PLAYED. The NCAA rules shall govern the conduct of the game.

3.2.1 OFFICIAL BALL. The official ball in all MIAC conference matches shall be the NCAA championship game ball. *(revised 12/05, 12/04, 12/03, added 5/97)*

3.2.2 BREAK. For MIAC matches the mandatory three (3) minute break may be expanded to five (5) minutes to accommodate promotional activities at the discretion of the home coach. *(revised 8/14, 12/08, 12/03, 12/02, 12/91)*

3.3 SITE PREPARATION REQUIREMENTS. The playing areas shall be available for pre-game warm-up sixty minutes prior to the start of a single match or the first match of the evening, and 50 minutes prior to the start of the second match unless mutually agreed upon by the coaches. *(revised 12/06, 12/04)*

3.4 HOME TEAM SHALL.

3.4.1 EVENT STAFF. Provide three official game balls, one score keeper, a libero tracker, and a visible scoring device. *(revised 12/06, 12/05, 12/98, 12/90)*

3.4.1.1 SCORER'S TABLE. The scorer's table is opposite the referee's stand between the benches. There should be chairs at the table for both referees, the scorekeeper and the line judges. At least thirty (30) minutes before the scheduled start time, host management should provide score sheets (including a deciding game score sheet), line-up sheets, blank roster sheets, red and blue/black pens, and at least three (3) game balls. *(revised 12/07, 5/97)*

3.4.2 WARM-UP BALLS. Provide the visiting team an adequate number of warm-up balls. *(revised 12/22, 12/87)*

3.4.3 SCORE REPORTING. Shall report the scores to the local news media.

3.4.4 LOCKER ROOM. Shall provide a dressing room for the visiting team.

3.5 VISITING TEAM SHALL.

3.6 VISITING TEAM ROSTER LIMIT. There is no conference visiting team travel roster limit (including playoffs). *(revised 12/2022, 05/13, 05/07, 12/05, 12/97)*

3.7 POLICY FOR VIDEO.

a. Video Sharing: All matches involving MIAC volleyball teams will be uploaded in Hudl Volleymetrics, including non-conference, conference, and MIAC playoff matches for sharing and film breakdown services. *(revised 5/2024, 5/23, 12/18, 12/14, 12/13, 12/12, 12/10, 12/09, 12/07, 12/06, 12/05, 12/03, 12/02, 12/00, 12/99, 12/98)*

b. Scoresheets: Scoresheets or supplemental score sheets must be uploaded with each video.

c. Film Issues: Problems with video upload should be reported to all coaches and the commissioner immediately.

i. Coaches should work with each other directly to address film issues. If situations persist, coaches should report noncompliance with video sharing to the conference office. Violations of these guidelines will be handled by the conference office and may include restriction of match access, suspension of film availability, and/or \$50 fine for each occurrence.

d. Upload Timing: The following are upload timing requirements

i. Conference Matches and Single Home Non-Conference Matches: MIAC conference matches (applies to all conference matches), MIAC playoff matches, and single home non-conference matches are to be uploaded by the host institution no later than 12 p.m. the following day. The host institution is responsible for uploading the match (ensuring it is broken down and shared). The home team is required to record conference and playoff matches. It is the home team's responsibility to alert the visiting team if there is an issue with the film. The home team is responsible for film breakdown.

ii. Multiple/Tournament Matches and Single Away Non-Conference Matches: Non-conference multiple-matches, tournament matches, and away non-conference match films must be uploaded by 5 p.m. the following business day (excluding holidays). The MIAC team participating in the match is responsible for ensuring film is uploaded, broken down, and shared.

e. Back-up Video: For conference matches, the home team will provide a backup camera to film from the endline in the event the main camera does not function. *(added 5/2024)*

f. Video Angle: All film used for the exchange will be the view from the end of the court. If issues arise, the team may use the center court view, but must inform all coaches via email. *(added 5/2024)*

3.7.1 PLAYOFF FILM REQUIREMENT. Teams that qualify for the MIAC Playoffs are to upload all of their MIAC Playoff matches to the online film vendor, using the same procedures for regular season matches. It is the home teams responsibility to upload the playoff game and process for film breakdown. Teams that qualify for the NCAA playoffs are not required to upload NCAA playoff video. *(added 12/10)*

3.7.1.1 FILM REMOVAL. Institutions are required to bring down game film (defined as entire game) on institutionally controlled websites following the last regular season game until the end of NCAA Championship (i.e.: athletics website, stretch internet on demand, YouTube, etc.). Film should be taken down for any playoff team, from the last regular season game until the team is eliminated in the NCAA Championships (or MIAC Playoffs, once selection Sunday for the NCAA has passed) *(added 12/14)*

3.8 REPLAY REVIEW. The MIAC will not automatically adopt any NCAA-approved instant replay rules. Any adoption of instant replay rules must be approved through the MIAC's legislative process to take action in the conference. *(added 12/2016)*

4.0 GAME SUPPORT STAFF

4.1 GAME OFFICIALS. Two officials for varsity matches. *(revised 12/07, 12/04)*

4.1.1 POLICY TO ASSIGN OFFICIALS. The MIAC Volleyball Coordinator of Officials shall assign officials for all Varsity matches and line judges for all conference and non-conference (non-tournament) matches. Students in the line judge pool may not work for the institution they are currently attending. *(revised 5/18, 12/15, 12/04)*

4.2 SECONDARY OFFICIALS. One scorekeeper and one assistant scorekeeper. *(revised 12/04)*

4.3 SUPPORT PERSONNEL. A ball rotation crew should be provided at all MIAC matches. *(revised 12/05, 12/04, 12/97)*

4.4 MEDICAL PERSONNEL. Certified Athletic Trainer on sideline during competition.

5.0 MIAC/NCAA STATISTICS

5.1 OFFICIAL STATISTICS. The NCAA Box score recorded by the host team event staff will serve as the MIAC and NCAA official statistics for both teams. *(revised 12/00, 12/99)*. Teams will confer immediately following the match and agree on any changes to be made. Statistics submitted by the home school shall be the official statistics for the match. *(added 12/01)*

5.2 STATISTICS PRINTOUT. A printed copy of the statistics for the set will be provided to each bench following each set. A printed copy of the Official Box Score will be available to the visiting team within 30 minutes of the conclusion of the match. *(revised 12/10, added 12/03)*

6.0 DETERMINATION OF CONFERENCE CHAMPIONSHIP

6.1 HOW DECIDED. To be eligible, a team must play every other MIAC team (single round robin). Championship will be awarded on a percentage win-loss basis. *(revised 12/99)*

6.2 POLICY FOR TIE BREAKERS. In the event of a tie, duplicate trophies will be furnished by the conference. *(revised 12/99)*

6.3 ALL-SPORTS POINTS. Points for the Pat Wiesner Trophy will be awarded for places determined during the regular season MIAC competition. *(added 12/99)*

7.0 POST SEASON POLICY AND PROCEDURE

7.1 AUTOMATIC QUALIFIER. The MIAC playoff champion shall receive the Conference's automatic bid to the NCAA national tournament. If the MIAC Playoffs cannot be completed by the NCAA deadline, the highest remaining seed will receive the automatic bid. *(revised 12/08)*

7.2 PROCEDURE. Six (6) team, high seed host post season playoff prior to the Regional NCAA Tournament. *(revised 12/2022, 12/2021, 12/03, 5/03, 12/02, 12/00, 12/99, 12/91)*

Non-Election Week (when playoffs occur in a non-election week):

Quarterfinals: Tuesday - #6 @ #3 and #5 @ #4, played at 7 p.m. (#1 and #2 seeds receive bye).

Semifinals: Thursday - Winner #4 or #5 @ #1 and Winner #3 or #6 @ #2, played at 7 p.m.

Championship: Saturday - Highest remaining seed hosts semifinal winners, played at 7 p.m.

Election Week (when playoffs occur during an election week) – Final regular season round moved to Friday (instead of Saturday):

Quarterfinals: Monday - #6 @ #3 and #5 @ #4, played at 7 p.m. (#1 and #2 seeds receive bye).

Semifinals: Thursday - Winner #4 or #5 @ #1 and Winner #3 or #6 @ #2, played at 7 p.m.

Championship: Saturday - Highest remaining seed hosts semifinal winners, played at 7 p.m.

7.2.1 TIE-BREAKER. In case of a two-way tie in Conference match play, the winner of the match between those two teams will receive the higher rank.

7.2.1.1 MULTIPLE TEAM TIE-BREAKER. In case of multiple team ties, the teams shall be ranked using the following criteria: (a) match record percentage during matches between all tied teams; (b) game record percentage during matches between all tied teams; (c) point spread during matches between all tied teams; (d) game record percentage during a conference play; (e) point spread during all conference play; (f) flip of the coin. These criteria shall be used in order, even if a tie is partially resolved at a level. Results of all partially resolved ties should be retained and carried forward to all subsequent levels to resolve those ties. Continue to use the results from matches between all originally tied teams for levels b) and c) even if a tie is partially resolved at a prior level.

(revised/added 12/09)

7.3 ADMISSION. Determined by the conference office. See General Section 3.5.2.

7.4 OFFICIALS. The assignor of officials shall select the officials to officiate the MIAC Playoffs, as well as the line judges. *(revised 12/03)*

7.5 GAME SUPPORT. It is recommended that the MIAC hire rated line judges at the MIAC volleyball playoff. *(revised 12/07, 12/91)*

7.6 PROTEST COMMITTEE. N/A

7.7 ROSTER. No playoff roster limit. *(added 05/13, revised 12/2022)*

7.8 ALL-PLAYOFF TEAM. See bylaw 8.5.

7.9 BREAK. For MIAC Conference Playoff matches the mandatory three (3) minute break may be expanded to six (6) minutes to accommodate promotional activities at the discretion of the home coach/institution. *(added 12/14)*

8.0 AWARDS

8.1 CONFERENCE CHAMPIONS. A championship plaque will be provided by the conference for the team(s) that finishes first at the conclusion of the conference schedule.

8.2 ALL-CONFERENCE TEAM. The All-Conference team will consist of 22 players. Coaches are to consider the following items when voting for All-Conference (in no particular order):

- Placement of the nominee's team in the MIAC standing.
- MIAC stats for nominees, especially at similar positions.
- Coaches recommendation.
- Observation of player in competition situation.
- Upper class status of nominees.

Only conference statistics will be used in determining placement on the All-Conference team. All-Conference certificates for customization and printing may be downloaded from the MIAC administrator website. *(revised 12/13, 12/11, 12/09, 12/05, 12/03, 12/02, 12/00, 12/90, 12/86)*

8.2.1 TEAM STRUCTURE. The All-Conference team will consist of 22 players, regardless of position. Ties are accepted.

8.2.2 HONORABLE MENTION. After the All-Conference Team has been established, any players who were not named All-Conference but still received at least three votes in the balloting will receive Honorable Mention distinction. *(added 5/22)*

8.3 INDIVIDUAL HONORS. All nominating and voting will be conducted by the conference office using the online awards system. Coaches are not allowed to vote for their own players for All-Conference, but may vote for their own players for individual awards. Coaches will vote using separate online ballots for each award and use the same timeline as All-Conference voting. Each vote is worth one point. The individual receiving the most votes in each category will receive the honor. Ties are accepted.

8.3.1 COACH OF THE YEAR. All conference head coaches will be on the ballot for Coach of the Year. Each coach must vote and must not vote for themselves. Coach of the Year shall be voted on the Monday prior to the last conference match. The coach receiving the highest number of votes shall become the Coach of the Year. *(revised 12/05)*

8.3.2 OFFENSIVE PLAYER OF THE YEAR. The ballot will utilize ranked choice voting with top choice getting three points, second getting two points, and third getting one point. *(revised 5/22, 12/15)*

8.3.3 DEFENSIVE PLAYER OF THE YEAR. The ballot will utilize ranked choice voting with top choice getting three points, second getting two points, and third getting one point. *(added 12/13)*

8.3.4 ROOKIE OF THE YEAR. The ballot will utilize ranked choice voting with top choice getting three points, second getting two points, and third getting one point. To be eligible for nomination, the student must be a true college first-year student (not a

transfer from another institution or an academic sophomore/junior/senior who has not used eligibility). *(added 12/13; revised 5/22)*

8.4 ATHLETES OF THE WEEK. A Volleyball Offensive and Defensive/Setter Player of the Week will be chosen each week of the conference regular season. SIDs will nominate and the MIAC office will select the winners. Nominations begin after the first weekend of play. *(revised 12/22, 12/11, 12/03, added 12/99)*

8.5 ALL-PLAYOFF TEAM. A 9-player All-Playoff Team will be selected. Each playoff-qualifying coach will submit their honorees from their own team. The two teams eliminated in the quarterfinals will each submit one (1) player, the two teams eliminated in the semifinals will each submit one (1) player, the second place team will submit two (2) players, and the champion will submit three (3) players. The team will honor a total of 9 players. The deadline to submit honorees is 5 p.m. the Monday following the MIAC Playoff Championship. The All-Playoff Team will be announced on the Tuesday following the MIAC Playoff championship. *(added 8/2022, revised 12/2022)*

9.0 AWARDS SELECTION PROCESS

9.1 NOMINATIONS. Each coach shall nominate outstanding volleyball players from their team who have competed in at least 66.7 percent of the overall matches played using the online nominating and voting system. Nominations will open at 8:00 a.m. on the Monday preceding the final regular season match. Coaches will have until 8:00 a.m. the Sunday morning after the regular season finale to submit nominations. *(revised 12/13, 12/10, 12/09, 12/07, 12/05)*

9.2 VOTING. Coaches will vote using the MIAC's online voting system. The online ballot will list all nominees with statistical summaries. Each coach shall cast 18 votes in rank order for the 22-member All-Conference Team. Coaches may not vote for their own players for All-Conference. All individuals included in a tie shall be included on the All-Conference team. Voting will begin at 8:00 a.m. the Sunday following the final regular season match and close 24 hours later. Voting will occur at a time allowing AVCA awards to be submitted. *(revised 1/26, 12/09, 12/08, 12/05, 12/03, 12/02, 12/01, 12/86)*

9.3 ANNOUNCEMENT. The conference office will publicly announce the award recipients on the Wednesday prior to the MIAC playoff championship. The conference office will work with coaches and SIDs to proof and release the awards list.



PRE-MATCH PROTOCOL

VOLLEYBALL

Host will consult with opponent(s) regarding the pregame schedule. The host will keep teams notified of changes in the schedule and of any adjustments to match time(s).

The following pregame schedule will be followed for MIAC regular season and postseason contests, unless changes are agreed upon in advance:

Allotted	Protocol
:60 Minutes	Court available for shared warm-up
:30	Coin toss (30 minutes prior to match time)
:19-:15 (4 minutes)	Visiting team court
:15-:11 (4 minutes)	Home team court
:11-:06 (5 minutes)	Visiting team court
:06-:01 (5 minutes)	Home team court
:03	Lineups due, may be changed until :01
:01 (1 minute)	Team Huddle / Announcements
:00	National anthem / Player introductions (<i>non-starters optional</i>)
	Match begins

- Procedure: Teams on the baseline play anthem, home team has the optional autonomy to announce non-starters for both teams, announce starters, 1st whistle by officials-captains meet at net to shake hands, second whistle-rest of team comes to net to shake hands, non-starters go to bench, starters go out positions on court for line-up check.
- Recognition Segment: Teams are permitted to add a recognition segment to MIAC match protocol prior to the national anthem. Following the 30-minute on-court protocol, four minutes may be added to the game clock for the recognition segment.

NOTE: The above-mentioned schedule shall be followed; however, due to inclement weather, facility constraints, playing area delays, or administrative demands, the schedule may be adjusted with consultation from both teams and officials.

APPENDIX A: MIAC OFFICE POSITION DESCRIPTIONS

MIAC Commissioner – Position Description

The duties of the Commissioner of the Minnesota Intercollegiate Athletic Conference (MIAC) shall include but not be limited to the following:

A. Administration

5. Promote and uphold the mission of the conference.
6. Advise and guide the Presidents, Faculty Athletic Representatives, and Athletic Directors on issues related to the general welfare of the conference.
7. Serve as an ex-officio member of the Presidents, FARs, ADs, and coaches groups in each sport and all other standing and ad hoc conference committees unless otherwise specified.
8. Provide a written Commissioner's report at each President, FAR and AD meeting which will include comments on conference issues and possible national issues in athletics.
9. Be responsible for the development, timely distribution, and retention in the conference office of all minutes for the Presidents, FAR and AD meetings.
10. Assist the membership in providing oversight of conference strategic planning.
11. Monitor conference personnel policies and be responsible for the supervision and evaluation of conference office personnel.
12. Ensure that the physical assets of the conference office are maintained effectively.
13. Procure and distribute all championship trophies and plaques to the appropriate individuals and/or conference members.

B. Fiscal Management

1. Receive and hold all conference funds and be responsible for the payment of all budgeted expenses and any other expenses upon proper authorization.
2. Prepare and submit to the membership a budget for conference operations.
3. Inform each member institution of the amount of its annual assessment, receive these assessed funds, and place these funds in a general fund from which expenses of the conference may be paid.
4. Submit regular financial reports to the membership.
5. Adhere to conference fiscal management procedures.

C. Compliance

1. Serve as conference compliance officer by having initial responsibility for enforcing conference rules and regulations.
2. Maintain conference policies and procedures.
3. Receive and investigate alleged violations and appeals of the conference by-laws, rules of eligibility and/or regulations.
4. Review eligibility lists.
5. Manage hardship waiver process.
6. Maintain and distribute case histories of appeals and waivers.
7. Regularly educate the membership on effective utilization of NCAA rules and interpretation resources.

D. Scheduling and Game Officials

1. Maintain a master schedule of regular season and post-season competition as requested by the membership.
2. Coordinate the selection, assignment, and evaluation of game officials in all sports as requested by the membership.
3. Coordinate annual rules interpretation meetings for officials and conference coaches.
4. Be responsible for mediating grievances between game officials and conference members.
5. Prepare and distribute IRS 1099 to officials when applicable.
6. In unusual circumstances, be responsible for canceling or postponing and rescheduling any contest in consultation with the athletic directors of the institutions involved.

E. Conference Sports Information

1. Be responsible for the supervision of conference sports information.
2. Coordinate publicity and public relations of the conference and serve as the liaison between the conference and representatives of the media.

F. NCAA relations

1. Prepare and submit official communications with the NCAA on behalf of the conference.
2. Maintain current knowledge of all NCAA regulations pertaining to DIII athletic programs.
3. Assist the conference in sponsoring legislation at NCAA meetings.
4. Promote the involvement of individuals at member institutions on NCAA committees and boards.
5. Serve as the conference voting delegate.

MIAC Associate Commissioner – Position Description

The Minnesota Intercollegiate Athletic Conference (MIAC) maintains a 12-month staff position with the title of “Associate Commissioner”. The Associate Commissioner reports to and is under the direct supervision of the Commissioner.

The Associate Commissioner shall perform the following duties:

1. SPORTS INFORMATION

- a. Oversee conference website
- b. Coordinate statistics from member institutions and report to NCAA, media, and member institutions
- c. Oversee media relations and serve as primary conference contact for media and conference sports information personnel
- d. Cultivate and strengthen media publicity and promote conference through the media
- e. Utilize social media to promote the conference
- f. Maintain conference athletic records and history

2. FISCAL MANAGEMENT OF OFFICIALS

- a. Oversee officials billing and payroll process
- b. Adhere to conference fiscal management procedures

3. ASSIST IN CENTRAL OFFICE MANAGEMENT

- a. Correspond with conference constituents
- b. Serve as recorder for conference administrative meetings
- c. Design and distribute conference sport, media and photography passes
- d. Maintain and update Conference Directory

4. SCHEDULING

- a. Create composite schedules for all sports and update schedules as necessary
- b. Ensure proper scheduling of officials through communication with coordinators of officials

5. AWARDS

- a. Oversee all aspects of conference awards
- b. Order and assist in distribution of postseason plaques; provide templates for certificates
- c. Publicize all conference awards

6. PLAYOFFS AND CHAMPIONSHIPS

- a. Promote conference postseason events
- b. Oversee tiebreaker policy for MIAC Playoff bids and seeding
- c. Coordinate sports information for conference postseason events with host institutions
- d. Capture professional-quality photographs
- e. Attend conference postseason events

7. PERFORM OTHER DUTIES AS ASSIGNED AND APPROVED BY THE CONFERENCE

- a. Additional duties include, but are not limited to, strategic planning, Student-Athlete Advisory Committee, conference grants, intern management, and special events

APPENDIX B: PROCEDURES INVOLVING ALLEGED RULES VIOLATIONS

Revised June 2006

Procedures Involving Alleged Rules Violations

A Faculty Athletic Representative (FAR) or a Director of Athletics (AD) may request like officials at another member institution to investigate within their institution alleged violations of conference rules. As a principle of conference policy it is recommended that such requests be made and the answers considered prior to the lodging of formal complaints.

Formal complaints must be detailed in writing, endorsed by both the FAR and AD, and submitted to the Compliance Officer only through the FAR or the AD. The Compliance Officer shall receive and investigate all such formal complaints.

The Compliance Officer will conduct an informal investigation first in order to ascertain whether a probable rules violation has occurred. If in the judgment of the Compliance Officer a rules violation may have occurred, the Compliance Officer will conduct a formal investigation of the complaint. Upon determining that a formal investigation should move forward, the Compliance Officer shall inform the institution in question, in writing, of the specific allegations. Such investigation shall involve interviewing all persons named in the complaint and anyone else that in the Compliance Officer's judgment might provide information pertinent to the complaint. The Compliance Officer shall make transcripts of all such interviews or meetings. If the Compliance Officer's investigation leads to the belief that a violation may exist, the Compliance Officer shall submit full written documentation of the investigation to the MIAC Compliance Committee and a recommendation of what penalties might be imposed. The Compliance Officer shall inform the FAR and the AD of the institution filing the complaint and of the institution involved in the alleged violation that the complaint has been submitted to the Compliance Committee at the time that this is done.

The Compliance Committee shall have access to all information gathered by the Compliance Officer during the formal investigation and may conduct a further investigation of the matter if it so desires. After consideration of the matter, the Compliance Committee will render a decision as to whether a violation occurred and if a violation did occur, what penalty is imposed. The Compliance Committee will inform the Compliance Officer in writing of its decision. The Compliance Officer shall then inform the persons or institutions involved of this decision. If the Compliance Committee rules that a violation has occurred, the Compliance Officer shall inform the institution involved by registered mail.

The decision of the Compliance Committee is final unless an appeal is taken to the Faculty Athletic Representatives' Council. An appeal is made through the conference president and must be received within thirty days after notification of the Compliance Committee's decision is received. The decision of the Council is final.

Any member, or members of the Compliance Committee representing an institution initiating a complaint or named in a complaint shall be ineligible to participate in the hearing or to vote. The vacancy or vacancies, caused by such ineligibility shall be filled by the appointment of a FAR or AD from an uninvolved institution. This appointment will be made by the conference president. If an appeal is made, Faculty Athletic Representatives from the involved institutions will not vote.

Penalties for violation of Conference Rules which may be imposed are:

1. The guilty institution, or staff member, may be reprimanded and warned against repetition of the offense.
2. A guilty staff member may be denied the privilege of contact with any prospective athlete for a period of time. The same penalty may be imposed upon all staff member of the sport involved.
3. A student in violation of any regulation may be declared ineligible or deprived of a year of competition. The term of ineligibility may be determined by the compliance committee unless specified by NCAA or conference regulations.
4. The institution may be placed on probation for a period of from one to three years.
5. The institution may be declared ineligible for post-season events.
6. The institution may be denied the right to schedule the maximum number of games in the sport in which the violation occurred. If such a penalty involves not scheduling conference games, this action shall be subject to approval of the conference.
7. A student-athlete must be held out of competition, once eligible, for a minimum of an equal number of contests he/she competed in while ineligible.
 - B. Institution must forfeit any contest in which an ineligible student-athlete participated in.
 - C. If the institution using an ineligible student-athlete wins or ties the contest, the opposing team will be awarded a win, plus any standing points associated with the win.
 - D. If the institution using an ineligible student-athlete loses the contest, the result and standings will not be altered and the institution with the ineligible student-athlete will be awarded the loss. *(revised 06/06)*
8. Severance of athletic relations with offending institution may be ordered. This action shall be subject to the approval of the conference.

Public announcement of reprimands or penalties imposed may be made only after the institution involved has been notified and after the expiration of the period during which an appeal may be made. If an appeal is made, public announcement shall be made only after the institution has been notified of the Faculty Athletic Representatives' Council decision.

MIAC Faculty Athletic Representatives' Council Appeal Hearing Procedures

The purpose of this document is to provide institutions, involved individuals and the MIAC Faculty Athletic Representatives' Council (FAR Council) with advanced written information regarding the procedures that will be followed during an appeal of an MIAC Compliance Committee judgment before the FAR Council.

An MIAC member institution or individual must notify, in writing, the Chair of the FAR Council of their intent to appeal a judgment of the MIAC Compliance Committee within 30 days of receipt of a judgment (see attached form). The appealing institution must specifically identify (in writing) the part or parts of the Compliance Committee ruling and/or sanctions that they are appealing. The Chair will then call a meeting of the full FAR Council to hear the appeal within 30 days following the notification of intent to appeal. The appeal will be presented by institutional members; the summary of the Compliance Committee decision will be presented by the Compliance Officer, and the hearing presided over by the Chair of the FAR Council or designee.

Documents Reviewed by the FAR Council

- The FAR Council will receive and review the allegation(s), the case summary and judgment as well as responses submitted by the institution and other parties.
- Prior to the hearing, the President of the FAR Council will distribute to the institution, involved individuals and Compliance Committee a list of the specific documents that will comprise the official record the FAR Council will review.
- Any additional documentary evidence that the institution, involved individuals or the Compliance Committee would like the FAR Council to review must be received by the Council and all other parties, including the Compliance Committee, at least 5 days prior to the date of the appeal.
- The FAR Council may also request additional documented evidence during the hearing or during the deliberations, with copies provided to all parties.

Introductions

- The Chair of the FAR Council (or designee if recused) will call the meeting to order and introduce the members of the FAR Council.
- Following introduction of the participating members of the FAR Council, the institution will introduce its representatives, followed by the Compliance Officer introduction of the participating members of the Compliance Committee.

Following introductions, the Presiding Officer will make any necessary announcements, followed by opening statements by the institution and the Compliance Committee representative.

Opening Statements

- The institution (including any directly involved individuals e.g., coach, student-athlete) and the Compliance Officer are provided an opportunity to present an opening statement to the Council.
- The opening statement should be limited to 15 minutes for the institution (including any directly involved individuals e.g., coach, student-athlete) and 15 minutes for the Compliance Officer providing only general information regarding the nature of the case and the position of each party and generally should not include any specific information that will be reviewed during the consideration of the individual allegation(s).
- The institution will provide the first statement, followed by the representative from the Compliance Committee

Review of the Allegation(s)

- The FAR Council will review each allegation and judgment separately, generally in the order contained in the official inquiry and final report of the Compliance Committee.
- The FAR Council allows all parties to present any information relevant to the allegation. The purpose of the appeal is to provide each party an opportunity to present all information that it deems important for the FAR Council to review in determining if the appeal is to be granted or the judgment of the Compliance Committee is to be upheld. A 30 minute time frame shall exist for presentation and discussion of each allegation in question. The President shall have authority to extend the 30 minute time period if deemed necessary.
- For each allegation, the Compliance Committee presents a general description of the allegation and supporting information/documentation to support its judgment.
- The institution is then provided an opportunity to respond to the allegation and judgment.
- FAR Council members may ask questions at any time during the discussion of an allegation. Any institutional representative, involved party or member of the Compliance Committee may be questioned on any relevant issue.

- If the institution, involved party or member of the Compliance Committee wishes to ask a question of another party, that question should be directed to the Presiding Officer, who will then decide if the question is appropriate and, if so, will direct it to the appropriate individual.

Closing Statements

- Following the presentation of all allegations contained in the official inquiry and statements by the institutional and Compliance Committee representatives, the FAR Council hears closing statements from all parties. Closing statements are to be no longer than 5 minutes in duration.
- The institution makes its closing statement first, followed by the Compliance Committee representative.
- Similar to opening statements, closing statements are not intended to discuss the details of the alleged violations. Closing statements provide an opportunity for each party to summarize the discussions that occurred during the appeal and to provide a brief statement regarding the case.

Deliberations

- Following closing statements all presenting parties will be excused, and the FAR Council will deliberate in private.
- All FAR Council members associated with the Compliance Committee judgment, the FAR of the institution committing the alleged violation and the FAR of the institution initiating the allegations (if applicable) shall recuse themselves from deliberating and voting on the appeal.
- A quorum of 7 eligible voting FAR Council members must participate in the deliberations to render a valid decision.
- A simple majority vote conducted in secret ballot will determine the outcome of the appeal. In the event of a tie, the Presiding Officer will cast the deciding ballot.
- The decision of the FAR Council is final.

Notification

- Upon reaching a decision, the Chair of the FAR Council will notify the appealing party of the decision within 24 hours.

Time Frame for a Hearing

- When establishing a date and time for the appeal hearing, the FAR Council will attempt to accommodate the schedule of all concerned parties. Given the requirement to convene a meeting of the full FAR Council, accommodating FAR Council members shall take priority. In some instances it may be necessary to allow for FAR Council members to participate via conference call.
- In cases involving the eligibility of a student athlete, every attempt will be made to expedite the appeal.

Record of the Proceedings

- The official record of the appeal hearing will be established through a voice recording.



Notice of Intent to Appeal MIAC Compliance Committee Ruling

Institution: _____

Date: _____

Specifically describe the ruling(s) and/or sanction(s) that your institution wishes to appeal:

Identify the individuals that will be present during the appeal:

(Please denote with asterisk who will be presenting the appeal on behalf of the institution-must be an institutional representative)

Name

Institutional Title

Institution President's Signature

APPENDIX C: NCAA DIVISION III PHILOSOPHY STATEMENT

Updated June 2024

NCAA DIVISION III PHILOSOPHY STATEMENT

The purpose of the National Collegiate Athletic Association (NCAA) is to assist its members in developing the basis for consistent, equitable competition while minimizing infringement on the freedom of individual members to determine their own unique objectives and programs. The philosophy statement articulates principles that represent a commitment to Division III membership and shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs by institutions and conferences.

- a. Division III members affirm the purposes and fundamental policy of the NCAA, as set forth in Constitution Article I with emphasis on:
 1. Division III members shall establish and maintain an environment in which a student-athlete's activities are conducted with the appropriate primary emphasis on the student-athlete's academic experience.
 2. Division III intercollegiate athletics shall be conducted in a manner designed to protect, support and enhance the physical and mental health and safety of student-athletes.
 3. Division III members shall be committed to the creation of diverse and inclusive environments with respect for and sensitivity to the dignity of every person.
 4. Division III athletics shall be conducted in a manner free of gender bias.
- b. NCAA Constitution Article 2 establishes the independent authority of Division III to organize itself and determine its own governing structure and membership.
 1. Institutional presidents and chancellors have the ultimate responsibility and final authority for the conduct of Division III intercollegiate athletics at the national, conference and institutional levels.
 2. Institutional and conference members determine policy at the national level through the Division III governance and legislative processes.
 3. Key institution and conference constituents who play an integral role in the governance and operation of Division III at the national, conference and institutional levels include, but are not limited to athletics direct reports, athletics diversity and inclusion designees, athletics health care administrators, coaches, conference commissioners, directors of athletics, faculty athletics representatives, presidents and chancellors, senior compliance administrators, senior woman administrators, and student-athletes.
- c. Division III members abide by the following principles that help to define and distinguish the division and its policies and legislation.
 1. Student-Athlete Collegiate Experience.
 - i. Seek to establish and maintain an environment in which a student-athlete's athletics activities are conducted as an integral part of their educational experience.
 - ii. Assure that student-athletes are supported in their efforts to meaningfully participate in nonathletic pursuits to enhance their overall educational experience.
 2. Student-Athlete Athletics Experience.
 - i. Support student-athletes in their efforts to reach the highest levels of athletics performance, with a primary emphasis on conference and regional competition, while providing access to national championships.
 - ii. Prioritize the experience of the participants, and the internal constituency (e.g., students, alumni, institutional personnel) rather than on the entertainment needs of spectators or the general public.

APPENDIX D: LEGISLATIVE FLOW

MIAC Legislation

Proposed changes and additions to conference policy must follow the appropriate path to inclusion in the MIAC Policies and Procedures Manual. **Action items** can be referred to the Athletic Directors by Presidents, Faculty Athletic Representatives, Conference Commissioner and Standing Committees of the Conference. Any ad hoc committees formed by these groups may also propose changes that would have to pass through the full committee. The Presidents' Council is the final governing body of the Conference and must approve any legislation that has a major policy or budgetary impact.

The Commissioner, as an ex-officio member of all committees, is expected to introduce items for consideration at whatever level that he/she deems appropriate. For example, items that pertain to the conduct of a particular sport would be introduced at that sport's coaches' meeting. Matters that involve Conference fiscal policy would be referred through the Budget Committee. The Commissioner is expected to provide information in support of, or against, items as he/she deems appropriate at any point in the process.

Any item to be considered must be prepared in the appropriate manner on the MIAC Legislative Proposal Sheet in order to be referred to the next highest body. Any item that is being sent to another committee for action must be in the hands of the members of that committee at least five days prior to the meeting at which it is to be considered. The action taken at each level must be recorded and the recorder and the chair of the group must sign the form. When action is taken on an item that has been referred from a Coaches' Committee to the Athletic Directors, acknowledgment of that action must be sent to the Coaches' Committee Chair by the Athletic Director Liaison for that Sport. When action is taken on an item that has been referred from the Athletic Directors to the Faculty Athletic Representatives, acknowledgment of that action must be sent to the Athletic Directors by the Chair of Athletic Directors' Council.

Management Committee

The Management Committee refers items to the Athletic Directors' Council including but not limited to the following:

- Proposed Constitutional Changes
- Items that evolve out of discussion or action that is taken by the Management Committee while acting in the stead of the Faculty Athletic Representatives' Council to deal with immediate or extraordinary circumstances.
- Items that reflect a change in Eligibility Policies.

Budget Committee

The Budget Committee refers items to the Athletic Directors' Council including but not limited to the following:

- Major changes with regard to the established fiscal policy of the Conference.
- Procedural Changes for the fiscal operation of a Conference Championship Event.
- Proposed Constitutional Changes

Coaches' Committees, Athletic Trainers' Committee, Sports Information Directors' Committee

The Coaches' Committees, Athletic Trainers' Committee and Sports Information Directors' Committee refers the following ***action items*** to the Athletic Directors' Council:

- Items that have an impact on class time missed. (Coaches' Committees)
- Items that have a budgetary impact on the individual schools or the Conference.
- Length of season.
- Student time commitment.

The Coaches' Committees, Athletic Trainers' Committee and Sports Information Directors' Committee refer the following ***information items*** to the Athletic Directors:

- Items that pertain to the management or conduct of a game.
- Items that pertain to drawing a Conference schedule that do not have a budgetary or class-time-missed repercussions. (Coaches' Committees)

Athletic Directors' Council

The Athletic Directors refer the following ***action items*** to the Faculty Athletic Representatives' Council:

- Action items received, acted upon and supported by the Athletic Directors.
- Items pertaining to the administration of Conference games or championships that have budgetary or class time missed implications.
- Items pertaining to policies regarding eligibility.
- Proposed Constitutional Changes.
- Length of season.
- Student time commitment.

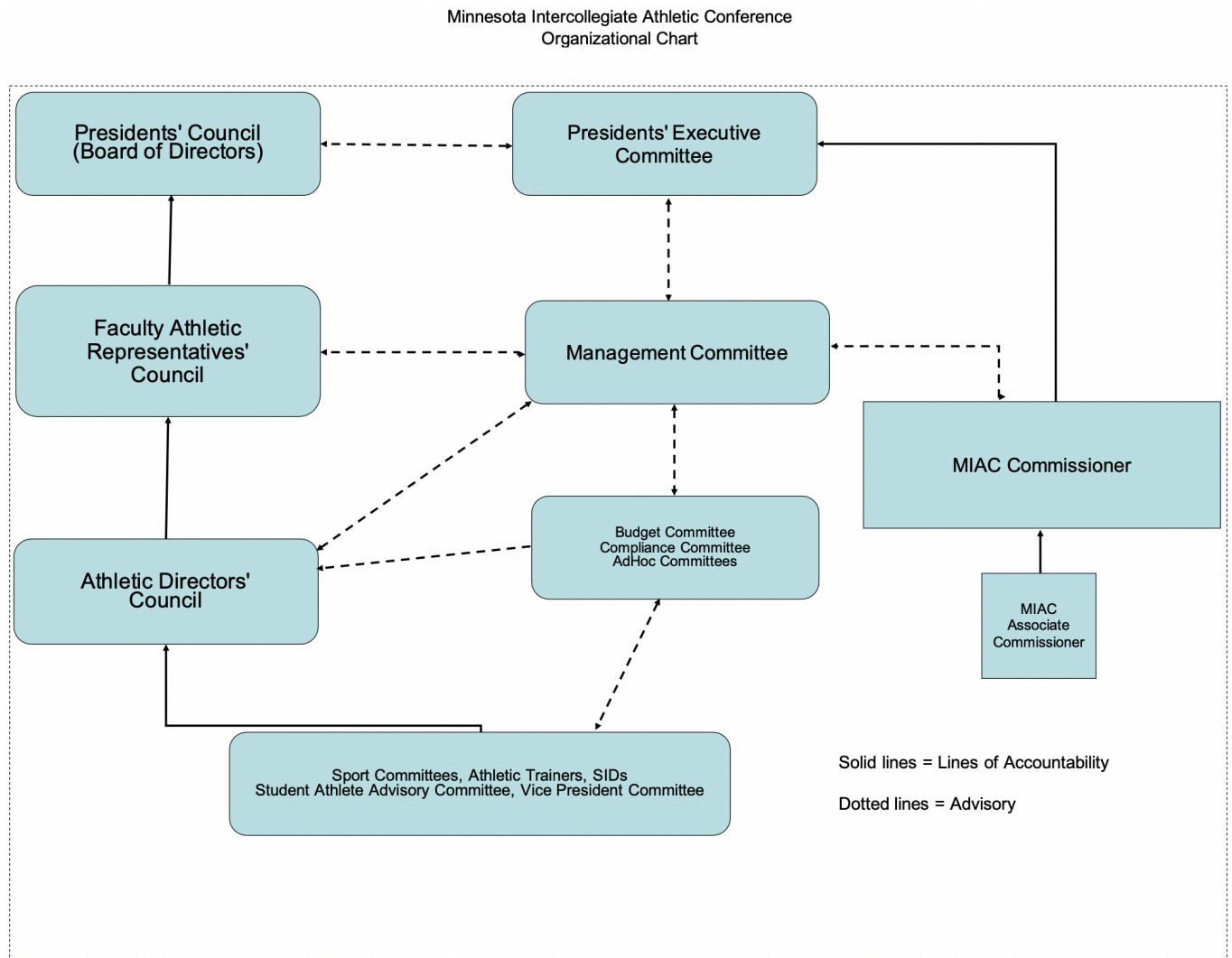
The Athletic Directors refer the following **information items** to the Faculty Athletic Representatives' Council:

- Items pertaining to the administration of Conference games or championships that do not have budgetary or class-time-missed implications.

Faculty Athletic Representatives' Council

Major policy decisions of the Faculty Athletic Representatives' Council, constitutional changes proposed by the FAR Council, and the hiring of any Commissioner must be confirmed by a majority of the Presidents of the member colleges.

It becomes the responsibility of the Commissioner of the Conference to include any approved constitutional or code of conduct changes in the annual update of the MIAC Policies and Procedures Manual.



APPENDIX E: OFFICIATING GRIEVANCE PROCEDURES

MIAC Officiating Grievance Procedure

The following will describe procedures that should take place when MIAC coaches, athletic directors and officials have grievances concerning actions by parties involved in MIAC contests.

In incidences of alleged issues with an official, grievances should only be filed in cases where a coach or athletic administrator feels that an official has engaged in conduct that is not in service to the game or the players and cases where competence, attitude or appropriateness of behavior are questioned. Instances where an official has shown a pattern of poor officiating as determined by the *evaluation process in place for that sport*, or bias for or against a given institution may also fall under this procedure. Cases in which an official makes a mistake or an interpretation of rules comes into question should be dealt with through the *evaluation process in place for officials in that sport*. It is important that the MIAC Commissioner in consultation with Athletic Directors and Coaches, be the voice that articulates officiating concerns to the officiating groups that service conference contests in order to maintain a professional, unbiased relationship.

An official's grievance toward a particular institution's athletes, coaches or athletic administration should be limited to incidences where there has been verbal or physical harassment that could not be dealt with in normal game management. In no case should an official expect or be required to work directly with an institution to resolve a grievance.

All grievances should also be dealt with in a confidential manner. Parties should refrain from discussing any ongoing investigation with anyone but those involved in the process of resolving the matter. Questions by parents, the media, etc., regarding the matter should be directed to the conference Commissioner. All grievances should be dealt with in a timely manner with a target of resolution within 14 days of the incident.

When an institution has a grievance with an official:

When a coach has a grievance to record against an official, he/she should inform her/his Athletic Director as soon as possible and within no less than 24 hours of the incident. A letter should be prepared immediately describing the nature and severity of the incident and any action taken during the game in response to it (ejection, technical foul, etc.). There should also be documentation of any witnesses that could be contacted by the Commissioner during the investigation. This letter should be signed by both the coach and the Athletic Director and faxed immediately to the Commissioner.

Subsequent to an Athletic Director receiving a verbal report from the coach and being made aware of the intent to file a written complaint, he/she may contact the Commissioner by phone to make her/him aware of the situation and that a written report is forthcoming.

Upon receipt of the written report, the Commissioner will contact the coordinator or assignor of the officiating group in question and inform her/him of the grievance. The verbal notification will be followed immediately with a letter (copied to the Athletic Director of the school making the complaint) informing the official's group that the incident is under investigation by the Commissioner.

The Commissioner will investigate the incident by contacting coaches, officials, players and spectators, as needed, to determine the merits of the grievance and if sanctions are warranted. Upon conclusion of the investigation, the Commissioner will send a written report to the Athletic Director and coach of the institution involved as well as the coordinator/assignor of officials and the official involved. A report of the incident will also be made at the next Athletic Director's meeting.

When an official has a grievance with an institution:

The following procedure outlines the steps an official should take if he/she has a grievance with a coach, athletic director, or site coordinator.

The official should outline the problem as part of the regular game reporting procedure either to the conference coordinator/assignor of officials in sport where the conference has such a person or to the appropriate officers in any professional officiating association that the conference has an agreement with sports where that is the case. The report should be submitted no more than 24 hours after a game has been completed. If an official is requesting an investigation, a letter stating such along with any necessary supplemental documentation must be submitted along with the regular game report.

The conference coordinator/assignor of officials or the appropriate association officer will then contact the conference Commissioner by phone to inform her/him of the incident and that a written complaint is forthcoming. Subsequent to the phone notification, the letter and supporting reports will be forwarded to the Commissioner within the next 24 hours.

Upon receipt of the written report, the Commissioner will contact the Athletic Director of the institution in question and inform her/him of the grievance. This verbal contact will be followed immediately with a letter (copied to the appropriate coordinator/assignor of the officiating group) informing the institution that the Commissioner will be investigating the incident.

The Commissioner will investigate the incident by contacting coaches, officials, players and spectators, as needed, to determine the merits of the grievance and if sanctions are warranted. Upon conclusion of the investigation, the Commissioner will send a written report to the Athletic Director and coach of the institution involved as well as the coordinator/assignor of officials and the official(s) involved. A report of the incident will also be made at the next Athletic Director's meeting.

APPENDIX F: MIAC Weather Policies

Added May 2018 (*amended August 2024, May 2019*)

To maximize health, safety, and sport performance of all participating student-athletes, the MIAC Conference and respective member institutions will utilize the MIAC Conference Lightning, Heat, and Cold Policy for events that a member is the host institution (conference and non-conference), not including NCAA championship play, which shall be governed by NCAA policy.

Operational Protocol

The host institution's athletic trainer assigned to the event is responsible for determining whether or not the weather conditions present a threat to the safety of the participants. The athletic trainer and the host institution's administrators should monitor weather conditions in the days leading up to all events and communicate with the visiting institutions athletic trainer, administrators, and coaches if they deem it likely that weather conditions might affect an event.

Lightning Policy

No competition will occur if it is determined that lightning is within a 10-mile radius of the event site. The host institution's athletic trainer shall make the determination of whether conditions include lightning/thunder within a ten-mile radius. The lightning will be monitored by the host athletic trainer and the athletic trainer will inform officials and coaches when participants need to go inside for safety. The host AT will inform the officials and coaches when weather is clear and lightning has moved outside the 10-mile radius. Outdoor activities may be resumed/started 30 minutes after this point. Event Management will be notified so appropriate actions can be taken for spectator safety.

The athletic trainer (or their designee) will monitor lightning strikes using weather applications, lightning detectors, or using the flash to bang method.

The flash to bang method is used as follows: When a flash is seen, count the seconds to the bang of its thunder. Divide the number of seconds by five to get the distance in miles from your location to the lightning.

Cold Policy

The host school athletic trainer (or their designee) will inform the officials and coaches when precautions need to be taken prior to the start of contest. The host athletic trainer will monitor the temperature/wind-chill temperature during the contest. These temperatures will be monitored using National Weather Service information. Contests will be modified according to the following guidelines when the "feels like" temperature falls into these respective ranges:

30°F (-1.11°C) and above:	Be aware of the potential for cold injury and notify appropriate personnel of potential.
29°F (-3.89°C) to 16°F	Provide additional protective clothing, cover as much exposed skin as practical, and provide opportunities and facilities for re-warming.
15°F (-9.44°C) to -10°F:	Modified activity with frequent chances to re-warm to prevent cold-related injuries. 2 - 45-minute sessions with a 15-minute re-warming break in between. Team must supply their own cold weather protective gear.
-10°F (-17.78°C) and below	Outside activity not be allowed

Process to Calculate and Monitor Feels Like Temperature

Feels like temperature will be monitored prior to and throughout event by athletic trainer using National Weather Service data.

The host institution's athletic trainer (or their designee) will determine if modifications are necessary due to heat. This determination will be based on the Wet Bulb Globe Temperature (WBGT) at the site of the event. The host athletic trainer will monitor the WBGT prior to and throughout the event (as per guidelines below), and will inform the contest officials and coaches when precautions or stoppage of play must take place. Activities will be modified according to the following guidelines when the WBGT falls into these respective ranges. All modifications listed for the range in which the WBGT falls, and those listed for all ranges below, will go into effect. If an indoor facility that is not climate controlled is used, the same policies will be in effect for these sports.

Process to Calculate and Monitor WBGT

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APPENDIX G: MIAC CHAMPIONSHIPS

Updated June 2024

MIAC CHAMPIONSHIPS

6.0 CHAMPIONSHIPS

6.1 HOST. Conference championships will be hosted by conference institutions. The Athletic Director of the host institution has the ultimate responsibility for the implementation of conference policy at all conference championships.

6.2 MANAGEMENT COSTS. The following game management costs will be reimbursed by the conference office to an institution hosting:

6.2.1 CROSS COUNTRY. The conference will pay up to \$5,000 for the cost of the cross country championships. These funds will assist in paying for the course (if applicable), bibs, results, video backup, port-a-potties. *(revised 5/18, 5/16/, 5/10, 5/05)*

6.2.2 GOLF. Reimburse greens fees up to \$670 per institution per team. Rules Marshals will be provided \$200 per gender. Championship Director paid \$150 per gender. *(revised 5/2022, 05/09)*

6.2.3 SWIMMING AND DIVING. Conference will pay up to \$2,500 per gender (\$5,000 total) towards the cost of the Men's and Women's Swimming and Diving Championships. The championship host institution is required to send all gross receipts to the conference office within 30 days after the Championship. *(revised 5/22, 5/09)*

6.2.4 TRACK AND FIELD. Conference will pay up to \$10,000 towards the costs per indoor and outdoor T&F Championships. . The championship host institution is required to send all gross receipts to the conference office within 30 days after the Championship. The host school is responsible for payment of all expenses including official's costs. Prior to reimbursement the host institution is required to send a final budget report and all receipts to the conference office (within 30 days after the championship). Any excess revenue will be retained by the host institution. *(revised 5/2024, 5/22, 5/18, 5/08)*

6.2.4.1 OUTDOOR MULTIS. Budget of \$3,50 to reimburse host. *(revised 5/24; added 5/18)*

6.3 INCOME AND EXPENSE REPORTING. Original invoices should be sent to the conference office for payment within 30 days of the event. A detailed financial report must be submitted to the conference office within 30 days following the championship. The Athletic Director of the host institution is responsible for sending in all forms. Financial report forms can be found on the MIAC website:

<https://miacathletics.com/sports/2022/4/20/about-resources-administrators-forms-index.aspx>

6.3.1 FACILITIES. The conference will not reimburse for permanent on-campus equipment or facilities.

6.3.2 EXCESS EXPENSES. Expenses incurred beyond the approved expense budget due to exceptional circumstances (e.g. inclement weather) will be submitted to the Budget Committee for consideration.

6.3.3 TRANSPORTATION. The cost of transportation, lodging and meals will be borne by the competing institutions.

6.3.4 LATE REPORTS. Penalty for late financial reports: Submission up to 15 days after the 30 day deadline, an institution will be reimbursed half of their eligible reimbursement. After 45 days, no further reimbursement will be provided.

6.4 OFFICIALS. The host institution is responsible for procuring and paying officials at conference championships. The conference will reimburse the host for officials upon receipt of the financial report.

6.5 ADMISSION. Admission will be charged at all conference championships except for cross country, tennis, and golf. MIAC passes will be honored. For ticket prices for see general code for adult and student rates. No senior discounts and ages 5 and under are free.

6.6 MEDICAL. The championship requires (1) the presence of a certified trainer or other person qualified and delegated to render emergency care to stricken student-athletes; (2) planned access to a physician, (3) planned access to a medical facility, including a plan for communication and transportation between the competition site and the medical facility for prompt medical services, if warranted. For the MIAC Championships of Cross Country, Swimming & Diving, Indoor Track & Field and tennis (if tennis goes to a permanent site); the conference office will contract out for a certified athletic trainer or compensate the athletic trainer from the host institution \$20 per hour. *(added 05/05)*

6.7 SECURITY/CROWD CONTROL/SPORTSMANSHIP. The responsibility for crowd control rests with the Athletic Director or designated representative of the host institution. Security measures should be established for participants, coaches, and fans as well as the officials' and teams' locker rooms. The Athletic Directors of the competing institutions are expected to communicate with their students and other fans to encourage enthusiastic support within the confines of good sportsmanship. The tournament announcer should read the following statement at the beginning of each championship session:

"The MIAC and NCAA promote good sportsmanship by student-athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments, or other intimidating actions directed at officials, student-athletes, coaches, or team representatives will not be tolerated and are grounds for removal from the site of competition. Also, consumption or possession of alcoholic beverages and tobacco products is prohibited."

6.7.1 TOBACCO AND ALCOHOL. Alcoholic beverages and tobacco products shall not be sold or otherwise made available for public consumption at any championship event sponsored by or administered by the MIAC or its institutions, nor shall any such beverages or products be brought to the site during the championship.

6.7.2 ARTIFICIAL NOISEMAKERS. Artificial noisemakers, air horns and electronic amplifiers shall not be permitted, and such instruments shall be removed from the playing and spectator areas. Bands, or any component thereof, shall not play while the game is in progress. The host Athletic Director shall be responsible for enforcing these provisions.

6.8 MEDIA. The Sports Information Director of the host institution should notify the media concerning details of the upcoming championship. Once the event is over, the sports information director is responsible for making sure the media has the results from the championship.

6.9 T-SHIRTS. Host institutions are encouraged to sell t-shirts to help off-set the cost of championships.

APPENDIX H: MIAC PLAYOFFS and SPECIAL EVENTS

Updated June 2024

MIAC PLAYOFFS and SPECIAL EVENTS

7.0 PLAYOFFS

7.1 PLAYOFF FINANCIALS. All MIAC Playoffs will be grouped together for financial purposes (excluding tennis). (*revised 5/14*)

7.1.1 EXPENSES. Playoff expenses will be paid from gate receipts, paying officials fees, state taxes, a portion of game management and applicable bus costs (see 7.4).

7.1.2 FUND DISTRIBUTION. If there is a budget deficit for the overall playoffs at the end of the fiscal year, all institutions will be invoiced on July 1, an equal portion of that deficit (divided by 13). If there is a budget surplus for the overall playoffs at the end of the fiscal year, the funds will be retained by the conference. (*revised 5/2020, 5/14*)

7.1.3 PLAYOFF RESERVE. The Conference may retain up to \$5,000 in playoff reserve for use in subsequent years to pay future playoff deficits. The Commissioner will keep track of available funds. (*added 5/17*)

7.1.4 PLAYOFF BUS REIMBURSEMENT. When ticket revenue is not collected by the conference for MIAC Playoffs, there will not be team bus travel reimbursement for the particular sport playoff. (*added 12/2021*)

7.2.5 TENNIS. Conference will pay up to \$1,500 towards the cost of each of the Men's and Women's Tennis Playoffs. The cost covers officials fees and may cover game balls/facility rentals if funds remain. (*revised 5/09*)

7.2 GAME MANAGEMENT COSTS. The host institution will be reimbursed \$200 to help cover game management costs (i.e.: announcer, statistics, clock operator, ball personnel, etc.) (*revised 5/2024*). The following game management responsibilities need to be staffed by host institutions during MIAC playoffs:

7.2.1 Baseball / Softball

- a. Announcer
- b. Scoreboard
- c. Scorekeeper
- d. Stats (2)
- e. Ticket Sellers/Takers (2)
- f. Field Crew (2)
- g. Umpires (3) (conf. office assigns and pays)
- h. Officials' Travel Fee (conf. office assigns and pays)

7.2.2 Basketball

- a. Announcer
- b. Scorekeeper
- c. Scoreboard/Clock Operator
- d. Shot Clock Operator
- e. Stat (2)
- f. Officials (3) (No Alt.) (conf. office assigns and pays)
- g. Officials' Travel Fee (conf. office assigns and pays)

7.2.3 Hockey

- a. Announcer
- b. Scoreboard
- c. Scorekeeper
- d. Stats (2)
- e. Penalty Box (2)
- f. Officials (4) (conf. office assigns and pays)
- g. Officials' Travel Fee (conf. office assigns and pays)
- h. Goal Judges (2)

7.2.4 Soccer

- a. Announcer
- b. Scoreboard/Clock Operator
- c. One Statistics Scorebook
- d. Ball Chasers (2) (ideally 4)
- e. Officials (3) (No Alt.) (conf. office assigns and pays)
- f. Officials' Travel Fee (conf. office assigns and pays)

7.2.5 Volleyball

- a. Announcer
- b. Official Scorer
- c. Scoreboard/Clock Operator
- d. Stats (3)
- e. Ball Chasers (3)
- f. Officials & Line Judges (conf. office assigns and pays)
- g. Officials' Travel Fee (conf. office assigns and pays)

7.2.7 ADDITIONAL POSTSEASON PLAYOFF BUDGET PRINCIPLES.

- a. The Host institution will be responsible for all additional expenses including items such as: programs, videographer, security, ticket sellers and takers, set-up, clean-up, athletic trainer, t-shirts, hospitality, webcasting, etc.
- b. If host chooses to sell programs or t-shirts, profit or loss remains with the host institution.
- c. Gate receipts will be returned to the Conference office.

7.3 OFFICIALS. The MIAC conference office is responsible for procuring and paying officials for conference playoffs.

7.4 TRAVEL EXPENSES. For schools participating in conference playoffs, travel expense reimbursement will be provided according to the following formula: 75% reimbursed of actual bus/van cost.

7.4.1 BUS REIMBURSEMENT. Travel expenses (actual cost) will be reimbursed for eligible playoffs. (*revised 5/14*)

7.4.2 EXPENSE REPORTING. A travel expense report must be submitted to the conference office within 30 days of the playoff. A copy of the original ground transportation invoice must be submitted to the conference office prior to reimbursement.

7.5 PLAYOFF FINANCIAL POLICY. (*revised 5/2024*)

Travel Reimbursement

- Reimbursement: Conference will reimburse 75% of post-season travel regardless of miles traveled. Institutions need to submit proof of cost for reimbursement of bus or van (invoice, line item, gas payment, etc.).
 - Every participating team/institution is eligible for travel reimbursement.
 - Bus reimbursement is only eligible in sports that receive playoff ticket revenue.

Host Reimbursement

- Host Stipend: \$200 (up from \$150).
 - Automatic issuance to host institutions (no submitting host event management receipt).

Ticketing

- Prices: Adult \$12, Student \$3 [5 and under free, no senior discount, only MIAC Pass good for free admittance]
- Tickets: Only sell via conference ticketing vendor.
 - Host provides ticket scanning devices and will log into the conference ticket vendor.
 - Device requires connectivity to the internet.
 - Conduct an annual webinar for training purposes and provide FAQ.
 - Institution required to submit venue specific attendance and ticket details prior to each playoff (i.e.: institution buying student/faculty tickets, number of tickets to reserve for parents and students from both institutions).
 - Ticketing and credit card fees paid by the customer.

7.6 INCOME AND EXPENSE REPORTING.

7.5.1 REPORTING DEADLINE. For all conference playoffs and special events, the host institution is required to send all gross receipts within 30 days after the event.

7.5.2 REIMBURSEMENT. Host institution should pay all game management costs, except for officials. Upon receipt of financial report the conference office will reimburse the host for game management costs as detailed in 7.2.

7.5.3 REPORT. A detailed financial report must be submitted to the conference office within 30 days following the playoff.

Financial report forms can be found on the MIAC website: <https://miacathletics.com/sports/2022/4/20/about-resources-administrators-forms-index.aspx>

7.5.4 PENALTY FOR LATE FINANCIAL REPORTS. Submission up to 15 days after the 30 day deadline, an institution will be reimbursed half of their eligible reimbursement. After 45 days, no further reimbursement will be provided.

7.7 ADMISSION. Admission will be charged at all conference playoffs. MIAC passes will be honored. For ticket prices for MIAC Playoffs see general code for adult and student rates. No senior discounts and ages 5 and under are free.

7.8 MEDICAL. The playoff requires (1) the presence of a certified trainer or other person qualified and delegated to render emergency care to stricken student-athletes; (2) planned access to a physician, (3) planned access to a medical facility, including a plan for communication and transportation between the competition site and the medical facility for prompt medical services, if warranted. For the MIAC Baseball Playoffs, the conference office will either contract out for the services of a certified athletic trainer or compensate the athletic trainer from the host institution \$20 per hour. The host trainer will not be paid for games involving the host institution. (*added 05/05*)

7.9 SECURITY/CROWD CONTROL. The responsibility for crowd control rests with the Athletic Director or designated representative of the host institution. Security measures should be established for participants, coaches, and fans as well as the officials' and teams' locker rooms. The Athletic Directors of the competing institutions are expected to communicate with their students and other fans to encourage enthusiastic support within the confines of good sportsmanship. The announcer should read the following statement at the beginning of each contest:

"The MIAC and NCAA promote good sportsmanship by student-athletes, coaches, and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments, or other intimidating actions directed at officials, student-athletes, coaches, or team representatives will not be tolerated and are grounds for removal from the site of competition. Also, consumption or possession of alcoholic beverages and tobacco products is prohibited."

7.9.1 TOBACCO AND ALCOHOL. Alcoholic beverages and tobacco products shall not be sold or otherwise made available for public consumption at any playoff event sponsored by or administered by the MIAC or its institutions, nor shall any such beverages or products be brought to the site during the championship.

7.9.2 ARTIFICIAL NOISEMAKERS. Artificial noisemakers, air horns and electronic amplifiers shall not be permitted, and such instruments shall be removed from the playing and spectator areas. Bands, or any component thereof, shall not play while the game is in progress. The host Athletic Director shall be responsible for enforcing these provisions.

7.10 MEDIA. The Sports Information Director of the host institution should notify the media concerning details of the upcoming playoff. Once the event is over, the sports information director is responsible for making sure the media has the results from the contest.

MIAC Mileage Chart													
	Augsburg	Bethel	Carleton	Concordia	Gustavus	Hamline	Macalester	St. Benedict	St. Catherine	St. John's	St. Mary's	St. Olaf	St. Scholastica
Augsburg		11	45	236	70	5	5	75	5	79	139	44	156
Bethel	11		55	245	80	8	10	71	13	78	142	54	149
Carleton	45	55		276	50	46	44	116	45	120	109	2	191
Concordia	236	245	276		290	239	240	162	241	166	373	274	239
Gustavus	70	80	50	290		74	73	131	69	135	149	50	226
Hamline	5	8	46	239	74		2	79	4	83	136	45	155
Macalester	5	10	44	240	73	2		81	2	85	134	43	157
St. Benedict	75	71	116	162	131	79	81		81	4	213	115	155
St. Catherine	5	13	45	241	69	4	2	81		85	132	44	157
St. John's	79	75	118	162	135	81	85	4	85		216	118	159
St. Mary's	139	142	109	373	149	136	134	213	132	217		109	225
St. Olaf	44	54	2	274	50	45	43	115	44	119	109		196
St. Scholastica	160	149	198	239	226	155	157	155	157	160	225	196	

APPENDIX I: MIAC SPORTS INFORMATION STANDARDS

Revised August 2025

MIAC SPORTS INFORMATION STANDARDS

The following outlines the sports information guidelines and expectations for each conference institution. It is at the discretion of each institution as to the person or persons who fulfill these responsibilities. Each sports information representative shall adhere to all pertinent MIAC and NCAA rules and regulations, as well as follow all College Sports Communicators (CSC) standards and the CSC Code of Ethics.

I. MIAC Sports Information Directors Committee

- A. The MIAC Sports Information Directors Committee shall consist of the primary sports information representative from each member institution, plus the MIAC sports information director. The MIAC Commissioner and Associate Commissioner shall serve the committee in an advisory, non-voting role.
- B. Meetings of the committee shall take place each summer on the second Thursday in August.
- C. Minutes of all meetings and business conducted within the framework of the committee will be sent to all member SIDs following the meeting.

II. Conference Sports Information Director Responsibilities

- A. Serve as the Athletic Director Liaison for the Sports Information Directors Committee.
- B. Function as primary host SID for neutral site conference championships, specifically golf and swimming & diving.
- C. Maintain miacathletics.com.
- D. Create and update homepages for every MIAC Championship and Playoff event on the conference website.
- E. Use NCAA-approved software to compile conference statistic reports for the following sports: football, volleyball, soccer, golf, basketball, hockey, baseball, softball, and tennis. (revised 5/09, 8/21)
- F. Promote all MIAC Championship and MIAC Playoff events with statewide media.
- G. Facilitate the selection of MIAC Athletes of the Week in all sports and disseminate those selections to the media and institutions.
- H. Oversee the selection and announcement of All-Conference selections in appropriate sports.
- I. Provide game-day support of conference championship events where appropriate and needed.
- J. Produce weekly conference content.
- K. Maintain MIAC records in all conference sports.
- L. Produce an updated annual conference directory and send it to statewide media and institutions.
- M. Distribute MIAC media passes to media members and MIAC sports information offices before the start of the fall season.

III. Institution Sports Information Director Responsibilities

- A. General Host SID Responsibilities
 1. Statistics
 - a. All sports should adhere to NCAA Statistical guidelines, utilizing handbooks provided by the NCAA where applicable. (revised 8/21) (www.ncaa.org/championships/statistics/ncaa-statisticians-manuals-and-resources).
 - b. Use approved stat software to score contests.
 - c. Statistical change requests follow NCAA standards (i.e.: timing, communication, host approval).
 - d. Send final results (XML, PDF, and packed file, if possible) to all involved SIDs at a competition no later than 90 minutes following the completion of the event. The host SID should communicate with the opponent SID(s) if the exchange of final results will be delayed for any reason.
 - e. Updated game files should be sent directly to all involved game files with changes noted.
 2. On-Site Media Coordination
 - a. Serve as media coordinator for hosted events.
 - b. Supervise press box/media areas where appropriate and ensure that a professional and impartial work environment is maintained at all times, per CSC standards.
 - c. Work with guest media to ensure reasonable accommodations are provided. Institutions with radio coverage should alert the host institution of their desire to broadcast an event at least five days prior to the event, when possible.
 - d. Media that routinely cover a certain institution will take precedence over "outside" broadcasts at all conference events, if space is limited. It is up to the host SID to enforce this policy.
 - e. Facilitate all post-game interviews when requested. Each team is allowed a 10-minute cooling-off period following completion of the contest, at which time any requested players and/or coaches must make themselves available to the media. The team may agree to waive this 10-minute period.
- B. Football Host SID Responsibilities
 1. Print out halftime "quickie" stats for media and coaches of both teams (4 to each team).

2. Print out final stats (NCAA Scoring Summary, Team/Individual stats, defensive stats, drive chart, and play-by-play) for coaches of both teams and any media (4 to each team) within 30 minutes of the end of the game.
 3. Call WCCO Radio with a post-game report, as requested.
 4. Make results and statistics publicly available on all relevant digital platforms within 90 minutes of the game's conclusion.
- C. Soccer Host SID Responsibilities
1. Using approved stat software, maintain stats for: starters, individual and team shots, goalkeeper saves, fouls, yellow and red cards, participation, goals, goal time, and assists. Include goal descriptions whenever possible.
- D. Volleyball Host SID Responsibilities
1. Print the most recent set statistics and any updates from previous sets for each bench after each set, if possible.
 2. Print final statistics for both coaches within 30 minutes of the end of the match, if possible.
- E. Basketball Host SID Responsibilities
1. Print halftime stats for media and coaches of both teams (minimum of 3 to each team).
 2. Print final statistics for both coaches after the contest, including play-by-play (minimum of 3 to each team) within 30 minutes of the end of the game.
- F. Hockey Host SID Responsibilities
1. Provide a box score (if possible) to each team at the end of each period. (revised 12/11)
 2. Print the final statistics and provide them to both head coaches after the contest.
- G. Softball/Baseball Host SID Responsibilities
1. For doubleheader contests, designate "dhgame1" and "dhgame2" in stat files.
- H. Tennis Host SID Responsibilities (added 07/05)
1. Email the Stat Crew match file to the opponent SID and MIAC SID.
- I. Golf Host SID Responsibilities (added 05/08)
1. The host institution is responsible for reporting tournament results to the NCAA. Each institution may determine whether results will be submitted by the head coach or SID; however, the institution hosting the event is responsible for submitting final results.
 2. Communicate any live result links to the SIDs of participating programs in advance of each event.
 3. Email the final Stat Crew file to the SIDs of participating programs and the MIAC SID after each event concludes.
 - a. For events hosted by non-MIAC institutions, SIDs should email a final Stat Crew file to the MIAC SID upon receipt from the host SID. If the host institution does not create a Stat Crew file, the participating MIAC program(s) SID and MIAC SID should work together to create a file to maintain accurate conference stats.
- J. Cross Country/Track & Field/Swimming & Diving Host SID Responsibilities
1. Work in conjunction with the host coach to confirm approved timing software, vendors, and reporting systems, where necessary (Cross Country/Track & Field: TFRS; Swimming & Diving: Hy-Tek, SwimCloud, USA Swimming).
 2. The host institution is responsible for ensuring that meet results are reported to the NCAA and any other external entities. Each institution may determine whether results will be submitted by the head coach, SID, or timing company.
 3. Communicate any live result and/or video links to the SIDs of participating programs in advance of each event.
 4. Email full PDF and/or HTML result files to the SIDs of participating programs as soon as possible after the competition concludes.

IV. Information Requests

- A. Each member institution shall respond to information requests from opponent SIDs, the conference office, and NCAA staff in a timely fashion. This includes information for pre-season, press releases, roster files, game files, and standardized rosters (in Microsoft Word format, see Examples of Roster formatting).
- B. Each member shall maintain an athletics website that contains a minimum of the following information for each sport sponsored by the conference: updated roster, to include name, year, and hometown/previous school, in addition to position and height where applicable; updated schedule and results; and individual box scores and cumulative statistics for team sports (football, volleyball, soccer, basketball, hockey, baseball, softball, and tennis). Additional information is also required in the following sports:
 1. Football: Rosters should include height and weight. A two-deep roster should be available to opponents by Monday at 5 p.m. in game weeks.
 2. Baseball/Softball: Roster should include Bats/Throws. Pitchers should be designated as LHP or RHP.

V. MIAC Championships

- A. The MIAC office shall produce a composite MIAC Championships schedule at the beginning of the academic year, which includes the events, dates, sites, and host institutions for all upcoming conference championships.
- B. The designated host sports information director shall be in charge of all SID aspects of the MIAC Championships or MIAC Playoff event, except where other duties are assigned per sport code. Other non-hosting SIDs are encouraged to lend support in areas where expertise may exist and in staffing the event, when needed. This is especially critical in neutral-site events where the host SID may or may not have a team participating.

- C. The conference SID will serve as the host SID for off-campus Golf and Swimming & Diving championships. When events are hosted on campus, that institution's SID will serve as the host SID.
- D. The host SID should send result files to the SIDs of all participating institutions as well as the conference SID.
- E. The conference SID will share postseason recaps and results with statewide media, along with any notable individual achievements, including All-Championship, All-Playoff, and All-Conference honorees.
- F. The host SID should communicate the post-event media protocol for participating teams and attending media.
- G. For more information regarding hosting MIAC Championship and MIAC Playoff events, refer to the sport-specific MIAC code and Appendix G of the MIAC code.

VI. Awards

- A. Athletes of the Week
 - 1. MIAC SIDs will handle the nomination of MIAC Athletes of the Week for all 22 conference-sponsored sports using the MIAC's award system on Sidarm Sports. All SIDs will nominate Athletes of the Week using the online system by the prescribed deadlines agreed upon by the SIDs and conference office. The conference office staff will select the honorees each week. Co-winners are not allowed, unless there is an extreme circumstance. (revised 8/18; added 12/14)
 - 2. Athletes of the Week will be selected in the following sports:
Football (offense, defense, special teams), Men's Basketball (offense and defense), Women's Basketball (offense and defense), Men's Hockey (offense and defense), Women's Hockey (offense and defense), Baseball (player and pitcher), Softball (player and pitcher), Men's Cross Country, Women's Cross Country, Men's Golf, Women's Golf, Volleyball (offense and defense), Men's Soccer (offense and defense), Women's Soccer (offense and defense), Men's Indoor Track & Field (track and field), Women's Indoor Track & Field (track and field), Men's Outdoor Track & Field (track and field), Women's Outdoor Track & Field (track and field), Men's Swimming & Diving (swimmer and diver), and Women's Swimming & Diving (swimmer and diver) (revised 5/2022, 5/14)
 - 3. MIAC Athlete of the Week honors will be awarded for the regular season only. The award will not be issued for postseason competition, which includes the MIAC and NCAA Playoffs and Championships. (added 12/14)
- B. Mike Augustin Award
 - 1. The Mike Augustin Award will be presented annually to recognize outstanding media contributions to MIAC athletic programs and their student athletes.
 - 2. This award is named in memory of the late Mike Augustin, a longtime sportswriter at the Pioneer Press. Mike was an articulate friend, follower, and advocate of the MIAC. He respected Division III institutions, student-athletes, and coaches. He died after a sudden illness in December 1997.
 - 3. Recipients of the award are chosen by MIAC Sports Information Directors, with voting managed by the conference SID.
 - 4. The timing of the selection and awarding of this honor shall be at the discretion of the MIAC SID committee.

VII. CSC Membership

- A. All sports information representatives at member institutions are strongly encouraged to hold membership and be active in the College Sports Communicators (CSC).
- B. MIAC SIDs shall abide by the CSC Code of Ethics.

VIII. Additional SID Items

- A. Season Previews – The MIAC will produce a preview for each sport. Team sport previews will be compiled and released before the start of the season. MIAC championships and playoffs will also have previews issued before each respective event. (added 12/14, revised 8/21)
- B. Preseason Polls – The MIAC will not conduct preseason coaches' polls in any sport. (added 8/2022)
- C. Statistics Changes – Follow NCAA policy for changes to statistics.
 - 1. When an error or discrepancy in the official statistics is discovered after a contest has concluded and the official statistics have been distributed, the NCAA stat procedures should be used. NOTE: All changes to the official statistics MUST come from school SIDs.
 - 2. If the sports information director of the home team discovers the error, that SID must alert the visiting team's SID of the change and confirm it with the visiting team's SID as soon as possible. If applicable, the home SID also must send a copy of the changes to the conference office as soon as possible.
 - 3. If the visiting SID needs to make a change in the final statistics, the SID must contact the home team's SID as soon as possible. If the home team SID agrees, then the home team SID must confirm the changes to the visiting SID and send a copy to the visiting SID and conference office, if applicable.
 - 4. If the home team SID disagrees with the change, then the visiting SID must accept the final statistics as listed by the home team. The visiting team SID cannot alter any statistics without the consent of the home team SID. There is no further appeal. However, if the game was televised, streamed, and/or recorded, and the dispute does not involve a judgment call, the box score should be corrected if there is indisputable visual evidence.

5. In all cases in all sports, if a change is to be made, the SID making the change must inform the other SID as soon as possible after the event or game has been played.
6. Judgment calls made by the official statistician are NOT subject to change once the contest statistics have been ruled final unless a sport's official rules of the game specify different deadlines (e.g., 24 hours for baseball or softball). As a general rule, however, all other statistical changes (e.g., participation) should be made no later than one week after the contest was played.

MIAC Sports Information Directors

Roster Formatting Guidelines

The following formats shall be used to format rosters for team sports in Microsoft Word and placed in the MIAC Google Sharing Drive.

FALL SPORTS

Football

<u>No.</u>	<u>Name (First Last)</u>	<u>Cl.</u>	<u>Pos.</u>	<u>Ht.</u>	<u>Wt.</u>	<u>Hometown/Previous School</u>
17	BJ Pickard	Sr	QB	6-2	230	Eau Claire, Wis./Regis

Soccer

<u>No.</u>	<u>Name (First Last)</u>	<u>Cl.</u>	<u>Pos.</u>	<u>Ht.</u>	<u>Hometown/Previous School</u>
17	Dan McKane	Jr	F	6-1	South St. Paul, Minn./South St. Paul

Volleyball

<u>No.</u>	<u>Name (First Last)</u>	<u>Cl.</u>	<u>Pos.</u>	<u>Ht.</u>	<u>Hometown/Previous School</u>
12	Kelsey Whaley	Fy	S	5-8	Manhattan, N.Y./Splinter College

WINTER SPORTS

Basketball

<u>No.</u>	<u>Name (First Last)</u>	<u>Cl.</u>	<u>Pos.</u>	<u>Ht.</u>	<u>Hometown/Previous School</u>
22	Matt Ten Haken	Sr	C	6-1	Oshkosh, Wis./Kennedy

Ice Hockey

<u>No.</u>	<u>Name (First Last)</u>	<u>Cl.</u>	<u>Pos.</u>	<u>Ht.</u>	<u>Hometown/Previous School</u>
22	Natalie Arians	Sr	G	5-10	Zumbrota, Minn./Dakota County Tech

SPRING SPORTS

Baseball

<u>No.</u>	<u>Name (First Last)</u>	<u>Cl.</u>	<u>Pos.</u>	<u>B-T</u>	<u>Ht.</u>	<u>Hometown/Previous School</u>
4	Matt Higgins	So	LHP	S-L	5-11	Seaford, N.Y./Chaminade

Softball

<u>No.</u>	<u>Name (First Last)</u>	<u>Cl.</u>	<u>Pos.</u>	<u>B-T</u>	<u>Ht.</u>	<u>Hometown/Previous School</u>
9	Emily Carr	Jr	RHP	R-R	5-9	Fullerton, Calif./Jefferson

Tennis

<u>Name (First Last)</u>	<u>Cl.</u>	<u>Hometown/Previous School</u>
Carlyle Carter	Jr	Indianapolis, Ind./Pike

Items of note:

1. For transfer students, list their high school first, then separate each school they have transferred from with a slash (/).
2. List both the hometown and high school for all athletes, including when the high school is the same as the hometown.
3. The use of the “-” between the feet and inches instead of “and”.
4. Use the AP state abbreviations (Minn.) instead of postal abbreviations (MN).
5. For baseball and softball, identify pitchers as LHPs or RHPs.
6. Include the head coach (and number of years in the position) as well as assistant coaches.
7. Include name pronunciations at the bottom of the roster or on a second page.

MIAC Sports Network Streaming Standards

Expectations

1. Unless granted a prior written exception notice from the conference office, all contests hosted by a MIAC institution in the following sports will be streamed live with video and audio components (broadcast play-by-play not required) on the MIAC Sports Network:
 - a. Baseball, Basketball, Football, Hockey, Soccer, Softball, and Volleyball
 - i. Note: NCAA postseason events are subject to NCAA streaming standards, which may require contests to be streamed on other platforms.
2. A scoreboard must be utilized for all games that keep score. A running clock is preferred but not required.
3. Conference opponents must be identified in the scorebug using their primary logos, colors, and abbreviations, as detailed in the data guide.
4. The MIAC Sports Network logo must always be on display during live game action, as a standalone image or as a component of the scoreboard. The logo may be featured in standard, white, semi-transparent, or school-specific colors at the discretion of the host institution.
5. Games loaded into Hudl/BlueFrame will be titled using the “Host vs. Opponent” format.
 - a. Example: Augsburg is hosting St. Olaf; the game will be titled “Augsburg vs. St. Olaf”; the specific sport, college/university distinction, or mascot need not be identified in the game title.

Allowances

1. Institutions may customize contest graphics with the understanding and respect that graphics appear on both home and away channels.
2. Advertising is permissible and at the discretion of the host institution.
3. Pay-per-view is permissible and at the discretion of the host institution.
4. On-demand access is at the discretion of the host institution unless or until MIAC policy dictates removal (ex: MIAC football policy requires film to be hidden by noon on the Sunday preceding the NCAA Postseason).

Pay-Per-View

1. MIAC team-sport playoffs (volleyball, soccer, basketball, hockey, baseball, softball) will be pay-per-view streams during a one-year trial for the 2025-26 academic year.
2. Game access will be priced at \$10.
3. Playoff broadcasts will maintain consistent branding, including graphics, logos, and color schemes.

Future Considerations

- On-Demand regulations
- Streaming to additional platforms (on-campus, YouTube)
- Additional clocks (play in football, shot in basketball, power play in hockey, pitch in baseball)
- Roster and lineup overlays

MIAC Scorebug Data Guide

Institution	Mascot	Abbreviation	Network URL	Primary Color	Secondary Color
MIAC	--	MIAC	MIACSportsNetwork.com	#006241	#009BDE
Augsburg University	Auggies	AUG	/augzburg	#660033	#666666
Bethel University	Royals	BU	/bethelmn	#0F2C52	#85734F
Carleton College	Knights	CAR	/carleton	#FCD450	#002776
Concordia College	Cobbers	CON	/concordia	#660033	#FFCC33
Gustavus Adolphus College	Golden Gusties	GAC	/gustavus	#000000	#F7BF0A
Hamline University	Pipers	HU	/hamline	#860600	#564F45
Macalester College	Scots	MAC	/macalester	#01426A	#D44420
College of Saint Benedict	Bennies	CSB	/saintbenedict	#BDOF34	#00ADD5
St. Catherine University	Wildcats	SCU	/stkates	#4f2683	#FFE600
Saint John's University	Johnnies	SJU	/saintjohns	#D31245	#56A0D3
Saint Mary's University	Cardinals	SMU	/saintmarys	#DA1A32	#002D5B
St. Olaf College	Oles	STO	/stolaf	#E3A025	#242121
The College of St. Scholastica	Saints	CSS	/stscholastica	#00447c	#ffcb00

APPENDIX J: Guidelines for Chairs, Coaches, and AD Liaisons

Updated: June 2025

Guidelines for Chairs, Recorders and AD Liaisons

The following is intended to assist those individuals serving in the following administrative positions in relation to MIAC sport groups: Chair, Recorder, and Athletic Director Liaison.

Chair *(Position eliminated for sport committees in May 2025)*

- Work with host institution to secure meeting date, room, refreshments, and any technological requirements. Make sure coaches, AD liaison and conference office are aware of meeting date (including any changes).
- Request agenda items two weeks prior to coaches meeting (include AD liaison and conference office in this communication).
- Encourage any potential motions to be formalized in writing and distributed amongst the group a week prior to the meeting.
- Distribute an agenda a week prior to meeting (include liaison and conf. office).
- Conduct the meeting (business conducted in accordance to Robert's Rules of Order).
- Ensure end of season awards are communicated to the conference office and weekly athletes of the week are running smoothly (if applicable).
- Create a list of coaches and their contact information (phone numbers and emails). Helpful to include committee involvement on this one page document.

Recorder *(Position eliminated for sport committees in May 2025)*

- Record accurate minutes and legislation. Make sure to get exact vote counts.
- Legislation should be placed on 'Legislative Proposal Sheet' found online:
<https://miacathletics.com/sports/2022/4/20/about-resources-administrators-forms-index.aspx>
- Send completed minutes and legislation to AD Liaison and coaches following meetings in a timely manner.
- It is recommended when altering code, list the current bylaw and then list the desired change.

AD Liaison

- Communicate to coaches throughout the year and solicit feedback on conference issues and business.
- Attend coaches meeting.
- Distribute coach's minutes and legislation to AD group and conference office a week prior to the AD's meeting.
- Present coach's legislation at AD's meeting.
- Summarize for coaches what occurred at AD and FAR meetings.
- An AD or SWA who actively coaches the sport shall not serve as the AD Liaison for that particular sport.

Host Institution

- Host Athletic Director and sport coach assist with meeting setup.
- Provide meeting room, table layout, technology, refreshments, and signage.

Added: 05/07, Amended 5/25

APPENDIX K: MIAC Student-Athlete Advisory Committee Bylaws

Updated May 2018

MIAC Student-Athlete Advisory Committee Bylaws

- I. Name**
The Name of this organization shall be the Minnesota Intercollegiate Athletic Conference (MIAC) Student-Athlete Advisory Committee (SAAC).
- II. Mission**
The MIAC Student-Athlete Advisory Committee will support student-athletes by providing the communication of ideas and concerns between student-athletes and the MIAC within a structure that will promote active involvement.
- III. Membership**
Each MIAC member institution shall have 2 representatives on the MIAC SAAC. Coed institutions shall have 1 female and 1 male representative. Each institution shall be represented by 1 upper-class and 1 underclass student to aid in the continuity of the representation from one year to the next.
- IV. Meetings**
A. The MIAC SAAC will meet 2 times per academic year via conference call (or video):
 - 1st Meeting – Final Monday in September at 8 p.m. (one hour meeting)
 - 2nd Meeting – 2nd Monday in February at 8 p.m. (one hour meeting)
B. Meetings shall be run according to Robert's Rules. The advisor shall serve as parliamentarian.
- V. Voting**
Each member institution is eligible for 2 votes. For the purposes of voting, a quorum of 7 member institutions is required. A suspension of a quorum may occur if less than 7 members are present but not less than 4 by unanimous vote of those present. A simple majority vote is required for all elections while a 2/3rds majority vote is required for the passage of all legislation. Election of Officers will be by secret ballot. Voting on other matters (legislation, etc.) will be by hand-vote. A roll call vote may be approved by a 2/3rds vote of those present and voting.
- VI. Attendance**
Each MIAC member institution must be represented at each meeting. If a current representative cannot attend a meeting they are required to send a replacement. Missing more than one scheduled meeting in an academic year will result in a request for a replacement.
- VII. Officers**
The officers of the MIAC SAAC shall be: Chair, Co-Chair, and Recorder serving a 1-year term, eligible for re-election. No more than 1 officer from 1 MIAC member institution may hold office at the same time. To be eligible to hold office, a member must have served for 1 year. Elections will take place annually at the Spring meeting. If the Chair is unable to complete his or her term, the Co-Chair will assume the Chair position and a new election will be held for the Co-Chair. In the absence of the Chair and Co-Chair, one acting chair may be appointed for the meeting. The responsibilities will retire at the end of the meeting. If the Recorder cannot fulfill their respective term(s), a new election will be held.
- VIII. Duties of Officers:**
Chair: Chair meetings; Work with advisor to set meeting agenda; Represent Committee as required.

Co-Chair: Chair meeting in absence of Chair; Assist Chair; Monitor Committee work.

Recorder: Record and distribute meeting minutes; Maintain attendance records; Prepare legislation; Record votes.
- IX. AD HOC Committees**
The Board may appoint ad hoc committees for the purpose of completing tasks assigned. Committees may include student athletes eligible to participate in the MIAC SAAC who are not members of the Board.

Added: 05/07

APPENDIX L: MIAC Whistleblower Policy

Updated June 2012

Whistleblower Policy

The Minnesota Intercollegiate Athletic Conference strives to operate in an ethical, honest and lawful manner and expects its employees to conduct their activities in accordance with conference policies. All employees of the MIAC must report unethical, immoral, or illegal conduct on the part of the MIAC in accordance with this Whistleblower Policy. A whistleblower as defined by this policy as an employee of the MIAC who reports to the Commissioner or Chair of the Presidents' Council any unethical, immoral, or illegal conduct on the part of the MIAC. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate management officials are charged with these responsibilities.

Unethical, Immoral, or Illegal Conduct

1. Any dishonest or fraudulent act.
2. Forgery or alteration of any document or account belonging to the MIAC.
3. Destruction, alteration, mutilation, concealment, covering up, falsification or making of a false entry in any record, document or tangible object with intent to impede, obstruct or influence any investigation by the MIAC or any state, federal or administration agency.
4. The destruction, alteration, or concealment of any records used in the conduct of an audit.
5. Forgery or alteration of a check, bank draft or any other financial document.
6. Misappropriation of funds, securities, supplies, equipment or other assets of the MIAC.
7. Impropriety in the handling or reporting of money or financial transactions.
8. Disclosing confidential and proprietary information to outside or inappropriate parties.
9. Accepting or seeking anything of material value from contractors, vendors, or persons providing goods or services to the MIAC.
10. Destruction, removal, or inappropriate use of records, furniture, fixtures and equipment.
11. Improperly influencing or attempting to improperly influence the conduct of any audit or MIAC finances or accounts.
12. Any similar or related serious improper conduct that may have a negative public impact for the MIAC.

If there is a question as to whether conduct warrants reporting under this policy, MIAC employees should contact the Commissioner or the Chair of the Presidents' Council.

Investigation Responsibilities

The Commissioner or Chair of the Presidents' Council is primarily responsible for the investigation of all suspected unethical, immoral, or illegal conduct as defined in the policy. The investigation may utilize whatever internal and external resources are considered necessary. If an investigation substantiates that unethical, immoral, or illegal conduct has occurred, the Commissioner or Chair of the Presidents' Council will issue a report to the Presidents' Council. The decision to prosecute or refer the examination results to the appropriate law enforcement and/or regulatory agencies for independent investigation will then be made by the President's Council. Any decisions regarding demotion, suspension, or termination will also then be made by the President's Council.

Confidentiality and Whistleblower Protections

The Commissioner or Chair of the Presidents' Council will treat all information received confidentially insofar as possible. However, a whistleblower's identity may have to be disclosed to conduct a thorough investigation in order to comply with the law and to provide to accused individuals with the opportunity to defend their actions. Any employee who suspects unethical, immoral, or illegal conduct will notify the Commissioner or Chair of the Presidents' Council and should not attempt to personally conduct investigations or interviews/interrogations related to any suspected unethical, immoral, or illegal conduct (see Reporting Procedure section below). Investigation results will not be disclosed or discussed with anyone other than those who have a legitimate need to know. Employees or other persons who report suspected unethical, immoral, or illegal conduct to the MIAC or any federal or state authority or agency pursuant to this policy shall not suffer discharge, demotion, suspension, threats or harassment or be discriminated against in any other way because of such employee's actions in providing information or assistance to an investigation into unethical, immoral, or illegal conduct.

Acting in Good Faith

Anyone filing a complaint concerning suspected unethical, immoral, or illegal conduct must be acting in good faith and have reasonable grounds for believing unethical, immoral, or illegal conduct occurred. Any allegations that prove not to be substantiated and which prove to have been made maliciously or knowingly to be false will be viewed as a serious disciplinary offense.

Authority for Investigation of Suspected Fraud

Those individuals assigned to investigate suspected fraud will have:

1. Free or unrestricted access to all MIAC records and premises, whether owned or rented; and
2. The authority to examine, copy, and/or remove all or any portion of the contents of files, desks, cabinets and other storage facilities on the premises without prior knowledge or consent of any individual who may use or have custody or any such items or facilities when it is within the scope of their investigations.

Reporting Procedures

Great care must be taken in the investigation of suspected improprieties or irregularities so as to avoid mistaken accusations or alerting suspected individuals that an investigation is under way.

An employee who discovers or suspects unethical, immoral, or illegal conduct will contact the Commissioner or Chair of the Presidents' Council immediately. All inquiries concerning the activity under investigation from the suspected individual(s), his or her attorney or representative(s), or any other inquirer should be directed to the MIAC. No information concerning the status of an investigation will be given out.

The reporting individual should be informed of the following:

1. Do not contact the suspected individual in an effort to determine facts or demand restitution.
2. Do not discuss the case, facts, suspicions or allegations with anyone unless specifically asked to do so by the MIAC.

Adopted by the Presidents' Council on September 14, 2011

APPENDIX M: MIAC Ethics Policy

Updated June 2012

Ethics Policy

The Minnesota Intercollegiate athletic Conference requires that its employees and members uphold the highest standards of ethical and professional behavior. To that end, these employees and board emmmbers shall dedicate themselves to carrying out the mission of this organization and shall:

1. Hold paramount the safety, health and welfare of the public in the performance of duties.
2. Act in such a manner as to uphold and enhance personal and professional honor, integrity and dignity.
3. Treat with respect and consideration to all persons, regardless of race, religion, gender, sexual orientation, marital or family status, disability, age or national origin.
4. Engage in and support carrying out the MIAC's mission.
5. Collaborate with and support other members in carrying out the MIAC's mission.
6. Serve with respect, concern, courtesy, and responsiveness in carrying out the organization's mission.
7. Build reputations on the merit of services and refrain from competing unfairly with others.
8. Recognize that the chief function of the MIAC at all times is to best serve the interests of its constituency.
9. Accept as a personal duty the responsibility to keep up to date on emerging issues and to conduct themselves with competence, fairness, impartiality, efficiency, and effectiveness.
10. Respect the structure and responsibilities of the Presidents' Council, provide them with facts and advice as a basis for their making policy decision, and uphold and implement policies adopted by the Presidents' Council.
11. Conduct organizational and operational duties with positive leadership exemplified by open communication, creativity, dedication, and compassion.
12. Exercise whatever discretionary authority they have under the law to carry out the mission of the organization.
13. Demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all activities in order to inspire confidence and trust in such activities.
14. Avoid any interest or activity that is in conflict with the conduct of their official duties.
15. Respect and protect privileged information to which they have access in the course of their official duties.
16. Strive for excellence and encourage the development of others.

Adopted by the Presidents' Council on September 14, 2011

APPENDIX N: MIAC Sportsmanship Policy

Updated June 2020

Sportsmanship Policy

Approved by MIAC Presidents' Council, May 2013, Amended May 2018

MIAC Statement of Sportsmanship

The MIAC is committed to promoting a respectful, positive and fair environment at all contests and events while upholding values of sportsmanship, integrity and civility. All members are expected to conduct themselves in an ethical manner when engaged in competition or Conference activities. The MIAC desires student-athletes, coaches, administrators, staff members, coordinators and assignors, officials and spectators to maintain the highest levels of sportsmanship and adhere to NCAA and MIAC values.

Expectations of Membership and Associated Individuals

Administrators

MIAC administrators are expected to act in an ethical way in all interactions with MIAC members and instill values of sportsmanship and civility at each institution. Administrators should address student-athletes, coaches and staff members regarding the MIAC sportsmanship policy and enforce the policy at all contests and events hosted on an MIAC campus.

Coaches

As representatives of MIAC institutions and the NCAA, coaches must conduct themselves in a sportsmanlike manner on and off the field of competition. This includes their public and private interactions with student-athletes, opposing coaches and administrators, officials, spectators, and the media. All coaches must adhere to the MIAC sportsmanship policy and enforce the policy with their staff and student-athletes. Coaches are responsible for sustaining a safe, fair and respectful environment for all student-athletes during practice and competition. Coaches are compelled to model sportsmanship. While the pursuit of victory is the goal of competition, it must be exercised within the best traditions of sportsmanship including demonstrating respect for one's opponents, practicing restraint in the face of varying levels of ability, and modelling what it means to "win with class, and lose with grace."

Student-Athletes

Participation in intercollegiate athletics competition is a privilege and MIAC student-athletes are responsible for conducting themselves in a respectful and appropriate manner that reflects the values of the MIAC. Student-athletes are expected to maintain integrity and display sportsmanlike behavior in their interactions on and off the field with opposing players and other student-athletes, coaches, administrators, officials and spectators.

Officials and Coordinators/Assignors

As independent contractors of the MIAC, officials and coordinators/assignors are expected to conduct themselves in a sportsmanlike way in their interactions with student-athletes, coaches, administrators and spectators. Officials are responsible for enforcing NCAA and MIAC rules and sportsmanlike behavior respective to the nature of each sport. Officials are encouraged to report issues regarding sportsmanship and civility to their respective coordinator or assignor who will then work with the Commissioner to develop a resolution. Coordinators and Assignors should immediately report severe incidents involving student-athlete or coach behavior to the Commissioner.

Spectators

Spectators are expected to conduct themselves in appropriate and sportsmanlike manner at MIAC contests to help promote a positive and fair playing environment for competing student-athletes. Each MIAC institution has the authority to act with discretion in removing spectators from an event for unwarranted behavior.

Responsibility to Report

Should an incident involving unsportsmanlike behavior arise at an MIAC contest, event or activity, the administrators of the host institution should determine a course of action for resolving the issue. Members are encouraged to resolve issues with spectators based on institutional protocol. Incidents that occur involving student-athletes from another MIAC institution can be resolved by working with the offending institution's administration. Those that cannot be resolved effectively between the two parties should then be referred to the Commissioner for assistance. If an incident is severe in nature or involves members of a coaching staff and/or officials, the Commissioner should be notified of the incident immediately. The Commissioner will then determine the best course of action to proceed with the incident.

Unacceptable Behaviors at MIAC Contests

Institutions are responsible for enforcing acceptable behavior and removing individuals who do not comply with MIAC policy. The following behaviors are not tolerated at MIAC contests, events or activities:

- Possession or consumption of alcohol or drugs
- Drunkenness
- Use of artificial noisemakers (See General Section 3.10 of MIAC Policies & Procedures Manual)
- Any behavior affecting normal operation of the competition
- Vulgar language or behavior
- Derogatory remarks (or actions) directed at a participant, coach, administrator, official or spectator
- Any action that makes a participant, coach, administrator, official or spectator feel threatened

Event Management Responsibilities

All athletic events should be staffed by a member of the host institution's athletics personnel who will be responsible for enforcing the MIAC sportsmanship policy. This individual is also responsible for the following:

- Greeting the visiting team and officials and show them to their locker room space(s)
- Introducing themselves as the on-site contact to officials and the visiting coaches and designating where he/she will be located throughout the contest
- Assuring a safe passage for officials before, during and after the contest or event
- Maintaining crowd control, before, during and after the contest or event
- Reporting any incidences or problems that arise to the appropriate members of their administrative staff
- Knowing and disseminating information about following emergency procedures and contacting security

A host institution is responsible for maintaining a safe environment for all visitors who come to campus for conference competition. MIAC contests, events or activities should be adequately staffed with appropriate security respective to each institution, sport or venue. Visiting institutions with concerns about security should contact the host school prior to competition. Each host is responsible for pinpointing issues that are unique to their institution, campus, teams, fans or venue that may create a negative, unfair or unsafe environment for competition and assuring that issues do not arise.

Social Media and Electronic Media Expectations

MIAC administrators, coaches, student-athletes and officials should adhere to the sportsmanship policy in all forms of electronic media including written and web content, social media use, blogs, videos, radio and web streaming. Vulgar language or inappropriate remarks about other MIAC institutions, student-athletes, administrators, coaches or officials will not be tolerated.

APPENDIX O: MIAC Incident Review Process

Updated June 2023

MIAC Incident Review Process

Adopted by MIAC Presidents' Council - May 2013, Amended May 2020 and December 2022

INCIDENT REVIEW AUTHORITY

The MIAC Commissioner is authorized to investigate game associated incidents involving unsportsmanlike conduct of any of the participants or coaches representing MIAC member institutions. This policy applies to any contest MIAC institutions participate in. The MIAC Commissioner is empowered to issue game suspension(s) for student-athletes and members of the coaching staff.

REVIEW REQUEST

A review of this nature may be requested by institutional administrators from participating institutions (President, FAR, or AD), officials representatives, or conference office staff. Any incident that occurs prior to, during, or after the game is subject to review regardless of whether the action was penalized by an official. Institutions must make a review request within 48 hours of the incident; officials representatives and conference office staff are not bound by a timeline for review request. The institutional request must be made in writing by a President, FAR, Athletic Director, SWA or Associate/Assistant Director to the MIAC Commissioner. The institution submitting the review request must copy the Athletic Director(s) from the participating institution(s) when sending an official review request to the Commissioner. The written request must include the following: 1) Detailed summary of incident and 2) Desired outcome of review. If video exists of the incident, it should be submitted during the review request.

MANDATORY REVIEWS

All conduct related ejections and disqualifications from any contest/event will result in an automatic Incident Review. An institution that has a student-athlete or coach ejected from a contest is required to submit details of the incident, along with film (if available) of the ejection within 24 hours of the end of the contest. An Athletic Administrator (Athletic Director/SWA/Assistant AD/FAR) must submit the information to the MIAC Commissioner. Information must include: a - written summary report of the ejection, b - film clip, c - any additional action the institution will be taking (if applicable).

PROCESS

The MIAC Commissioner will review incidents in question and determine whether to apply supplemental discipline or not. Discipline determinations will be based on context and precedent. The MIAC Commissioner may consider past documented incidents of misconduct by any person when determining supplemental discipline. A prompt inquiry will be conducted to develop the facts, so that actions taken under this policy are based on sufficient information. If there is insufficient time to complete an official review and to rule on it prior to the next contest or contests, the student-athletes or coach may participate subject to the condition that future supplemental discipline may apply. All parties (administrators and employees from all institutions involved as well as administrators and employees from the MIAC Office) must refrain from making any public comment regarding the incident and/or process. After review of the incident by the MIAC Commissioner, a determination will be made and each party notified by email of the Commissioner's decision.

APPEAL

In a case where supplemental discipline is imposed on a student-athlete or coach that results in no discipline or a one game suspension, there is NO appeal process. In a case where supplemental discipline is imposed on a student-athlete or coach that results in a two or more game suspension that decision may be appealed by the President of the member institution, in writing, to the MIAC Commissioner within 48 hours of receipt of the email notification of discipline. If an appeal is filed, the MIAC Management Committee will review the original decision, and will render a final decision. A member of the committee whose institution is directly involved in the misconduct shall be removed from review of the instance and will be replaced by another representative from their respective council selected by the Commissioner. Any sanctions applied as part of an Incident Review are effective immediately and may only be altered by action of the Management Committee.



Notice of Intent to Appeal MIAC Incident Review Decision

Institution: _____

Date: _____

Specifically describe the ruling(s) and/or sanction(s) that your institution wishes to appeal and provide rationale for the appeal:

Identify the individuals that will be present during the appeal:

(Please denote with asterisk who will be presenting the appeal on behalf of the institution-must be an institutional representative)

Name

Institutional Title

Institution President's Signature

Note: If an institution wishes to appeal the determination made by the committee, the President of the respective institution must notify, in writing, the Commissioner of their intent to appeal within 48 hours of receipt of the determination.

Incident Review Appeal Hearing Procedures

The purpose of this document is to provide institutions, involved individuals and the MIAC Management Committee with details regarding the procedures that will be followed during an appeal of an MIAC Incident Review judgment before the Management Committee.

An MIAC member institution's President must notify, in writing, the MIAC Commissioner of their intent to appeal a judgment of the MIAC Incident review within 48 hours of receipt of a judgment (see attached form). The appealing institution must specifically identify (in writing) the part or parts of the ruling and/or sanctions that they are appealing. The Commissioner will then call a meeting of the Management Committee to hear the appeal within 30 days following the notification of intent to appeal. The appeal will be presented by institutional members; the summary of the Incident Review decision will be presented by the MIAC Commissioner, and the hearing presided over by the Chair of the FAR Council or designee.

Any sanctions applied as part of an Incident Review are effective immediately and may only be altered by action of the Management Committee.

Documents Reviewed by the Management Committee

- Prior to the hearing, the MIAC Commissioner will distribute to the Management Committee and institution involved a list of the specific documents that will comprise the official record the Management Committee will review.
- The Management Committee will be sent case information, supplemental discipline, and details as well as the appeal details submitted by institution.
- The Management Committee may also request additional documented evidence during the hearing, with copies provided to all parties.

Introductions

- The Chair of the FAR Council (or designee) will call the meeting to order and introduce the members of the Management Committee.
- Following introduction of the participating members of the Management Committee, the institution will introduce its representatives.

Statements From Parties

- The institution (including any directly involved individuals e.g., coach, student-athlete) and the Commissioner are provided an opportunity to present an opening statement to the Committee.
- The statements should be limited to 10 minutes for the institution (including any directly involved individuals e.g., coach, student-athlete) and 10 minutes for the Commissioner providing information regarding the case and position of each party.
- The institution will provide the first statement, followed by the Commissioner.

Review of the Supplemental Discipline

- The Management Committee will review the situation and supplemental discipline applied (or not issued).
- The Management Committee allows all parties to present any information relevant to the situation. The purpose of the appeal is to provide each party an opportunity to present all information that it deems important for the Management Committee to review in determining if the appeal is to be granted or the judgment of the Commissioner is to be upheld. A 15 minute time frame shall exist for presentation and discussion of each situation in question. The Chair shall have authority to extend the 15 minute time period if deemed necessary.
- For each allegation, the Commissioner presents a general description of the situation and supporting information to support its judgment.
- The institution is then provided an opportunity to respond to the situation and judgment.
- Management Committee members may ask questions at any time during the discussion. Any institutional representative, involved party, or conference staff member may be questioned on any relevant issue during this time.
- If the institution, involved party or Commissioner wishes to ask a question of another party, that question should be directed to the Presiding Officer, who will then decide if the question is appropriate and, if so, will direct it to the appropriate individual.

Closing Statements

- Following the presentation of all allegations contained in the official inquiry and statements by the institutional and Commissioner, the Management Committee hears closing statements from all parties. Closing statements are to be no longer than 5 minutes in duration.
- The institution makes its closing statement first, followed by the Commissioner.
- Similar to opening statements, closing statements are not intended to discuss the details of the alleged violations. Closing statements provide an opportunity for each party to summarize the discussions that occurred during the appeal and to provide a brief statement regarding the case.

Deliberations

- Following closing statements all presenting parties (including the Commissioner) will be excused, and the Management Committee will deliberate in private.
- A quorum of 3 eligible voting Management Committee members must participate in the deliberations to render a valid decision.
- A simple majority vote will determine the outcome of the appeal. In the event of a tie, the Presiding Officer will cast the deciding ballot.
- The decision of the Management Committee is final.

Notification

- Upon reaching a decision, the FAR Chair will communicate it to the MIAC Commissioner, who will notify the appealing party of the decision within 24 hours.

Time Frame for a Hearing

- When establishing a date and time for the appeal hearing, the Management Committee will attempt to accommodate the schedule of all concerned parties. Given the hope to convene a meeting of the full Management Committee, accommodating Management Committee members shall take priority.
- Where appropriate, every attempt will be made to expedite the appeal.

Record of the Proceedings

- The official record of the appeal hearing will be established through a voice recording.

APPENDIX P: MIAC Harassment and Violence Policy

Updated June 2013

MINNESOTA INTERCOLLEGIATE ATHLETIC CONFERENCE SEXUAL, RACIAL AND RELIGIOUS HARASSMENT AND VIOLENCE POLICY

I. GENERAL STATEMENT OF POLICY

The Minnesota Intercollegiate Athletic Conference (MIAC) believes that all individuals should be treated with respect and dignity. Therefore, the MIAC expects that all individuals in the course of performing their job responsibilities, conducting MIAC business or administering MIAC activities will be free from sexual, racial, and religious harassment or violence as it is defined by this policy.

II. SEXUAL HARASSMENT DEFINED

Sexual harassment is a form of sex discrimination which violates Title VII of the Civil Rights Act of 1964, as amended, Title IX of the Education Amendments of 1972, and the Minnesota Human Rights Act. Sexual harassment is prohibited by both federal and state law.

A. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of obtaining or retaining employment or education;
2. Submission to or rejection of that conduct by an individual is used as a factor in decisions affecting that individual's employment or education;
3. The conduct has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education or creating an intimidating, hostile, or offensive employment or educational environment; or

B. Sexual harassment also includes conduct that is based on an individual's gender and would not have occurred but for the gender of the victim even though it is not clearly sexual in nature or an explicit sexual advance.

C. Sexual harassment includes, but is not limited to:

1. Verbal harassment or abuse;
2. Subtle pressure for sexual activity;
3. Inappropriate touching;
4. Intentional physical contact with another employee's body;
5. Requesting sexual favors accompanied by implied or overt threats concerning an individual's employment or education status;
6. Requesting sexual favors accompanied by implied or overt promises of preferential treatment with regard to an individual's employment status;
7. Any sexually motivated unwelcome touching; or
8. Conduct other than explicit sexual advances that would not have occurred but for the individual's gender.

III. SEXUAL VIOLENCE DEFINED

A. Sexual violence is a physical act of aggression that includes a sexual act or sexual purpose which involves the touching of another's intimate parts, either above or underneath the other person's clothes, or forcing another to touch one's intimate parts, either above or underneath one's clothes. Intimate parts, as defined in Minnesota Statutes 1991, Section 609.341, includes the primary genital area, groin, inner thigh, buttocks, or breast of a human being. Sexual violence is a criminal activity.

B. Sexual violence may include, but is not limited to:

1. Touching, patting, grabbing, or pinching another person's intimate parts, either same sex or opposite sex.
2. Coercing or forcing sexual touching on another;
3. Coercing or forcing sexual intercourse on another;
4. Threatening to force sexual touching or intercourse on another.

IV. RACIAL HARASSMENT DEFINED

A. Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

1. Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
2. Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. Otherwise adversely affects an individual's employment or academic opportunities.

V. RACIAL VIOLENCE DEFINED

A. Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.

VI. RELIGIOUS HARASSMENT DEFINED

A. Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

1. Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
2. Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. Otherwise adversely affects an individual's employment or academic opportunities.

VII. RELIGIOUS VIOLENCE DEFINED

A. Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.

VIII. ASSAULT DEFINED

A. Assault is:

1. An act done with intent to cause fear in another of immediate bodily harm or death;
2. The intentional infliction of or attempt to inflict bodily harm upon another; or
3. The threat to do bodily harm to another with present ability to carry out the threat.

IX. OFFICERS AND EMPLOYEES DEFINED

Officers and employees are defined as those individuals who are elected, appointed or contracted to provide services to the MIAC. They include, but are not limited to MIAC staff, institutional staff serving on MIAC committees, coordinators of officials and officials.

X. REPORTING PROCEDURES

An employee or officer who believes that she/he has been the victim of sexual, racial or religious harassment or violence by an officer or an employee of the MIAC should report the alleged act immediately to an appropriate MIAC official as designated by the policy. In addition, anyone who has knowledge of an alleged violation of this policy should also report under the procedures set forth herein. A report should also be made by anyone who believes that they are being retaliated against for reporting an act covered by this policy.

The MIAC hereby designates the Commissioner to receive reports or complaints of sexual, racial, or religious harassment or violence. If the complaint involves the Commissioner, the complaint shall be filed directly with the Chair of the Presidents' Council.

The name, address and telephone number of the Commissioner is: Dan McKane (Phone: 651-644-3964)
2626 E 82nd St, Suite 148
Bloomington, MN 55425

- A. Submission of a complaint or report of sexual, racial, or religious harassment or violence that is not frivolous and made in good faith will not affect the individual's future employment or work assignments.
- B. The MIAC will respect the confidentiality of the complainant and the individual(s) against whom the complaint is filed as much as possible, consistent with the MIAC's legal obligations and the necessity to investigate allegations of harassment and take disciplinary action when harassment has occurred.
- C. The Commissioner shall immediately authorize an investigation upon receipt of a report or complaint alleging sexual, racial, or religious harassment or violence. The MIAC office would initiate the follow-up or investigation, or delegate to a qualified agency where appropriate. The investigating party shall provide a written report on the status of the investigation within 14 working days to the Commissioner.

In determining whether the alleged conduct violates this policy, the MIAC should consider the surrounding circumstances, the nature of the alleged conduct, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident violated this policy requires a determination based on all the facts and surrounding circumstances. Said determination will be based on a preponderance of the evidence gathered as part of the investigation.

The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

In addition, the MIAC may take immediate steps, at its discretion, to protect the complainant, witnesses, and other appropriate parties pending completion of an investigation of alleged misconduct.

The Commissioner shall use the investigative report to make findings and conclusions and take appropriate action.

XI. REPORTING CONFERENCE ACTION

- A. Upon taking appropriate action, the Commissioner shall provide a written report to the Presidents' Council.
- B. The result of the investigation of each complaint filed under these procedures will be reported by the MIAC in writing to the complainant. The report will document any disciplinary action taken as a result of the complainant.

XII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state and/or federal criminal statutes.

XIII. DISCIPLINE

Any MIAC action taken pursuant to this policy will be consistent with requirements of applicable Minnesota statutes and MIAC policies. The MIAC will take such disciplinary action as it deems necessary and appropriate in its sole discretion. This may include, but is not limited to warning, suspension, or immediate discharge. Immediate discharge may be taken as a first or last disciplinary step.

Approved by MIAC Presidents' Council on December 10, 2012

APPENDIX Q: MIAC Elite 22 Award

Updated June 2024

MIAC Elite 22 Award

The MIAC Elite 22 Award recognizes the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the conference championship level in their sport, while also achieving the highest academic standard among his or her peers. The MIAC Elite 22 Award is presented to the student-athlete with the highest cumulative grade-point average participating in the MIAC Playoffs for team sports and earns all-conference for individual sports.

Selection Criteria

Identify the student-athlete with the highest cumulative grade-point average (GPA) who meets the following criteria:

1. At least a junior in academic AND athletics standing, and in at least their second year of competition (in any sport) at their current institution.
2. An active member on the roster and a member of the designated squad size for the playoffs/championship.
3. Sport Specifics: Team Sports – playoff-qualifying teams (football - top two teams in divisional standings)
Individual Sports - Recognized as All-Conference
4. Must be nominated by the institution by the prescribed deadline.

Use the following guidelines when calculating GPA

1. Calculated GPA must be the official cumulative GPA from the current institution.
2. No remedial courses may be counted in GPA calculation.
3. If your institution uses a grading scale other than 4.0, you also must complete and return the additional calculation form excel spreadsheet in addition to the information below.
4. If you have two or more student-athletes tied for the highest GPA on your team, please only return the information for the individual who has earned the most credits.
5. Please make sure you list the GPA to the thousandth place (e.g., 3.979) and make sure all credit hours are equated to semester hours even if your institution is on the quarter system.

Additional information to remember when submitting a nomination

1. The GPA should be current as of the date you submit the form.
2. You may submit names early but only those individuals qualifying for the finals or earning A.C. will be eligible to win.
3. If two or more student-athletes are tied with the highest GPA, ties will be broken by selecting the student-athlete with the most credits earned.
4. If credits are also equal, all student-athletes with the highest GPA/Credits will receive the award.
5. Only undergraduate GPA at the current institution is applicable. If the student-athlete has graduated from the institution and is in graduate school, they are still eligible for the award but consideration will be based strictly on an undergraduate GPA, therefore only undergrad GPA and credits should be submitted. Graduate students must be in good academic standing with the institution. (NCAA Elite 90 Policy)

Deadlines for GPA Submission

The Athletic Director is responsible for ensuring the submission is on time and accurate. The AD may designate an administrator to submit the information. The MIAC office will create a website portal to submit the requested information.

Team sports - The week following the MIAC playoffs for each season (fall, winter, spring), MIAC staff will distribute a communication requesting the name of the student-athlete with the highest GPA (and who also meet the additional criteria). Institutions will be required to submit the student-athletes name and GPA by 12:00 p.m. on Thursday following playoff/championship week. (*revised 5/22, 5/17*)

Individual sports - On the Monday following the MIAC Championship, MIAC staff will distribute a communication requesting the name of the student-athlete with the highest GPA (and who also meet the additional criteria, including earning all-conference). Institutions would have until 12:00 p.m. on Thursday following the championship to submit.

Presentation

The honoree will be announced following the MIAC Playoffs and Championships. A plaque will be provided to the honoree following the announcement. (*revised 5/22, 5/17*)

APPENDIX R: MIAC Playoff Philosophy & Model

Updated June 2014

MIAC Playoff Philosophy

The Minnesota Intercollegiate Athletic Conference (MIAC), which foremost values the academic pursuits of its student-athletes, is committed to providing valuable postseason team sports opportunities through the MIAC Playoffs. MIAC institutions and teams should view capturing the MIAC regular-season championship and qualifying for the MIAC Playoffs as primary goals. The conference values the MIAC Playoffs because of the experience they provide for student-athletes, the excitement they create within the regular season through qualification for the MIAC Playoffs, the positive exposure they create for the conference and its institutions and the ability to determine the conference's automatic qualifier for the NCAA Division III Championships in a conclusive, competitive fashion.

The MIAC Playoffs will be conducted in a manner that maximizes and emphasizes, first and foremost, the student-athlete experience. The MIAC Playoffs commit to the value of academics (e.g., minimizing disruption with class time) and fiscal responsibility. The MIAC Playoffs aim to provide postseason experience and championship opportunity for deserving teams and student-athletes. The MIAC Playoffs are not all-inclusive and represent a significant reward for regular-season success. The Playoffs allow for a maximum of 50 percent (rounded up) team participation to ensure a high level of competition. A sport that chooses double elimination format will be allowed a maximum four team playoff field. Sport and gender equity are important principles of the MIAC Playoffs.

The MIAC Playoffs value a high-seed host philosophy for single-elimination sports, both as a reward to top seeds to host games on campus, and to limit missed class time for student-athletes. MIAC Playoff finances operate collectively on a zero-based budgeting system. Any proposed changes to the MIAC Playoffs within these constraints must be approved by a three-fourths super majority by each governing body (Coaches, Athletic Directors, Faculty Athletic Representatives and Presidents).

Model - Based on Percentage of Teams in Each Sport (50 percent Rounded Up)

- The playoff field will be made up of a maximum of 50 percent of sponsoring teams, rounding up for odd numbers (i.e. if 12 sponsor the sport, six may advance to the playoff. If 11 sponsor the sport, six may advance).
- Each sport group may recommend to MIAC governing bodies the appropriate number of teams, based on a number of factors (i.e. safety, missed class time, cost, etc.), up to 50 percent rounding up. Governing bodies will ultimately determine the number of teams, based on each sports rationale.
- Any championship field size deviations shall be approved by a 3/4 majority by each Governing Body (Coaches, Athletic Directors, Faculty Athletic Representatives and Presidents). These deviations could include increases to reach the 50 percent (rounded up) threshold or decreases from 50 percent, depending on the sport. The super majority is to ensure strong support at each level and that any alteration meets our philosophy.
- Sport groups that choose a double-elimination format (i.e. baseball, softball) will be limited to four teams in order to account for total number of games, costs, missed class time, student-athlete well-being and health, final exams, equity, etc.
- Higher seeds earn the right to host playoff games. Keeping games on campus is easier for students to attend along with creating an exciting atmosphere, plus they control overall costs. If a sport determines high seed host does not work (i.e. baseball and softball), the number of teams making the playoffs may need to be lower than 50 percent due to budget and missed class time concerns.

Rationale:

1. Playoffs initially were formed to select our NCAA Championships Automatic Qualifier. Trends have changed, with conference playoffs now more focused on providing a season-culminating experience for student-athletes.
2. The MIAC is one of the largest NCAA Division III conferences. By adopting a 50 percent (rounded up) model, it brings the conference closer to the national average of teams going to conference playoffs across the division (average is 60%).
3. The model provides equity for all sports and genders.
4. The 50 percent model provides for an exciting regular season finish as more teams will be in the playoff hunt and ensures a competitive nature in the playoffs.
5. By adopting 50 percent model in May 2014, it is the conference's intention to automatically adjust all sports to the maximum numbers in the playoffs for the 2014-15 academic year (50% model would increase men's and women's soccer to 6 teams and lower men's tennis to 5 teams).
6. The 3/4 majority voting is to ensure that an overwhelming majority of each governing body supports any changes to previously approved playoff models.

Approved by MIAC Presidents' Council on May 28, 2014

APPENDIX S: MIAC Transgender Student Athlete Policy and Best Practices

Updated August 2022

The Minnesota Intercollegiate Athletic Conference (MIAC) strives to guide, govern and support fair and equitable athletic competition and promote student-athlete well-being among its members. All student-athletes should have equal opportunity to participate in sports, whether transgender or cisgender. “Transgender” is defined as: “A person whose gender identity is different from their birth-assigned sex.” “Cisgender” is defined as: “A person whose gender identities match their birth-assigned sex, aligning with their bodies in ways traditionally recognized as normative.” The MIAC prohibits discrimination on the basis of gender identity and gender expression, and maintains the following policies to encourage the participation of transgender students-athletes.

The MIAC, through its Management Committee, is committed to thorough review of this policy on an annual basis.

Policies for Participation on Intercollegiate Teams Sponsored by MIAC Institutions

I. Refer to NCAA Guidelines for the participation of transgender student-athletes.

A. Website Reference: www.ncaa.org/transgender

II. MIAC Membership Expectations

1. Student-athletes, coaches, athletics and sports information staff should be educated about transgender topics and the NCAA guiding principles around transgender student-athlete participation.
2. Coaches and athletic department staff should be knowledgeable about and able to articulate their institutions (if applicable), the MIAC and NCAA policies and procedures regarding transgender student-athlete participation.
3. Privacy of transgender student-athletes should be made a priority at all times.
4. The MIAC encourages its membership to adopt institutional policies and practices for transgender student-athlete participation and inclusion. Such policies should include the following items:
 - a. Facility access
 - b. Dress codes and team uniforms
 - c. Travel accommodations
 - d. Education
 - e. Enforcement and non-retaliation
 - f. Best practices and recommendations
5. Notification Policy: A visiting institution with a transgender student-athlete seeking additional accommodations (locker rooms, meeting rooms, pronoun use, etc.) must notify the home institution a minimum of one week prior to the competition. The host institution must respond to the visiting institution 48 hours prior to the contest.
6. Spectator Policy: The MIAC does not tolerate negative language, abusive or inappropriate behavior directed towards student-athletes, coaches, administrators, officials, or spectators.

III. Additional Resources:

- NCAA Inclusion of Transgender Student-Athletes (Transgender Student-Athlete Participation Policy) - www.ncaa.org/transgender
- NCAA Champions of Respect - www.ncaapublications.com/productdownloads/CRLGBTQ.pdf
- Transathlete - www.transathlete.com
- Athlete Ally - www.athleteally.org
- LGBT Sportsafe - <https://lgbtsportsafe.com/founders/>
- U.S. Department of Education -
 - www2.ed.gov/about/offices/list/oese/oshs/emergingpractices.pdf?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=
 - Resources for LGBTQI+ Students - https://www2.ed.gov/about/offices/list/ocr/lgbt.html

Approved by MIAC Presidents’ Council on May 25, 2016. Revised on August 10, 2022.

Best Practices For Athletic Staff Interacting With Media About Transgender Student-Athletes

Staff Expectations:

Institutional employees should respect the confidentiality of all student-athletes, especially in discussions with the media. Medical information of transgender student-athletes must be kept confidential in accordance with Minnesota State, local, and federal privacy laws.

Suggested guidelines for media coverage of transgender student-athletes:

1. Preference for the use of masculine, feminine or gender-neutral pronouns should be the choice of the student-athlete. Coaches, administrators, and fellow athletes should utilize the preferred name and pronouns of a transgender student-athlete.
 - a. If this is not possible, use the student-athlete's last name.
 - b. Use the transgender student-athletes preferred name in print and while announcing/radio/webcast.
2. Coaches, student-athletes and athletic department staff who interact with the media should receive training on transgender student-athletes or ask the student-athlete what their preferences are when being referred to by media personnel.
3. If writing about a transgender student-athlete, use up-to-date knowledge (legal and medical) and proper terminology.
4. Never put the student-athletes preferred name or pronoun in quotation marks.

Suggested best practices for media interaction about transgender student-athlete issues:

1. Provide athletic department staff with terminology and training for interacting with the media in regard to transgender student-athlete participation. Also provide athletic department staff with the MIAC's transgender policy.
2. Respect the confidentiality of student--athletes in regards to medical information (must be kept confidential in accordance to state, local, and federal privacy laws).
3. Use appropriate language in media interviews/presentations and insist that this terminology be used in media reports involving the student-athlete.
 - a. If referencing a specific student-athlete, refer to them by the preferred pronoun.
 - b. The preference for the use of masculine, feminine, or gender-neutral pronouns should be the choice of the student-athlete. Coaches, administrators, and fellow athletes shall abide by the transgender student-athlete's name and preferences.
4. Points of emphasis during interviews will be determined by each institution's athletic department administrators.

APPENDIX T: FAR Duties & Responsibilities

Added June 2024



Faculty Athletic Representative Duties & Responsibilities

REQUIREMENTS:

National Level

- Each NCAA Division III institution is required to have a Faculty Athletic Representative (FAR).
- Per the recently adopted NCAA Constitution:
 - The president of each member institution shall appoint and support the Faculty Athletics Representative as the principal point of contact to whom student-athletes can report any action, activity or behavior by anyone associated with athletics programs inconsistent with this Constitution's principle of student-athlete health and well-being.
 - In this role, the Faculty Athletics Representative is a reporting contact for student-athletes independent of the institution's athletic department, but not a legal advocate for student-athletes.
 - The Faculty Athletics Representative, in this capacity, shall report directly to the member institution's president.

Conference Level

- Each member institution shall appoint one (1) Faculty Athletics Representative. The FAR from each member institution is required to be a member of the faculty of the member institution they represent. Each FAR shall be appointed by the President of their member institution and may not hold an administrative or coaching position in the athletic department of the member institution they represent.
- The FAR Council has primary authority over the MIAC "Manual for the Conduct of Sports" and oversight of academic matters related to student-athletes. The FAR Council will review the budget to be sent to the Presidents' Council.

Institutional Level

- Campuses may apply additional requirements for the FAR designation.

DUTIES & RESPONSIBILITIES:

National Level

- Participate and represent the institution as a delegate at the annual NCAA Convention (review proposed legislation), FAR Institute, and FARA annual meeting. (encouraged periodically)
- Review and sign NCAA violations and eligibility appeals in consultation with the Compliance Officer and Athletic Director.
- Be knowledgeable about all institutional investigations and have access to all infractions reports before they are submitted to the NCAA.
- Work with the AD and SWA to submit nominations for NCAA postgraduate scholarships and Woman of the year honors.

Conference Level

- The FAR Council meets twice per year. If the FAR of a member institution is unable to attend a meeting, the respective member institution may send a faculty member to attend the meeting in place of the FAR.
 - The fall meeting is held annually in the first Saturday in December. Typically the meeting is held at the MIAC office in Bloomington, with a virtual attendance option.
 - The spring meeting is held annually in mid-May alternating between a Wednesday and Thursday. Typically the meeting is held at the MIAC office in Bloomington, with a virtual attendance option.
- The FAR Council oversees items focused on budget, health & safety, and academic matters.
- FARs serve on four MIAC Standing Committees, requiring 1-4 video meetings per year demanding 1-10 hours of their time.
 - Standing committees include: Management, Budget, Compliance, and Audit Committee.
 - Terms of service are two years (exception for Audit Committee).
- FARs may be invited to serve on search committees for MIAC office staff.

Institutional Level (*institutions may edit this section to reflect what each institution requires of the FAR at the institutional level.*)

- Specific duties of the FAR shall be determined by the member institution.
- Engage with the campus administration on issues relating to intercollegiate athletics and student-athlete success.
- Connect with the athletics administration on all aspects of the athletics program.
- Connect with the faculty to assure accurate and timely distribution/sharing of information regarding the athletics program.
- Engage in the monitoring and maintenance of the personal welfare of the student-athletes.
- Serve as a liaison between faculty, administration and student-athletes and assist in the mediation of conflicts between these groups.
- Sit on search committees for athletics administrators, support staff, head coaches and full time assistant coaches.

APPENDIX U: Hosting Expectations

Added June 2024

Gameday Contact & Campus Information

1. Each institution must identify an administrative contact for game officials. This contact may not be the head coach of the sport involved.
2. The designated individual must make contact (email is preferred) with the assigned officials two days in advance of the competition.
3. Pre-event email must include the following information:
 - a. Game date and time.
 - b. Parking information and if any reserved parking specifics (include campus map).
 - c. Facility entrance details.
 - d. Locker room access and any other accommodations (if available).
 - e. Identify who will be the site manager for the contest and contact information.
 - f. Include game protocol document/timeline and pre-game specifics.
 - g. Note any unusual aspects to the contest (Parents Day, Senior Day, etc.) and impact on the game operations.
 - h. Identify if there are multiple events occurring on the host campus the day of the contest.
 - i. Include any rules/policies related to the field/court/venue (i.e. no seeds on turf, etc.) that also apply to officials.
 - j. Indicate what is provided to officials (i.e.: water, towel, private space).
 - k. Request to indicate expected arrival time and to inform the host if it will be significantly earlier or later than expected.

Changes to Contest Date or Time

- If changes to a home contest occurs, the following are expectations of the host institution:
 - **Prior to Day Game:** The host institution should provide conference staff with relevant rescheduling details as soon as possible. If changes to an event occur on a date prior to the scheduled contest, the conference office will handle communication with officials.
 - **On Game Day:** A designated administrative contact from the host institution must contact the assigned game officials if event details are changed on game day. The host must also contact the conference office, providing details of the postponement.
 - **FINANCIALS:** If a contest does not get played but officials arrive on campus, officials will be paid the full game fee. If officials have left for a game, and the contest gets postponed/canceled, officials will be paid half a game fee (pending situation details).

Host Institution Obligations with Officials

Provide:

1. Meet with officials as specified within applicable sport's NCAA Playing Rules prior to contests.
2. Pregame timing protocol.
3. Game balls located in appropriate locations.
4. It is encouraged to provide water (or beverages and/or a snack for in game and/or after).
5. It is encouraged to provide towels for showering after the contest.

Escorts:

1. Make sure the path to the field/court/rink is accessible and officials know clearly how to access it.
2. If the location to meet at breaks (i.e.: halftime) is different from the pre-game locker room/area, make sure to indicate.
3. Officials should have a game management person escorting them to and from the court/field/rink during a break (i.e.: halftime) and following the contest.
4. Accommodate officials if they request an escort following the contest to vehicle.

APPENDIX V: MIAC Health & Safety - Minimum Coverage Contest Standards

Added June 2025

Medical Coverage Contest Minimums for all Conference Sponsored Sports

- **Equipment & Supplies:** Emergency equipment and supplies sufficient for the event will be available by the host school or the emergency personnel covering the event. If equipment is given to a visiting school, the athletic trainer from the two institutions, following the contest, will communicate for the return of the equipment.
- **Host Details:** A document will be available to all MIAC athletic trainers detailing what will be provided by the host institution. Head athletic trainers are responsible for keeping the document updated and sport specific. This will be updated as necessary, and will include information such as:
 - The athletic trainer covering that sport
 - What will be present on the sideline for the event (water, ice, treatment tables, etc.), where it will be located, and when it will be present in the bench area (i.e.: 60 minutes before competition)
 - Where the location of the emergency equipment will be
 - Where athletes should go if they need assistance with taping or other treatments, and the timing of availability for the athletic trainer
 - Other information as needed
- **Communication:** A communication from host athletic trainer to the representative athletic trainer for sport coverage, as written in the MIAC Sports Medicine Directory, via email at least 48 hours prior to the contest being played if it differs from the information in the previously described document.
 - Head athletic trainer is responsible for keeping the “MIAC Sports Medicine Directory” document updated in a reasonable timetable after staff changes.
- **Visiting Team Communication:** The away athletic trainer will communicate in a timely manner any assistance they may need if they are unable to travel to an away from home event. A specific list may include athlete name, recommended treatment, etc.
 - If an away institution needs taping/treatment assistance, there should be specific consideration placed on potential time or staffing constraints.
 - The away athletic trainer will supply all taping/wrapping supplies for any taping/treatment assistance within the traveling team’s medical kit
- **Water & Ice:** Water and ice provided for all JV and varsity competitions and any practices where the visiting team is participating the day before a competition.
- **Medical Personnel:**
 - Sports Medicine Assistants (SMAs) are undergraduate students that are employed by the Sports Medicine department for each institution that are essential. Each SMA must maintain CPR & First Aid Certification throughout the entirety of their employment. Under the direction of their supervisor and within the scope of their job description, SMAs can assist in enhancing the student-athlete experience.
 - Immersion Students are athletic training students that are pursuing a Master’s of Athletic Training that may be working in an institution’s athletic training facility and is under the supervision of a certified athletic trainer. Under the direction of the certified athletic trainer and within the scope of the contract agreed upon by the two schools, the immersion student can assist in enhancing the student-athlete experience.
 - As per the NCAA and outlined in the Arrington settlement, institutions have an obligation to either be “present” or “available” for certain practices and/or competitions. The chart outlines coverage expectations combining the minimum standards from the Arrington document and conference standards:

Sport Chart Coverage Competition Requirements

Sport	Sideline	Present	Available
Baseball	➤ Competition		
Basketball	➤ Competition		
Cross Country	➤ Competition		
Football	➤ Competition		
Golf			➤ Competition
Ice Hockey	➤ Competition		
Soccer	➤ Competition		
Softball	➤ Competition		
Swimming & Diving	➤ Competition (when diving is occurring)	➤ Competition (when diving is NOT occurring)	
Tennis			➤ Competition *
Track & Field	➤ Competition		
Volleyball	➤ Competition		

Coverage Defined

- Sideline: AT will be on-site at the arena of the competition and be physically present and visually watching the competition and/or practice.
- Present: AT will be on-site at the campus or arena of the competition. Medical personnel may be from either team or may be independently contracted for the event.
- Available: AT is available, at a minimum, and can be contacted at any time during the competition or practice via telephone, messaging, email, beeper or other immediate communication means. Further, the case can be discussed through such communication, and immediate arrangements can be made for the student-athlete to be evaluated.

Notes:

- Tennis - ITA/NCAA has specific timing allowance for injury timeouts and medical assessment policies.

Sport Specific Competition Coverage Standards

- **Football**

- Medical Personnel
 - Teams must travel with their own certified athletic trainer for all away games.
 - A physician is required to provide sideline coverage at all football games, provided by host institution.

- **Cross Country** (Specific to the MIAC Championship)

- Host athletic trainer is required to provide an appropriate first aid station at the finish line with an adequate amount of water and ice.
- Medical Personnel:
 - 2+ certified athletic trainers at the first aid station
 - A physician at the first aid station
 - A trail vehicle staffed with a licensed medical personnel
 - 6-8 auxiliary staff at the finish chute that can consist of sports medicine assistance (SMAs), additional athletic trainers, EMTs, student workers, etc.

- **Indoor Court Sports**

- Towels will be available, provided by the host institution, for use on the court for wet spots.

- **Ice Hockey**

- Medical Personnel
 - A physician is required to be available throughout the duration of all ice hockey games, provided by the host institution.

Student-Athlete Game Injury Management

- When on the sideline or present, the athletic trainer will be recognized as the primary allied healthcare provider for MIAC contests. As the primary healthcare provider, the athletic trainer is responsible for providing all assessment and care for all athletic injuries. If the school is not traveling with an athletic trainer, the home team's athletic trainer will be responsible for athletic injury management. The athletic trainer is responsible for determining whether additional medical personnel such as physicians, EMT's, or SMA's are needed for on-field assistance. Additional personnel such as head coaches, assistant coaches, non-involved student athletes, and game officials shall remain on the sideline or remain away from the injured athlete so that the athletic trainer can provide appropriate care for the injured athlete, per institutional EAP . If the Athletic Trainer deems necessary, they shall motion for the coach, other staff or parent to assist them on the field.
- In the event that the visiting team does not travel an athletic trainer and an injury occurs that requires the host athletic trainer to evaluate or provide care to a visiting student-athlete, the host athletic trainer will communicate with the appropriate athletic trainer from the visiting institution within 24 hours of the injury occurring or prior to the next competition for the visiting institution, whichever occurs sooner.

Non-Compliance

- If an institution fails to meet the minimum standards, concerns should be communicated in writing directly with the offending institutions Head Athletic Trainer and the Commissioner immediately.